

Minutes of the meeting held 8 February, 2016 at War Memorial Hall, Cleeve Prior

Present: Councillors: P Howe (Chair), B Rhodes, S Robinson, R Lasota, P Turner & H Stuart-Davies

In Attendance: S Arble (Clerk) and 8 members of the public.

405 No apologies.

406 No interests declared.

407 No dispensation requests received.

408 **The Council resolved** to approve the **MINUTES** of the meeting held 25 January 2016 at War Memorial Hall, Cleeve Prior. The Clerk reported his printer was malfunctioning; therefore a copy of the Minutes could not be printed. **ACTION: Clerk to obtain signature of Chair Howe.**

409 **Chairman moved: The meeting now adjourned to hold Public Question Time, notes of which are at the end of the minutes. The meeting was adjourned from 8:10pm until 8:25pm.**

410 **WDC CLLR REPORT:** Cllr Lasota reported the following:

- A. Cleeve Prior did not obtain £10,000 in Section 106 sport allocation because it did not submit a sport project.

The Clerk responded that there is a plan on WDC files identifying three projects. None are sport oriented because J Teal didn't suggest this was the best way to obtain 106 funds. Using J Teal's advice, the main project identified is the school playground. H Peachey stated the playground is not open to the public during school hours therefore 106 funding can't be used for this project. 106 funding allocated to Cleeve Prior which must be spent by July 2022:

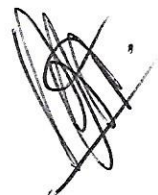
Off Site Public Open Space...£5411.52
Public Art...£549.64

ACTION: To consider forming a 106 Working Party at the March meeting.

- B. WDC Briefing on Traveller Site Allocation next Monday. After this meeting it is probably best for CPPC to meet with J Hegarty.
- C. Bidford Bridge was closed late afternoon 08.02.16 due to debris in the river.

411 **WCC CLLR REPORT:** Cllr Adams reported the following:

- A. Driving Home Program allocated £12 million over the next two years. Various places on Main St to be identified; would appreciate photos.
- B. Local Risk Flood Management Plan completed.
- C. 3.94% tax increase for new financial year; extra 2% for social care.
- D. Superfast Broadband issues resolved.
- E. CPHT received £520 from the divisional fund to upgrade electricity box.
- F. 20mph advisory flashing signs to be installed near school.
- G. B4085 path to be scraped by either WCC or WDC.
- H. Roundabout at Offenham Rd and Elm St to be built.



- I. Speed limit from Offenham to new development heading toward Evesham will be 40mph in the near future.
- J. Gypsy Traveller Accommodation Assessment identified 19 permanent pitches in Cleeve Prior. WDC needs 9 more in the next five years.

PLANNING

- 412 No applications considered.
- 413 W.15.00472.PP; WDC pending – no objections.
- 414 W.15.03238.PN; WDC pending – Council resolved to object to this application during the 13.01.16 meeting.
- 415 W.11.01284.PN; There is a breach of Condition 1 as equestrian use for three years. No enforcement to be taken; matter resolved.

416 **FINANCE**

- A. The Council resolved to approve payment schedule with three amendments.
- ref 82, the Clerk's payment is £444.25, not £442.25
 - The Lengthsman invoice of £126.00 was a late addition
 - A frame rope deposit cheque the in amount of £162.90 – see minute 418

PAYMENTS

08.02.16

Payment References; those in **red** are late additions

Ref	Chq	Payee	Details	Total	VAT	Net	Chq Total	Date
82	338	S Arble	Clerk wage Jan 16	£428.25	£0.00	£428.25		08.02.16
82	338	S Arble	Clerk expenses	£16.00	£0.00	£16.00	£444.25	08.02.16
83	336	WCALC	Cllr Training	£35.00	£5.83	£29.17		08.02.16
84	337	T Hunt	Lengthsman Jan-Feb 16	£126.00	£0.00	£126.00		08.02.16
		TOTAL		£605.25	£5.83	£599.42		

- B. Cllr Robinson confirmed the January 16 reconciliation is correct.
- C. The January 16 Income & Expense Report was noted.
- D. January 16 transfers, balances & receipts were noted.

NEW AGENDA ITEMS

- 417 **The Council resolved** to engage Mr J Hyde on an as needed basis to spray weeds on the pavements in the parish at a cost of £15 per hour. **The Council also resolved** to spend up to £200 on equipment should there be a request for money.

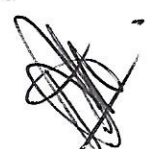
There were some concerns as to where equipment would be stored.

- 418 **The Council resolved** to engage Caledonia Play to replace the A Frame rope at a cost of £543 plus VAT.

It is unclear who would install the rope and how much it would cost. Chair Howe stated he would do so at a cost of £100 if other possibilities are exhausted.

ACTION: Clerk to draft a work order and send it to Chair Howe for approval.

ACTION: Clerk to cut 25% deposit cheque of £162.90.



