

**Minutes of the meeting held 14 September 2016 at War Memorial Hall, Cleeve Prior**

Present: Councillors: S Robinson (Chair), H Stewart-Davies, B Rhodes, M Smith and R Lasota (arrived 8:05pm).

In Attendance: S Arble (Clerk), WCC Cllr A Adams and 39 members of the public.

206 Apologies received from Cllr Turner.

207 **DECLARATION OF INTERESTS** – Chair Robinson declared an Other Disclosable Interest in item 8H: To consider paying £650 to insulate the War Memorial Hall. Chair Robinson is the wife of the Chair of the Memorial Hall Management Comm., I Robinson.

208 No dispensations requested.

209 The Council resolved to approve the **MINUTES** of the meetings held 13 July and 10 August 2016 at War Memorial Hall, Cleeve Prior.

210 Because the WCC Cllr was not present, the Chair moved business to the next item; WDC Cllr Lasota Report:

A. There have been serious Traveler Site related ASB incidents in the parish. Just today at 4:30pm two children on motorcycles rode up Mill Lane and tried to knock a woman over after issuing a rude gesture to her.

B. Families of these children admit they cannot control their children.

C. Believes a multi-agency meeting should be called.

D. The Council needs to be more diligent about what is posted on the website because there are instances of house sales falling through because of negative pieces included on the site.

211 **Chairman moved: The meeting now adjourned (8:20-8:50pm) to hold Public Question Time, brief notes of which are at the end of the minutes.**

212 **WCC CLLR REPORT:** Cllr Adams reported the following:

A. Limebridge does make mistakes so they do need to be monitored.

B. Believes a multi-agency meeting to address ASB in the parish is a good idea. Willing to help organize meeting if the Council so wishes.

C. Public Site lease will not be renewed in May 2018. No new tenants are being placed on the site.

D. Driving Home Program underway. Main St in Cleeve Prior is on the list, a decision as to which roads and pavements will be repaired is forthcoming.

Chair Robinson requested Mill Lane be placed on the list because it is in a very poor state. It was also stated that the ditch was filled in by the contractors who did the repair work.

Cllr Adams stated some repairs were conducted two months ago, but that due to minimal use, the road is a low priority and has already been rejected for the scheme.

**ACTION: Cllr Adams will make a new request to include Mill Lane for repairs.**

**ACTION: Chair Robinson will send a photo of the fissure in the road.**

E. WORCS is one of the fastest growing economies in UK behind London and Oxfordshire. Among the many local improvements will be the new Worcestershire Parkway; a rail line from

Pershore to Birmingham to open in 2017 and the Boardman Centre of excellence is to be built in Evesham.

- F. Work on new mini roundabout at Elm Road in Evesham to start in October.
- G. At the end of September Badsey will have a 12 day traffic control system in place.
- H. WDC Planning Enforcement to recommend 12 ideas to improve service.
- I. Divisional funds available; contact him with proposals.
- J. **ACTION: Will speak with P Merrick concerning rubbish collection on Traveller Site.**
- K. Please use the Lengthsman to kill weeds on pavements.
- L. Evesham Road footpath still needs a top layer.

**PLANNING** – no applications for consideration

213 Chair Robinson reported that WCC Highways recommended refusal for W.16.01708 for a second time.

**FINANCE**

214 August 2016 Income & Expense Report noted.

215 Cllr Rhodes confirmed the August 2016 bank reconciliation is correct.

	01-Aug-16	to	31-Aug-16	
add	Current Account balance			10202.92
add	Deposit Account balance			41188.72
less	Cheques paid uncleared:		371	55.30
add			372	466.44
add			374	622.86
add			375	482.40
add	Cheques rec'd not paid in:			
	payee		0.00	
equ	Balance C/F			49764.64

Opening Balance Deposit Account	41187.02
Add receipts for period	1.70
Less payments for period	0.00
Opening Balance Current Account	9128.43
Add receipts for period	1488.62
Less payments for period	2041.13
Closing Balance	49764.64



