

CLEEVE PRIOR PARISH COUNCIL

To Members of the Council

You are hereby summoned to attend a meeting of the Cleeve Prior Parish Council to be held in the War Memorial Village Hall, Cleeve Prior, on Monday 12 March 2018 at 7:30pm, for the purpose of transacting the following business only.

SEAN ARBLE

Sean Arble
Clerk to the Council

7 March 2018

AGENDA

1. **APOLOGIES** and reasons for absence:

2. **DECLARATION OF INTERESTS:**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary and non pecuniary interests (S33 of the Localism Act 2011) which are to be with the clerk as soon as possible prior to a meeting.

c) **TO CONSIDER GRANTING REQUESTS FOR DISPENSATION**

Requests for dispensation must be made on an individual basis.

3. **MINUTES:** To consider the approval of the Minutes of the Meeting held 12 February 2018.

4. **FINANCE**

A. TO APPROVE PAYMENT SCHEDULE

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
96	501	Phil Batsford	EFCO 14 inch chainsaw	£165.83	£33.16	£198.99		12.03.18
97	DD	1&1	February Website	£9.99	£2.00	£11.99		23.02.18
98	502	A Farnsworth	February Lengthsman	£132.00	£0.00	£132.00		12.03.18
99	503	S Arble	Feb Wage	£435.55	£0.00	£435.55		
99	503	S Arble	Feb Expenses	£33.57	£2.92	£36.49	£472.04	12.03.18
		TOTAL		£776.94	£38.08	£815.02		

B. TO APPROVE FEBRUARY 2018 BANK RECONCILIATION emailed 07.03.18.

add	Current Account balance			3511.86
add	Deposit Account balance			55288.19
less	Cheques paid uncleared:	#495		30.00
equ	Balance C/F			58770.05

Opening Balance Deposit Account		55285.84
Add receipts for period		2.35
Less payments for period		0.00
Opening Balance Current Account		4486.21
Less Period payments:		1124.35
Add receipts for period		180.00
Cleared Payments from January	#489	30.00
UnCleared Payment from January	#495	30.00
Closing Balance		58770.05

C. To note February 2018 Income and Expenditure Report emailed 07.03.18. All spending within budget guidelines with the exception of the following items:

1. Electricity: 22% overspend due to underpayment the previous year.
2. Internal Audit Fee: 89% overspend due to underpayment the previous year.
3. WCALC: 1% overspend due to higher fees than expected.

D. Mr Fletcher signed the Internal Auditor Engagement Letter; matter resolved.

5. WORCS CO CLLR REPORT:

6. WDC CLLR REPORT:

7. PROGRESS REPORTS

A. Quarry Lane Culvert Pollution: On 08.02.17 P Saunders of WRS emailed; intends to make appointments with home owners/tenants to discover the source of the pollution at the Quarry Lane ditch.

B. Quarry Lane Culvert Clearance: Contractors couldn't clear the culvert as there is a blockage about 2 metres from the end of the bridge, suggesting there may be a collapsed pipe. F Argyll passed the matter to M Maginnis, Flood Risk Manager at Land Drainage Partnership. On 01.03.18 the Clerk requested WDC Cllr Lasota to organize a meeting with the principle people involved in the matter.

C. The Close Grit Bin (434329): Bin to be filled shortly

D. Street Lights: The Clerk obtained maintenance costs for the current street lights from AON. The fees are similar to the previous contactor. The Clerk would like to meet with K Walters of AON to discuss individual columns and the risks they carry. There was a meeting with representatives of Candela and Hilton Main, see minutes emailed 02.03.18.

The meeting will be adjourned for Public Question Time

Parishioners are invited to offer their views and question the parish or local councillors on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The time allocated is at the discretion of the Council/Chairman. When the question time period is closed, the Council request that members of the public make no further contribution to the meeting unless invited to do so by the Chairman. This period is not part of the formal meeting; however, brief notes will be appended to the minutes as an aide memoire.

8. CLERK'S UPDATE

A. Correspondence For Consideration (not otherwise noted):

1. SDC 01.03.18 email: Planning Consultation comments due 20.04.18 – emailed to cllrs 01.03.18
2. Salford Priors PC 26.02.18 email: Request to attend a 25.04.18 meeting RE cycle path. Cllr Wilson is willing to attend
3. SWDP Review emailed 20.02.18: www.dwdevelopmentplan.org Two sessions organized for 20.03.18 at 4:30 & 6:30 – Cllr Wilson stated would like to attend the 4:30 session
4. SWDP Supplementary Planning Documents Consult - emailed to cllrs 02.02.18 Comments due 16.03.18 www.swdevelopmentplan.org
5. Travellers Consult: Comments due 18.04.18 – emailed to cllrs 01.03.18 – this is part of the SWDP Supplementary Consult

C. Tabled Correspondence (not otherwise noted):

1. SWDP Statement of community Involvement Adoption - emailed to cllrs 23.02.18
2. WDC – R Sadler 22.02.18 email: CP NP adopted – emailed to cllrs 01.03.18
3. I Sturgess 15.02.18 cc email to P Saunders RE blocked culvert Quarry Lane
4. L Perry 14.02.18 email to Chair Robinson RE Garden Works Croft Barn– emailed to cllrs 01.03.18

D. The Clerk booked Children's Play Advisory Service to conduct a yearly inspection of the school play equipment. Chair Robinson intends to attend the inspection.

E. Additional Lengthsman Jobs: The Clerk instructed the Lengthsman to

1. Weed the Evesham Rd footway and spray where necessary to keep it tidy.
2. Remove loose branches on Evesham Rd verge near Sun Court.
3. Trim the Beech hedge near the junction of Evesham Rd/Mill Lane, weed the pavement near the hedge and spray as necessary.

9. PLANNING

A. Decision

1. 18.00086.LB – Croft Barn, Bidford Road: Replacement doors 7 windows NO OBJECTION by delegated decision to the Clerk WDC APPROVED See 01.03.18 email for information on recent works to the rear of the house.

B. Enforcement

1. ENF.17.0541 – Adjacent Kingsmoor Farm, Quarry Lane: Toilet was already on site when land purchased, therefore immune to enforcement action. Caravan used for storage and ancillary use, therefore immune from enforcement action. Landowner advised that the caravan cannot be used for permanent residential purposes. No breach of planning; matter resolved.
2. ENF.17.0619 – Olde Kemys Cottage, Main St: stone wall replacement. B Lawless inspected the wall and advised the land owner the construction method is inappropriate. Furthermore, planning permission/listed building consent are required. The land owner was advised that the wall needs to be rebuilt and that the planning applications should propose a more suitable design method. To date, no applications have been received.

10. NEW MOTIONS FOR COUNCIL CONSIDERATION

A. TO CONSIDER APPROVING MOCK NP FOR PUBLICATION – Chair Robinson

B. TO CONSIDER APPROVING A WESTERN POWER WAYLEAVE REQUEST TO USE THE CPO LAND FOR ELECTRICAL SUPPLY FOR NEIGHBOURING PROPERTIES – Chair Robinson - See 06.03.18 email with the Wayleave Plan and 21.11.17 Western Power Meeting Notes

11. COUNCILLORS' REPORTS and Future Agenda Items

12. DATE & VENUE OF NEXT MEETING 7:30pm on 9 April 2018 at War Memorial Hall, Cleeve Prior.