

## Minutes of the meeting held 8 February 2017 at War Memorial Hall, Cleeve Prior

Present: Councillors: Sue Robinson (Chair), Mary Smith, Beverly Rhodes, Richard Lasota and Hazel Stewart- Davies

In Attendance: S Arble (Clerk) and eleven members of the public.

356 No Apologies received.

### DECLARATION OF INTERESTS

357 Cllr Lasota declared an interest in Agenda item 6A: Planning Application 17.00067.HP. Cllr Lasota is the next door neighbour of the applicant.

358 No dispensations requested.

359 **The Council resolved** to approve the **MINUTES** of the meeting held 11 January 2017 at War Memorial Hall, Cleeve Prior.

360 WCC Cllr A Adams offered his apologies.

361 WDC Cllr Lasota reported the following:

- A. Wednesday meeting dates are difficult for WDC and WCC Cllrs to attend.
- B. Have conducted land searches on CPO land and Traveller Site.
- C. Skip on Mill Lane was removed. It was placed to stop fly-tipping. Work is in progress for a permanent solution.
- D. WDC will consider helping clear the fly-tipping on the CPO land.
- E. Land behind The Close up for sale. It would seem Rooftop owns the access rights to the land from the new social homes. However, the site is advertised as having two access points. Rooftop may apply to build social housing on that site.
- F. Quad bikes a problem for general area, not only Cleeve Prior.

362 Chair Robinson suspended the meeting from 8:15 until 8:40 for Public Question Time. See notes at end of minutes.

### PLANNING

363 Cllr Lasota left the room. **The Council resolved** to object to planning application 17.00067.HP for the following reasons:

- A. Due to the proposed extension being so close to the neighbouring boundary, it will partially block sunlight to the neighbour's bedroom window.
- B. The proposed extension would dominate the street view and create a very imposing roof line.
- C. The proposal isn't in keeping with the characteristic spacing of housing on Mill Lane.

Cllr Lasota returned to the room.

364 **The Council resolved** to object to planning application 17.00094.LB for the following reasons:

- A. The Kings Arms is a listed building in the Conservation Area. Therefore the roof should be replaced like for like to respect the heritage of the building and surrounding area. The Council expects the applicant to re-use the original materials as much as possible.

*B. Rhodes*

FINANCE

365 The Council resolved to approve the payment schedule.

Payment References; those in red previously paid; blue late addition

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
69	407	CP Newsletter	Magazine Donation- not 137 First payment(#404) made to wrong account	£436.00	£0.00	£436.00		02.02.17
70	408	Handicare	Memorial Hall Stairlift	£1,655.00	£331.00	£1,986.00		02.02.17
71	409	T Hunt	Dec-Jan lengthsmen	£161.00	£0.00	£161.00		08.02.17
72	410	Memorial Hall	Rent Oct-Dec 2016	£39.00	£0.00	£39.00		08.02.17
73	411	S Arble	Clerk Jan 17 wage	£435.00	£0.00	£435.00		
73	411	S Arble	Clerk Jan 17 expenses	£32.28	£0.00	£32.28	£467.28	08.02.17
74	412	S Robinson	Mileage for 10.01.17 Halmark Hulme meeting 50 miles	£20.00	£0.00	£20.00		08.02.16
75	413	AON	Insurance Premium Increase to cover Wharf Furniture	£28.09	£0.00	£28.09		08.02.17
		<b>TOTAL</b>		<b>£2,806.37</b>	<b>£331.00</b>	<b>£3,137.37</b>		

366 The January 2017 Income & Expense Report was noted.

367 Cllrs Rhodes confirmed the reconciliation is correct.

Date  to Date

add	Current Account balance			2727.51
add	Deposit Account balance			53419.08
less	Cheques paid uncleared:		#404	436.00
equ	Balance C/F			<b>55710.59</b>

Opening Balance Deposit Account	56416.71
Add receipts for period	2.37
Less payments for period	3000.00
Opening Balance Current Account	3905.25
Less DEC payments:	3600.00
Add receipts for period	3000.00
Less JAN payments	1013.74
Closing Balance	<b>55710.59</b>