5 The Council resolved to approve the Payment Schedule.

Payment References; those in red previously paid; blue late addition

Ref	Chq	Payee	Details	Total	VAT	Net	Chq Total	Date
36	377	WCC	CP Estate Rent	£30.00	£0.00	£30.00		14.09.16
37	378	Limebridge	Aug cut	£248.40	£41.40	£207.00		14.09.16
38	379	Npower	electric May-June 16 001	£56.06	£2.67	£53.39		
39	379	NPower	electric May-June 16 002	£4.65	£0.22	£4.43	£60.61	14.09.16
40	381	S Arble	Salary Aug 16	£431.25	£0.00	£431.25		
40	381	S Arble	Expenses Aug 16	£25.68	£0.00	£25.68	£456.93	14.9.16
41	380	Bidford Computers	ASB Photocopying	£24.50	£0.00	£24.50		14.09.16
42	382	T Hunt	Aug Lengthsman	£161.00	£0.00	£11.00		14.09.16
43	384	Post Office	NDP postage	£308.00	£0.00	£308.00		
44	384	OHL	NDP labels & printing	£135.95	£22.66	£113.29	£443.95	14.09.16
45	385	Thermabead	Insulate M.H. Roof	£650.00	£108.34	£541.66		14.09.16
46	386	Hartwell	Parish Wharf Materials	£331.24	£55.20	£261.04		
47	386	Hartwell	Parish Wharf Materials	£87.08	£14.51	£72.57	£418.32	14.09.16
		TOTAL		£2,493.81	£245.00	£2,083.81		

## NEW AGENDA ITEMS

- 217 **The Council resolved** to form a Working Party to draft a website code of standards. Members of the Working Party include Cllrs Robinson, Stuart-Davies, Turner and Rhodes.
- 218 **The Council resolved** to hold a multi-agency meeting to include the MP, J Hegarty, the Police Commissioner, WDC Cllr Lasota, WCC Cllr Adams, Birmingham Anglers, Gypsy Liaison Officer. Various effected parishioners to meet with meeting members prior to the meeting and explain their situation as well as visit the affected areas in the parish.  
**ACTION: Clerk to liaise with WCC Cllr Adams to organize a multi-agency meeting.**
- 219 The Council resolved to pay T Carr for the cost of the parish wharf materials which totals £418.32. The Council thanked Mr Carr for his stellar work.  
**ACTION: Clerk to cut a cheque after the meeting.**
- 220 T Carr stated Andrew Ford (WDC Planning) is satisfied with the current NDP Policies draft and believes concerns have been addressed. **The Council resolved** to adopt the NDP Policies Draft subject to the following amendments:
- A. Remove references to Tetlow King.
  - B. A7: Bus route incorrect; should be Evesham to Redditch
  - C. A4: Ofsted ratings for pre-school were good and the pre-school has always been a feeder to Cleeve Prior First School
  - D. CP11: If the site is vacated it would become a brownfield site.
  - E. CP11: Lease not to be renewed after May 2018.
  - F. CP11 5th bullet point: typo
  - G. 4.3: Should read "2031 and beyond"
- ACTION: NDP Working Party to forward NDP Policies Draft for a "health inspection". Prior to engaging the contractor an indicative costing will be**

forwarded to the Clerk.

The Clerk and Cllr Lasota commented that Neil Peace was recommended by A Ford as an experienced health inspector.

221 **The Council resolved** to allow spending up to £100 for the purpose of conducting land registration searches.

222 **The Council resolved** to form a Parish Projects Working Party for the purpose of helping parish volunteer groups work better together. The working party is to be parishioner led. The current members, I Robinson and J Arkell, will recruit additional members and periodically report to the Council.

223 The Council resolved to purchase a life preserver for the parish wharf at a cost up to £35.

**ACTION: Cllr Rhodes will investigate the cost of a sign which outlines at least three basic ideas**

**-Property of Cleeve Prior PC**

**-disclaimer: Welcome to use the wharf at your own risk**

**-only residents of Cleeve Prior have the right to fish on the wharf**

224 **The Council resolved** to pay £650.00 to Thermabead for the purpose of insulating the War Memorial Hall roof.