419

The Council resolved to engage Ancient Oaks Tree Surgeons to carry out the following work at a cost of £470:

Village Wharf

-20% crown reduction of Ash in middle of the parish wharf enclosure

Village Green

-Raising canopy of Oak & Copper Beech to 5 metres to give adequate clearance for vehicles and pedestrians

-Raise canopy of the Lime Tree to between 3 & 4 metres and carry out formative pruning to avoid congested canopy

Work to be completed in the next six weeks.

ACTION: Clerk to forward work order to J Parkinson.

CLERK'S UPDATE

Correspondence For Consideration (not otherwise noted):

420

WDC Flood Alleviation Grant Scheme: There was some discussion as to various schemes, but no resolution. **ACTION: To be considered at the next meeting.**
ACTION: Clerk to report over-flowing ditch on the Bidford side of The Manor to H Hinden.

421

WDC Briefing on Traveller Site Allocation – 15.02.16 at WCC Council Chamber:
ACTION: Clerk to book P Turner, T Carr and P Howe.

Tabled Correspondence:

422

WDC Section 106 monies 08.01.16 letter: See Minute 410A.

423

Stratford on Avon Gaydon/Lighthorne Heath Development Consult: noted.

424

The Warrens Greening the Village Book: **ACTION: Clerk to thank the Warrens, place the book in the cafe library and advertise the book in the Parish Magazine.**

425

K Hood-WCC: New contact for Land Holdings is Rachel Howes,
Rachel.Howes@placepartnership.co.uk 07710 067 248

Correspondence Sent:

426

CP514 Extinguishment Objection Letter: Sent 14.01.16. The Council has until 25.02.16 to respond to the points raised by other representations.

427

20mph signs; see minute 411F.

428

B4085 pavement; see minute 411G

429

Cllr Turner to attend training at Chaddersley Corbett on 14.03.16

430

Posts on Green; the Clerk forwarded the Work Order to Chair Howe for approval on 04.01.16 – no response.



431 On 03.02.16 the tractor was sold and the cheque for £3206.07 was deposited. There will be an insurance rebate.

432 Cllr Brown resigned effective 08.02.16. Chair Howe read the resignation letter to the Council. **ACTION: Clerk to notify WDC of the resignation.**

ACTION POINTS

433 Cllr Brown cannot sign the kiosk contract due to her resignation. **ACTION: Clerk to place Vice Chairman election on the March agenda.**

434 WCC Cllr did make verbal assurances that he would support CPPC should it invoice WCC for weed spraying work even if the Lengthsman budget is exhausted.

PROGRESS REPORTS

435 **NDP:** The Council agreed via email the draft survey matches what was agreed in Council. The Clerk forwarded a copy of the survey to A Ford and J Griffiths. Both parties expressed concerns that the level and type of development proposed would not be accepted by WDC on policy grounds or by the Inspector at examination stage. The Clerk requested A Ford to forward the survey to J Hegarty and obtain a corporate body point of view on the matter.

436 **Couches on CP521:** WDC removed the couches after T Carr and crew moved them to Mill Lane; matter resolved.

437 **Bark at School Playground:** job finished; matter resolved.

438 **Disability Access Around Memorial Hall Pavement:** 03.02.16 P Cooper responded by email. WCC do not consider this a scheme it can undertake. The Clerk responded on 03.03.16 with an enquiry as to how WCC intends to make the pavement safe.

439 **BT Kiosk:** See minute 433.

440 **No Dogs Sign at School:** Sign purchased, the school responsible to mount the sign. Matter resolved.

441 **Parking Mag Piece:** Included in magazine, matter resolved.

442 **"Bend right" Sign Across from the Manor:** 6823965; not repaired.

443 COUNCILLOR REPORTS AND FUTURE AGENDA ITEMS

- A. NDP Governance. – Cllr Stuart-Davies
- B. Ethical Banking – Cllr Rhodes
- C. Vice Chair Election
- D. 106 Working Party
- E. Flood Grant
- F. Rubbish on CPO Land

444 There was some discussion about the possibility of altering future the Council meeting days.

445 Chair Howe read aloud an M Mather email of complaint concerning the altering of meeting dates. **ACTION: Clerk to respond "thank you; comments noted".**

446 S Mills email concerning the rubbish on CPO Land. Chair Howe responded and read the response aloud in Council.

447 **DATE AND VENUE OF NEXT MEETING:** 8:00pm on 9 March 2016 at the War Memorial Village Hall, Cleeve Prior.

448 Meeting closed at 10:05pm.



CLEEVE PRIOR PARISH COUNCIL

103

Signed _____

Date _____

9/3/16

NOTES OF PUBLIC QUESTION TIME

A parishioner was concerned about the draft NDP Survey. The Council responded that the survey has been agreed by Council and that it is now with WDC to offer comments.

A parishioner suggested that the trees near the Allotments should be trimmed. The Clerk stated that the Council doesn't own the trees and that the best course of action is to request the owner to trim the trees. **ACTION: Chair Howe to forward address and name of home owner to the Clerk.**

Minutes prepared by Sean Arble, Clerk to the Council, on 01.03.16.