368 WDC acknowledged receipt of £21,800 precept request.

*Rhodes*

**NEW MOTIONS FOR CONSIDERATION**

- 369 **The Council resolved** to approve The Limebridge Grass Cutting Contract subject to a clause stipulating a maximum of three weeks between cuts. **ACTION: Clerk to request clause.**
- 370 **The Council resolved** to request Rooftop for a £940 contribution for grass cutting in the parish subject to the Clerk's satisfaction that the Council is receiving fair compensation. **ACTION: Clerk to make enquires with Limebridge as to costing for Rooftop land included in contract.**
- 371 **The Council resolved** to engage Ancient Oaks Tree Surgeons to reduce the crown and balance the two mature weeping willows on the Wharf at a cost of £450. **ACTION: Clerk to email work order.**
- 372 **The Council resolved** to request WDC to nominate the Kings Arms, Site of the Old Mill adjacent to Parish Wharf, the play area and playground next to the school, Heritage Trust land and buildings, Millennium Trust land and Cleeve Prior Garage as Community Assets. **ACTION: Chair Robinson to initiate the process.**
- 373 **The Council resolved** to adopt the Final Draft NDP subject to the following amendments:
- CP3: "Field behind The Manor" – description needs to include all the fields behind Main St to the field NE of The Manor.
- CP3 – 5.16: Should read "Hoden Lane", not Howden Lane.
- CP11: Council concerned that 20 dwellings per hectare could deter a developer. T Carr to check with WDC to ensure this wording doesn't unnecessarily deter developers.
- A7: The bus service which links Cleeve Prior is infrequent between Evesham and Redditch.
- A14: Parish wharf is for "parishioners". Visitors and local people should be eliminated from the wording.
- The Vision 4.3: Should read "parishioners"; eliminate children, the elderly and families from the wording.
- 374 There was some discussion about an option to include supporting appendix of evidence and photos when the Plan is submitted WDC.
- 375 T Carr indicated that he would submit the Plan to WDC as soon as possible.

**CLERK'S UPDATE**

**Correspondence for consideration**

- 376 WORCS LTP4 – noted
- 377 IT Sturgess 02.01.17 letter: The Council concluded the land which might be suitable for a path leading to The Close is privately owned. **ACTION: Clerk to make enquiries with WCC Cllr Adams.**
- 378 Tabled Correspondence: Worcestershire Minerals Plan Consult noted.

**Correspondence Sent**

- 379 12.01.17 letter to M Pollit RE clearing vegetation from street light in front of Sharrow empty lot. Mr Pollit responded by email stating he would attend to the matter.

*Photo*

**PROGRESS REPORTS**

- 380 Cllr Rhodes reported the following:  
 A. Applied to WCC Cllr Adams for a Divisional Grant for the Wharf.  
 B. Received a quote of £875 for yearly H&S report on the Wharf and the development of H&S weekly checklist.

**COUNCILLOR REPORTS & Future Agenda Items**

- 381 Change Meeting Dates – Cllr Lasota  
 382 Parish Security Measures  
 383 **DATE AND VENUE OF NEXT MEETING:** 8:00pm on 8 March 2017 at War Memorial Village Hall, Cleeve Prior.  
 384 Meeting closed at 10:25 pm.

Signed B Rhodes Date 8/3/2017

**OPEN QUESTION TIME NOTES**

A parishioner stated that Cotswold Security would monitor the parish for £12 per hour. The Council requested a formal proposal from the parishioner.

Heritage Trust may purchase new, higher spec cameras.

A parishioner stated that he tried to report questionable activity at Field Barn in December, but that by the time the police finished with their questions the activity was likely ceased. The Council requested the parishioner to complete an ASB form for the incident.

In response to a request for an update on 106 funding projects, a parishioner stated the Community Infrastructure Working Party held a meeting; appointed a chair and adopted Terms of Reference.

*Handwritten signature/initials*