

**Minutes of the meeting held 11 November, 2015 at War Memorial Hall, Cleeve Prior**

Present: Councillors: P Howe (Chair), B Rhodes, R Lasota, P Turner, H Stewart-Davies, N Brown and S A Robinson (arrived 8:07pm)

In Attendance: S Arble (Clerk), WDC Cllr R Lasota, WCC Cllr A Adams and 15 members of the public.

274 **The Council resolved** to accept the apology from Cllr Robinson for being late due to a Perkins Trust meeting

275 No interests declared.

276 No dispensation requests received.

277 **The Council resolved** to approve the **MINUTES** of the meeting held 14 October 2015 at War Memorial Hall, Cleeve Prior.

278 **WDC CLLR LASOTA REPORT**

A. Local police will be at the Memorial Hall on Thursday, 12 November, 10-11AM.

B. J Hegarty 03.11.15 Meeting: It is clear that Cleeve Prior is ready to go ahead with development on the Traveler Site. Because the site is not included for development in the SWDP a "departure" procedure will likely be the route for development.

C. CPPC will likely need some expertise to progress the project including a Clerk to oversee the finances of the project. There will likely be a need for more meetings on the subject.

D. Would like to explore the idea of including the CPO in the development.

Cllr Robinson stated that there needs to be more communication between the NDP team, the Council and the parish. She supports the idea of more meetings.

E. Bin Recepticle: Believes that £350 will not cover the project; costs could be more in the region of £700-800. Using Emergency Powers, the **Council resolved to contribute £250** to the project if necessary.

~~Cllr Robinson stated that there needs to be more communication between~~

279 **Chairman moved: The meeting now adjourned to hold Public Question Time, notes of which are at the end of the minutes. The meeting was adjourned until 9:20pm.**

280 **WCC CLLR ADAMS REPORT**

A. Bidford Bridge is open, but will close 18-20 November for more work.

B. Officer J Lee is conducting speed checks.

C. Two new Community Support Officers in Cleeve Prior.

D. Would like to hear from parishioners concerning their experiences with WDC Planning Enforcement.

E. Divisional Funds support local communities. There is still funding available for small projects.

Cllr Brown would like to know when the Evesham Rd pavement will be sorted. Cllr Adams suggested the Council utilize the weed spraying initiative whereby a trained Lengthsman can weed spray. **ACTION: Council to consider this initiative in January.**

**ACTION:** Clerk to continue talks with Offenham Clerk re engaging their trained Lengthsman to spray for Cleeve Prior.

#### PLANNING

- 281 **The Council resolved** not to object to planning application W.15.02668.PN; Long Acre, Hoden lane: Erection of two dwellings (change to design of dwellings approved under W.13.01894.PN). **ACTION:** Clerk to record comments on the WDC website.
- 281 **The Council resolved** not to comment on planning application W.15.02436.PN as the property in question is not in Cleeve Prior.
- 282 **WDC granted permission for W.15.02436.PN;** Land off The Close: Proposed 6 no affordable residential dwellings with associated site access as approved under permission W.13.02638, but without compliance with condition 11. The Council resolved not to object to this application. **Matter resolved.**
- 283 **WDC granted permission for W.15.022293;** Top Farm, Froglands Lane: Install a 4kw ground mounted solar photovoltaic system including underground cabling. The Council resolved not to object to this application. **Matter resolved.**
- 284 **WDC refused permission for W.15.01004.PN;** Erection of a wind turbine with a tower hub height of 29.5m and a blade diameter of 24m. The Council resolved to object to this application. **Matter resolved.**
- Cllr Lasota expressed concern that this application may go to appeal and that the Council should be prepared to engage a consultant if necessary.
- 285 **W.15.00472.PP;** 46 The Close – WDC pending. By delegated authority to the Clerk the Council resolved not to object to this application.
- 286 **W.15.02054.CU;** Land adjacent to Cleeve House, Mill Lane. Erection of 4 log cabins for holiday lets with new access drive off Mill Lane. The Council resolved to object to this application. The application was subsequently withdrawn; matter resolved.

FINANCE

287 **The Council resolved** to approve the November 15 Payment Schedule with two amendments. Cheque # 319 to pay Lengthsman November invoice and #320 to pay Cleeve Prior HT a donation for the work Mr Lees did in repairing the tree seat on The Green. **ACTION: Chair Howe to write a thank you letter to Mr Lees.**

PAYMENTS AUTHORISED

11.11.15

Payment references in red were paid previous to the meeting.

