

# CLEEVE PRIOR PARISH COUNCIL

## To Members of the Council

You are hereby summoned to attend a meeting of the Cleeve Prior Parish Council to be held in the War Memorial Village Hall, Cleeve Prior, on Monday 11 December 2017 at 7:30pm, for the purpose of transacting the following business only.

SEAN ARBLE

Sean Arble  
Clerk to the Council

6 December 2017

## AGENDA

1. **APOLOGIES** and reasons for absence:

2. **DECLARATION OF INTERESTS:**

- To receive declarations of interest from councillors on items on the agenda.
- To receive written requests for dispensations for disclosable pecuniary and non pecuniary interests (S33 of the Localism Act 2011) which are to be with the clerk as soon as possible prior to a meeting.

c) **TO CONSIDER GRANTING REQUESTS FOR DISPENSATION**

Requests for dispensation must be made on an individual basis.

3. **MINUTES:** To consider the approval of the Minutes of the Meeting held 13 November 2017.

4. **FINANCE**

### A. TO APPROVE PAYMENT SCHEDULE

Payment References; those in red previously paid

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
75	483	PD Long	Covers chq #479 which is void	£90.00	£18.00	£108.00		01.12.17
76	484	M Quarterman	Electricity work for Wee Project - Donation to CPHT	£2,619.00	£523.80	£3,142.80		11.12.17
77	485	A Farnsworth	Nov Lengthsman	£132.00	£0.00	£132.00		11.12.17
78	486	S Arble	Nov Wage	£435.55	£0.00	£435.55		
78	486	S Arble	Nov expenses	£41.76	£1.54	£43.30	£478.85	11.12.17
		<b>TOTAL</b>		<b>£3,318.31</b>	<b>£543.34</b>	<b>£3,861.65</b>		

B. TO APPROVE SEPTEMBER 2017 BANK RECONCILIATION emailed 01.12.17

Date		Date
	01-Nov-17	30-Nov-17

add	Current Account balance			5714.30
add	Deposit Account balance			55281.20
less	Cheques paid uncleared:	#477		34.00
equ	Balance C/F			60961.50

Opening Balance Deposit Account		60278.64
Add receipts for period		2.56
Less payments for period		5000.00
Opening Balance Current Account		3382.25
Less Period payments:		1866.45
Add receipts for period		5703.50
Cleared Payments from Oct	#474	1539.00
Closing Balance		60961.50

C. To note November 2017 Income and Expenditure Report emailed 01.12.17.

D. 6.1 of Financial Regulations amended; matter resolved.

E. 1&1 Direct Debit organized; matter resolved.

**5. WORCS CO CLLR REPORT:**

**6. WDC CLLR REPORT:**

**7. PROGRESS REPORTS**

A. On 16.10.17 the Clerk emailed P Saunders of WRS to request the Quarry Lane ditch be checked again for pollution. There is evidence that household contamination is ongoing. On 10.10.17 the Clerk informed Mr A Fell of WDC that the Quarry Lane ditch needs to be cleared.

B. The Clerk is working on the Community Asset Application for the Birmingham Anglers land adjacent to the Wharf. Dates and photos of events are required.

C. Mrs Bolton Bungalow: On 02.10.17 the Clerk requested the tree branch over the footpath to be trimmed. C Wood is investigating the ownership of the tree. On 14.11.17 the Clerk requested an update and was informed the site has yet to be assessed.

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**The meeting will be adjourned for Public Question Time**

Parishioners are invited to offer their views and question the parish or local councillors on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The time allocated is at the discretion of the Council/Chairman. When the question time period is closed, the Council request that members of the public make no further contribution to the meeting unless invited to do so by the Chairman. This period is not part of the formal meeting; however, brief notes will be appended to the minutes as an aide memoire.

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**8. CLERK'S UPDATE**

**A.Lengthsman**

1. 349449 (Evesham Rd hedge): due for inspection
2. 419662 hedge by footpath, Evesham Rd: reported by a parishioner, WCC inspected and didn't believe action was required – see C1
3. 427293 (Pile of Stones drain): lid won't open, needs to be cleaned – reported 05.12.17

**B. Correspondence For Consideration (not otherwise noted):**

**C. Tabled Correspondence (not otherwise noted):**

1. P Garnett-Clarke 23.11.17 email re 419662. Clerk responded that WCC inspected the hedge and didn't believe action was required.

## 9. PLANNING

### A. Approved

1. 17.01187.HP – by delegated decision to the Clerk the Council had no objections

### B. Enforcement

1. ENF.17.0541 – Adjacent Kingsmoor Farm, Quarry Lane. WDC invited the landowner to submit an application
2. ENF.17.0619 – Olde Kemys Cottage, Main St: stone wall replacement. Builder to speak with B Lawless prior to rebuilding the wall.

## 10. NEW MOTIONS FOR COUNCIL CONSIDERATION

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**A. TO CONSIDER PURCHASING TWO BANNERS TO BE HUNG ON THE MEMORIAL HALL ADVERTIZING THE 01.02.18 NP REFENDUM AT A COST OF £25 PLUS VAT – Chair Robinson**

**B. TO CONSIDER THE COMMUNITY ACTION GROUP TERMS OF REFERENCE - Chair Robinson**  
See 20.11.17 email.

**C. TO CONSIDER THE NEXT COURSE OF ACTION REGARDING THE WCC TRAFFIC CALMING PROPOSAL AT THE MEMORIAL HALL – Chair Robinson**  
~£30,000 total cost. WCC Cllr A Adams secured £1627 from S106 funds. If the CPPC is interested in exploring this proposal it will need to donate funds; Cllr Adams has suggested the higher the donation the more likely the proposal will go forward. See 30.11.17 email.

**D. TO CONSIDER ENTERING INTO NEGOTIATIONS FOR A 10 YEAR LEASE AGREEMENT WITH BIRMINGHAM ANGLERS ASSOCIATION FOR THE LAND ADJACENT TO THE WHARF AT A COST OF £1 PER ANNUM – Cllr Rhodes**  
Heads of Terms agreed. The land to be maintained by volunteers. Lease would include vehicular access, use of parking area, use of river frontage and increased security.

**E. TO CONSIDER WCC/CLLR ADAMS PLAN TO BUILD A PAVEMENT LEADING FROM MAIN ST TO THE FIRST PARKING AREA IN THE CLOSE – Cllr Rhodes**  
See 06.12.17 email. The total cost of the proposal is ~£30,000. Cllr Adams suggests that if CPPC contribute £2000-£3000 toward the proposal he will back the plan which may be carried out as early as the next financial year.

## 11. COUNCILLORS' REPORTS and Future Agenda Items

**12. DATE & VENUE OF NEXT MEETING** 7:30pm on 8 January 2018 at War Memorial Hall, Cleeve Prior.