

Minutes of the meeting held 9 December, 2015 at War Memorial Hall, Cleeve Prior

Present: Councillors: P Howe (Chair), B Rhodes, P Turner, H Stewart-Davies, S Robinson and R Lasota (arrived 8:10pm)

In Attendance: S Arble (Clerk), WDC Cllr R Lasota, and 10 members of the public.

320 **The Council resolved** to accept the apology from Cllr Brown.

321 No interests declared.

322 No dispensation requests received.

323 **The Council resolved** to approve the **MINUTES** of the meeting held 11 November 2015 at War Memorial Hall, Cleeve Prior. The last line in Minute 278: " Cllr Robinson stated that there needs to be more communication between" was deleted as it was a repeat line.

324 **WDC CLLR LASOTA REPORT (given after Open Forum due to Cllr Lasota arriving at 8:10)**

A. Concerned about NDP process because of no recent minutes nor an explanation of finances.

B. Would like any parish consultation to be approved by the Council.

C. May call an extraordinary meeting to focus on NDP.

D. Believes NDP meetings should be public with the public invited.

E. Travellers are frustrated by the slow development of the NDP process.

325 As a response to Cllr Lasota, T Carr was invited to give the NDP report at this point in the meeting rather than during Progress Reports.

In line with the draw-down of grant funds, financial schedule and timescale advised to the Council last month, a meeting is to be held on Friday 11th December to finalize the consultation document for circulation in January 2016.

The team learned today that the developer who holds the options to purchase the Gypsy site, South West Developments (advised by Tetlow King), has withdrawn their proposal to include a nursing home option for the site. The proposals now available are for 62 executive dwellings of 4 & 5 bedrooms or 94 dwellings of mixed size that includes 34 dwellings of 2 bedrooms reserved for over 55's.

Following meetings with Wychavon District Council the NDP team are assured that an NDP, that contains allocation for development of the Gypsy site, will be supported.

With these two key elements in place the team are able to finalize the January ballot paper intended to answer the question not posed in the 6 week consultation i.e. what scale and what type of development is likely to pass the test of a referendum.

It should be noted that whilst forth coming meetings of the NDP team are not adverized, anyone making their wishes clear about a specific interest is welcome to attend any meeting as an observer.

326 **Chairman moved: The meeting now adjourned to hold Public Question Time, notes of which are at the end of the minutes. The meeting was adjourned from 8:10 until 8:25m.**

327 **WCC CLLR ADAMS REPORT:** Cllr Adams offered his apologies, no report.

328 **PLANNING** - No applications for consideration.



FINANCE

The Council resolved to approve the December 15 Payment Schedule without amendments.

ACTION: Chair Howe to write a thank you letter to Mr Lees for his work on behalf of the Council.

PAYMENTS TO BE AUTHORISED

09.12.15

Payment References; those in red were paid previous to the meeting

Ref	Chq	Payee	Details	Total	VAT	Net	Chq Total	Date
66	321	Limebridge	Grass Cutting	£468.00	£78.00	£390.00		09.12.15
67	322	S Arble	Clerk Nov 15 wage	£428.25	£0.00	£428.25		09.12.15
67	322	S Arble	Clerk Nov 15 expenses	£34.39	£0.00	£34.39	£462.64	09.12.15
68	323	Screwfix	Tree seat repairs	£12.52	£2.12	£10.40		09.12.15
69	324	WCC	CP Estate Rent	£30.00	£0.00	£30.00		09.12.15
70	325	PD Long	Service to st light Fir Tree Cottage & Main St	£282.00	£47.00	£235.00		09.12.15
71	326	T Hunt	November Lengthsman	£126.00	£0.00	£126.00		09.12.15
		TOTAL		£1,381.16	£127.12	£1,254.04		

330 Cllr Stuart-Davies verified the November 2015 Bank Reconciliation.

331 The Council noted the November 2015 Income & Expenditure Report.

332 The Council noted November 2015 Transfers, Balances & Receipts.

NEW AGENDA ITEMS

333 **The Council resolved** to require the Clerk to include planning updates in the Magazine Report.

334 **The Council resolved** to hold a defibrillator training session in the Memorial Hall on 13 March at 10AM. **ACTION:** Clerk to book hall and trainer.

335 It was determined that Mr Barry Catton of the Avon Valley Community First Responder Scheme stated that he would carry out routine checks on the defibrillator to ensure it is working properly. Matter resolved.