Ref	Chq	Payee	Details	Total	VAT	Net	Chq Total	Date
58	313	Zurich	Tractor Insurance	£283.66	£0.00	£283.66		26.10.15
59	314	S Arble	Clerk Oct 15 wage	£428.25	£0.00	£428.25		11.11.15
59	314	S Arble	Clerk Oct 15 expenses	£71.64	£5.42	£66.22	£499.89	11.11.15
60	315	WCALC	Training for 3 cllrs	£90.00	£15.00	£75.00		11.11.15
61	316	Griffiths Environmental	NDP Work	£1,751.50	£0.00	£1,751.50		11.11.15
62	317	PD Long	Service to st light in front of school	£55.20	£9.20	£46.00		11.11.15
63	318	Signs R Us	NDP Sign paid to S Matthews	£72.00	£12.00	£60.00		11.11.15
64	319	T Hunt	Oct Lengthsman	£126.00	£0.00	£126.00		11.11.15
65	320	CPHT	Donation	£200.00	£0.00	£200.00		11.11.15
<b>TOTAL</b>				<b>£3,078.25</b>	<b>£41.62</b>	<b>£3,036.63</b>		

288 Cllr Robinson verified the October 2015 Bank Reconciliation.

289 The Council noted the October 2015 Income & Expenditure Report.

290 The Clerk reported that the Council received the £7155.00 NDP grant drawdown. WDC still holds £9345.00. **ACTION: Clerk to forward drawdown schedule letter to cllrs.**

NEW AGENDA ITEMS

291 **The Council resolved** to approve the Anti-Social Working Party Terms of Reference, Action Plan and Reporting Form.

292 **The Council resolved** to approve the 2016-17 budget recommended by the Clerk's Finance Support Group without amendments. Highlights of the budget include

- A. 4% Precept increase.
- B. £2000 Memorial Hall Operating Budget Support.
- C. £2000 donations to local groups.
- D. £42,886 Reserves to include £8000 for Cleeve Prior Improvement Projects.

## CLERK'S UPDATE


- 293 Correspondence for Consideration
- A. WDC Planning enforcement Training 25.02.16, Elmley Castle Village Hall. 7pm. Cllrs Howe, Robinson and Stuart-Davies committed to attend.
- 294 Tabled correspondence (not otherwise noted)
- A. Stratford upon Avon DC Community Infrastructure Levy Consult emailed to cllrs 16.10.15; Noted
- B. WCC Minerals Plan Consult emailed to cllrs 29.10.15; Noted
- C. SWDP Consult emailed to cllrs 29.10.15; Noted
- 295 The streetlight in front of the school was repaired; matter resolved.
- 296 In a 14.10.15 letter, the Clerk requested G Gower to trim his hedge. To date, the hedge has not been trimmed. **ACTION: Clerk to write a follow-up letter.**

## PROGRESS REPORTS

## Lengthsman/Flood Prevention

- 297 On 09.07.15 the Clerk requested J Hiden to investigate condition of ditches near The Manor; she will inspect when next in the area. No update. **ACTION: Clerk to request the ditch inspection again.**
- 298 The Clerk requested the Lengthsman to trim the grass/weeds back on the Evesham Rd path. Chair Howe requested an update and the Clerk stated that request was just recently included on the Lengthsman Worksheet. The job will take most of the winter complete.

## CPO Land

- 299 Bin Station: The Clerk forwarded the plan and specification to P Childs. Cllr Lasota concerned the allowed budget of £350 is inadequate. Using Emergency Powers, **the Council resolved** to contribute £250 to the project if necessary.  
**ACTION: Cllr Lasota to request funding from WDC.**  
**ACTION: Cllr Lasota to approach D Nelson and ask for a written quote.**
- 300 Plot 212 Clear-Up: 15.10.15 G Duerden email – site inspection made and it isn't clear the site is a disamenity. WORCS Reg Services could find no reason to intervene for environmental health issues. On 31.07.15 the Clerk emailed G Duerden and stated that this is a matter for WDC to resolve as there is a clear visual disamenity. G Duerden responded that because it is plot is not publicly visible is not expedient to pursue this issue by way of a formal enforcement notice. Matter resolved.
- 301 Burnt-out car: WDC and local reclamation companies require chassis # and car registration prior to removal. The police declined to give that information to the Clerk and suggested WDC officers contact Officer Stayte. **ACTION: WDC Cllr Lasota to liaise with police.**
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**NDP**

302 T Carr reported the following:

The meeting at Wychavon on November 3<sup>rd</sup> turned out to be a consultation of opinion with the village, prompted by an unsolicited meeting between Tetlow King and Wychavon planning on 4/9/15 on possible development of the Gypsy site.

