

# CLEEVE PRIOR PARISH COUNCIL

## To Members of the Council

You are hereby summoned to attend a meeting of the Cleeve Prior Parish Council to be held in the War Memorial Village Hall, Cleeve Prior, on Monday 9 October 2017 at 7:30pm, for the purpose of transacting the following business only.

SEAN ARBLE

Sean Arble  
Clerk to the Council

4 October 2017

## AGENDA

1. **APOLOGIES** and reasons for absence: Cllrs Robinson and Rhodes.

### 2. DECLARATION OF INTERESTS:

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary and non pecuniary interests (S33 of the Localism Act 2011) which are to be with the clerk as soon as possible prior to a meeting.

### c) **TO CONSIDER GRANTING REQUESTS FOR DISPENSATION**

Requests for dispensation must be made on an individual basis.

3. **MINUTES:** To consider the approval of the Minutes of the Meetings held 11 September 2017 and 28 September 2017.

### 4. FINANCE

#### A.TO APPROVE PAYMENT SCHEDULE

Payment References; those in **red** previously paid

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
<b>52</b>	464	A Farnsworth	July Lengthsman	£142.00	£0.00	£142.00		
<b>53</b>	464	A Farnsworth	August Lengthsman	£132.00	£0.00	£132.00	£274.00	21.09.17
54	465	S Arble	Sept	£435.55	£0.00	£435.55		
54	465	S Arble	Expenses	£18.00	£0.00	£18.00	£453.55	09.10.17
55	466	CP Hall	Rent July-Sept	£39.00	£0.00	£39.00		09.10.17
56	467	A Farnsworth	Sept Lengthsman	£132.00	£0.00	£132.00		09.10.17
57	468	WCCC	CP Estate Rent	£30.00	£0.00	£30.00		09.10.17
58	469	Limebridge	1 Cut Aug	£211.00	£42.20	£253.20		09.10.17
59	470	Grant Thornton	2017 Audit	£200.00	£40.00	£240.00		09.10.17
60	471	X2Connect	Kiosk Materials	£353.52	£62.71	£416.23		09.10.17
61	472	Julie Fulton	Allotment Plot 8 Deposit	£40.00	£0.00	£40.00		09.10.17
		<b>TOTAL</b>		<b>£1,733.07</b>	<b>£144.91</b>	<b>£1,877.98</b>		

**B. TO APPROVE SEPTEMBER 2017 BANK RECONCILIATION**

01-Sep-17 to 30-Sep-17

add	Current Account balance			4903.78
add	Deposit Account balance			60276.57
less	Cheques paid uncleared:		#460	1500.00
equ	Balance C/F			<b>63680.35</b>

Opening Balance Deposit Account	49354.24
Add receipts for period	10922.33
Less payments for period	0.00
Opening Balance Current Account	6689.23
Less Period payments:	3246.45
Add receipts for period	0.00
Cleared Payments from July	39.00
Closing Balance	<b>63680.35</b>

**C. To note September 2017 Income and Expenditure Report** emailed 03.10.17

**5. WORCS CO CLLR REPORT:**

**6. WDC CLLR REPORT:**

**7. PROGRESS REPORTS**

**A.** On 12.09.17 P Saunders of WRS informed the Clerk that the two washing machines with connections to the storm drain were disconnected. Unblocking the ditch is out of his remit.

**B.** T Farmer’s Agent, Mr Jim Powell: 11.09.17 letter received. He is aggrieved concerning content of CPPC 25.08.17 letter. 16.09.17 letter received stating that he intends to provide a more detailed proposal.

**C.** Draft letter to I Alcock (Western Power) requesting an informal meeting forwarded to Cllr Robinson on 02.10.17.

**D.** Community Asset: S Stojanovic reported that the Kings Arms was conditionally approved as a Community Asset. However, the outline of the Kings Arms needs to be amended. The Clerk has been working with I Robinson to rectify this error.

**E.** Mrs Bolton Bungalow: On 02.10.17 the Clerk requested the tree branch over the footpath to be trimmed.

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**The meeting will be adjourned for Public Question Time**

Parishioners are invited to offer their views and question the parish or local councillors on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The time allocated is at the discretion of the Council/Chairman. When the question time period is closed, the Council request that members of the public make no further contribution to the meeting unless invited to do so by the Chairman. This period is not part of the formal meeting; however, brief notes will be appended to the minutes as an aide memoire.

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## **8. CLERK'S UPDATE**

**A.** BHIB is now the broker handling CPPC insurance policy because AON is no longer in the business of providing insurance to parish councils.

**B.** Lloyd's is updating the CPPC accounts. It may not be possible to use electronic payments with two signatories. The Clerk will investigate the matter.

**C.** The Clerk does not receive weekly updates from the Lengthsman. His completed work is outlined in the invoices including issues to be reported to WCC.

1. 394250 (B4085 Pile of Stones): drain needs to be cleaned, can't open
2. 349449 (Evesham Rd hedge): no update

**D. Correspondence For Consideration** (not otherwise noted):

1. WCC Planning Validation Document Review emailed 02.10.17. Comments due 10.11.17
2. P Turner 29.09.17 email

**E. Tabled Correspondence** (not otherwise noted):

1. WCC 21.09.17 letter: Suitable sites for Mineral working in WORCS

## **9. PLANNING**

**A. For Consideration**

1. 17.01844.HP – Manor Brook Cottage, Bidford Rd: Retrospective permission for two conservation velux rooflights on rear slope and internal alterations Comments due 04.10.17.

**B. Pending Planning Decisions**

1. 17.01187.HP – by delegated decision to the Clerk the Council had no objections
2. 17.01684.FUL – the Council had no objects to this application.

**C. WDC Approved** - none

## **10. NEW MOTIONS FOR COUNCIL CONSIDERATION**

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**A. TO CONSIDER NEXT STEP IN DRAWING DOWN £1600 OF NEW HOMES BONUS** – Cllr Wilson  
New Homes Bonus may be discontinued for homes completed and occupied since October 2014. CPPC still has £1600 available for drawdown.

**B. TO CONSIDER THE NEXT STEPS REGARDING THE KINGS ARMS** – Cllr Lasota

**C. TO CONSIDER PAYING AN EXTRA £102.70 FOR THE PURPOSE OF PURCHASING MATERIALS FOR THE RED KIOSK** – Cllr Wilson  
Cllr Wilson did not include the \$62.71 VAT or £39.99 shipping charge when he made his proposal at the September meeting.

## **11. COUNCILLORS' REPORTS and Future Agenda Items**

**A.** Monitoring systems for Lengthsman and Grass Contractor – Chair Robinson/Cllr Wilson

**12. DATE & VENUE OF NEXT MEETING** 7:30pm on 13 November 2017 at War Memorial Hall, Cleeve Prior.