336 **The Council resolved** to require the NDP Working Party to post meeting Minutes on the website in a timely manner and provide weekly updates to the Council. It is the responsibility of ~~a clerk present at a given meeting~~ to ensure Minutes are kept and forwarded to the Clerk. T Carr will provide weekly updates.

337 **The Council resolved** to opt into the NALC Sector Led Body Audit Procurement starting in 2017/18.

338 **The Council resolved** to write a piece for the magazine requesting parishioners to be more selective in when and how kerbs are mounted for parking. Blue lias stone kerbs are badly damaged because of this practice and sometimes footways are completely blocked. **ACTION:** Clerk to draft the request.

The Council resolved to donate £100 to the CPHT in return for help in removing the burned out car on the CPO land. **ACTION: Clerk to include payment on January Schedule.**

- 339 The Council resolved to donate £400 to CPHT for the purpose of extending the Community Orchards Car Park. **ACTION: Clerk to include payment on January Schedule.**

CLERK'S UPDATE

- 340 Correspondence for Consideration - none
- 341 Tabled correspondence (not otherwise noted) - none
- 342 The "bend right" sign across the street from the Manor was reported to the HUB - #6823965.
- 343 The light on Fir Tree Cottage was repaired; matter resolved.
- 344 The Staging date for the Pensions Regulator is 01.07.16. The Council must provide a Declaration of Compliance within 5 months after this date. To date, the Clerk is undecided about taking up a pension.

PROGRESS REPORTS

- 345 **Cllr Lasota reported that materials for the bin station may be as much as £800-900. It was discussed that cost may outweigh the benefit.**
ACTION: Cllr Lasota to request funding from WDC.
ACTION: Cllr Lasota to approach D Nelson and ask for a written quote.
- 346 The burned out car was removed; matter resolved.
- 347 Chair Howe forwarded £140 cash to the Clerk to cover the deposits and rent for Allotment Plots 3-6. There are still two outstanding contracts to be received. **ACTION: Cllr Rhodes to investigate.**
- 348 Chair Howe received a quote for the A frame rope. Due to being over £500, the Council needs to seek two further quotes. **ACTION: Clerk to seek two additional quotes.**
- 349 A Lees is happy to do the post work on The Green in the spring for a £100 donation to a local charity of his choice and cost of materials. **ACTION: Clerk to include item for consideration at the January Meeting.**
- 350 The Clerk brought the Kiosk contract to the meeting, but it wasn't signed. **ACTION: Clerk to obtain signatures.**
- 351 T Carr gave the following NDP Report:
- In line with the draw-down of funds, budget schedule and timeline advised to council last month, a meeting is to be held on Friday 11th December to finalize the consultation document for circulation in January 2016.

The NDP team learned today that the developer who holds the options to purchase the Gypsy site, South West Developments (advised by Tetlow King), has withdrawn their proposal to include a nursing home option for the site. The proposals now available are for 62 executive dwellings of 4 & 5 bedrooms or 94 dwellings of mixed size that includes 34 dwellings of 2 bedrooms reserved for over 55's.



Following meetings with Wychavon District Council, the NDP team are assured that an NDP, that contains allocation for development of the Gypsy site, will be supported. However, evidence must be provided of where the Travelers will be relocated.

With these two key elements in place the NDP team are able to finalize the January ballot paper intended to answer the question not posed in the 6 week consultation i.e. what scale and what type of development is likely to pass the test of a referendum. The NDP team expects to hold a consultation starting in early January 2016.

The Traveller site is 30 pitches in total. There has been a maximum of 23 caravans on the site in the past and currently there are about 14.

352 The 30mph sign on Road was reinstated. Matter resolved.

353 Cllr Turner did not attend the Code of Conduct training as planned.

354 **COUNCILLOR REPORTS AND FUTURE AGENDA ITEMS**

- A. NDP Governance.
- B. Ethical Banking
- C. Lengthsman Weeding

355 **DATE AND VENUE OF NEXT MEETING:** 8:00pm on 13 January 2016 at the War Memorial Village Hall, Cleeve Prior.

356 Meeting closed at 10:20pm.

Signed _____

Date _____

NOTES OF PUBLIC QUESTION TIME

1. A parishioner thanked the village for its generosity when Santa visited last week.
2. A parishioner thought it might be best if a CPHT volunteer was trained for weed spraying. CPHT would also like chain saw training.
3. CPHT applying for a grant to purchase an attachment which is capable of cleaning pavements.
4. "No dogs allowed" sign in front of school by the stile is missing. **ACTION: Clerk to inform the school.**
5. A parishioner requested an update concerning the NDP. T Carr gave an update at the meeting.