**ACTION: Clerk to request a reimbursement payment of £541.66 from the Memorial Hall Management Comm.**

#### CLERK'S UPDATE

##### Correspondence for Consideration

225 CALC Training Schedule: **ACTION: Clerk to book spots for Cllrs Robinson & Stewart-Davies on the Chairmanship Session to be held 29 Sept, 7-9pm at a cost of £25 per person.**

##### Tabled Correspondence Received

226 S Thompson 09.08.16 RE Smartwater. **ACTION: Clerk to respond with an invitation to attend a Council meeting to explain the benefits of Smartwater. ACTION: Clerk to advertise the £8.90 per pack offer in the parish magazine.**

227 B Lawless 03.08.16 email RE Froglands Lane boundary wall: WDC will not compel the owner to repair the wall; matter resolved.

228 Pensions Regulator 02.8.16 letter: Acknowledgement of pensions declaration compliance; noted.

229 RCA Regeneration 17.08.16 letter RE Parish Housing Needs Survey: noted

##### Tabled Correspondence Sent

230 The Clerk reported litter and fly-tipping on CP549 - #210309

231 P Baker 08.09.16 email RE Clearing verges on Mill Lane: Chair Robinson reported that the verges are clear. **ACTION: Clerk to inform P Baker.**

232 J Hyde 16.08.16 Work Order: Spray pavements on Evesham/Main St.

#### PROGRESS REPORTS

233 **Lengthsman/Flood Prevention:** The Clerk received an updated liability certificate and signed contract from the Lengthsman; matter resolved. **ACTION: Clerk to forward copies of the Lengthsman Contract and complete worksheet to Cll**



The mowing contract was amended to include two cuts a month at the Parish Wharf.

**COUNCILLOR REPORTS AND FUTURE AGENDA ITEMS**

- 235 Cllr Lasota reported that the skip near Priorsleigh is being used for the removal of domestic appliances that were fly-tipped.
- 236 Mill Lane Nursery Arch – Cllr Turner
- 237 Change of Meeting Date – Cllr Lasota
- 238 **DATE AND VENUE OF NEXT MEETING:** 8:00pm on 12 October 2016 at War Memorial Village Hall, Cleeve Prior.
- 239 Meeting closed at 10:30pm.

Signed *S Robinson* Date 12/10/16

**NOTES OF PUBLIC QUESTION TIME**

- A. A parishioner stated the ASB problems in the past 8 weeks are unprecedented.
  - 1. £1200-1500 damage to field opposite the Traveler Site.
  - 2. % fences ruined; ~£5000 damage
  - 3. Gates rammed; ~£1000 damage
  - 4. Bails burned
  - 5. Threatened by Travellers on Bidford Bridge
  - 6. ~£5000 of rape seed destroyed
  - 7. Would like to install kissing gates, but is speaking with WCC about trespassing solutions
  - 8. Can't keep livestock because of no fences
  - 9. Reported all issues to police and has incident #s.
- B. A parishioner stated the field behind Mill Lane is a race track with all sort of motorized vehicles. Teenagers riding motorcycles in a dangerous manner on 14 September. Didn't identify teenagers, but reported vehicles and registration #s. Incidents reported to the police; have incident #s and completed ASB reports.
- C. Cllr Lasota stated there have been 42 crime incidents in the north Evesham area this past 3 months.
- D. Chair S Robinson stated that the Council should consider engaging local MP in a multi-agency discussion about ASB in Cleeve Prior.
- E. A parishioner asked why WCC doesn't evict the family causing the problems.
- F. A parishioner concerned about the lack of notice for the August extra-ordinary meeting.
 

Chair Robinson replied that the normal procedure of posting the agenda on the website and notice board was followed and that she requested the agenda be sent out via email. However, the Clerk has reported that someone is removing legal CPPC documents from the notice board. **ACTION: Clerk to email Extra-Ordinary agendas via the Cleeve Prior Email List.**
- G. T Carr requested the schedule for Limebridge. The Clerk stated that this is difficult for Limebridge to do because the schedule changes on a daily basis and this would not be dependable. **ACTION: Clerk to request Limebridge to inform him when Cleeve Prior is cut.**
- H. A parishioner requested the NDP and Cllr Roles section of the website be updated. **ACTION: Clerk to request Cllr Turner to make updates.**

*[Handwritten signature]*