Due to the variance between the SWDP and the development proposals, Wychavon have asked Tetlow King to reconsider their approach and perhaps engage with the NDP team, to gain a consensus, before making a planning application. As yet we have not heard how Tetlow King will respond.

The NDP team are currently considering the best way to continue consultation on the CP11 policy of the plan because of the scale of building required to make the project viable. It is a case of enabling development, but also constraining development. Whilst there is no duty to further consult it is uncertain whether without more consultation on the pro's and con's of this scale of development, that a policy can be concluded that would satisfactorily pass referendum.

Further meetings are scheduled with Wychavon and our consultant on 16<sup>th</sup> Nov.

303 The Council and T Carr engaged in a lengthy discussion about the progress of the NDP.

**Footpaths**

304 The Clerk wrote a letter to the landowners agent concerning the sofas on CP 549. It was concluded the responsibility is that of WDC. On 28.10.15 WDC attempted to remove the sofas, but they could not be found on CP549.

305 WCC formally requested the closure of CP 514. The Clerk and Chair have a letter in draft. It is possible that Chair Howe and the Clerk will meet R Jones (WCC Mapping) to discuss the path. **ACTION: Chair Howe to review draft letter and forward to the Clerk.**

**Allotments**

306 All invoices and Agreements emailed; still waiting for signed agreements and payment. **ACTION: Chair Howe to forward cash received to the Clerk.**

307 Allotments Water Supply: Need to supply details of exact piping route and connection to WCC before the matter can be further considered. No update.

**School Playground**

308 On 10.09.15 The Clerk issued a work order to Limebridge Rural Services to remove 75mm of bark and dispose off-site, de-compact remaining bark and install Cushion Fall to a depth of 125mm. Work delayed until mid-November.


309 **ACTION: Chair Howe to seek quotes for new rope on A frame on school playground.**

**The Green Work**


310 Seat tree repaired. Council to make a £200 donation to CPHT in the name of A Lees.

311 Mr Willoughby requested the job of replacing missing and damaged posts, straightening and painting posts with brown creosote be revisited. The Clerk met with Mr Willoughby once again and is waiting for a new quote which is not likely to be under the £350 set by the Council. **ACTION: Chair Howe to discuss project with Mr Lees.**

312 BT Kiosk: On 10.09.15 the Clerk reported to M Toal of WDC that CPPC resolved to adopt the kiosk. CPPC awaiting contract.



- 313 Smart Water Signs posted; matter resolved. **ACTION: Clerk to report badly rusted "bear right" sign across from The Manor to WCC.**
- 314 Disability Access Near Memorial Hall: On 14.09.15 Chair Howe and the Clerk met with a WCC officer (Caren) to discuss the access issues near the hall. The officer agreed that access is an issue and that the matter will be passed to an access engineer for investigation. Quotes are due shortly.
- 315 30 mph Sign Across from Field Barn; #6786327: In a 20.10.15 email WCC stated the matter would be looked into shortly. **ACTION: Clerk to seek a progress report.**
- 316 Cllrs Rhodes, Howe and Stewart-Davies attended Code of Conduct training. Cllrs Turner and Robinson to attend same training at later date.
- 317 **COUNCILLOR REPORTS AND FUTURE AGENDA ITEMS**
  - A. Gravel tipped on CPO land – Cllr Brown reported that it is for the purpose of repairing the track.
  - B. Ethical Banking
  - C. Lengthsman Weeding
- 318 **DATE AND VENUE OF NEXT MEETING: 8:00pm on 9 December 2015 at the War Memorial Village Hall, Cleeve Prior.**
- 319 Meeting closed at 11:00 pm.

Signed  Date 9/12/15

**NOTES OF PUBLIC QUESTION TIME**

1. A parishioner asked if there will be another opportunity to vote concerning the Tetlow King proposed development.  
  
A new questionnaire is likely to be presented to the parish due the complicated nature of Clause 11 in the NDP.
2. A parishioner stated that D Andrews would like to submit an application for the Traveler Site before Christmas, but it is being delayed by NDP deliberations. D Andrews may pull out of the deal if the project isn't financially viable.  
  
Cllrs stated that D Andrews hasn't been in contact with the Council. NDP representatives stated it has been at least six months since they heard from D Andrews.
3. D Andrews (via phone) stated there would be another meeting with J Hegarty in the next two weeks.
4. Travellers feels like they are unfairly put in limbo for this process.
5. A Traveller suggested the Clerk of the Council was delaying the process.

The Clerk responded that he has never met nor been contacted by D Andrews.