

# CLEEVE PRIOR PARISH COUNCIL GRANT APPLICATION FORM

## SECTION A: TYPE OF APPLICATION

1. Your Name:

2. Your Address:

3. Postcode:

4. Land line telephone number (not mobile)

5. E-mail address:

## SECTION B: ABOUT YOUR PROPOSED ACTIVITY

6. What is the name of your activity group or project?

7. Tell us about your activity in approximately 100 words, including:

- What you want to do and why? How you will do it?
- What is the timing of your activity? Where will the activity take place?

8. How do you see your activity benefiting the community?

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9. Who do you hope will benefit from your activity?

10. What do you want to be different as a result of your activity?

11. How will you know if the activity has been successful?

## SECTION C: THE COSTS OF YOUR ACTIVITY

12. How much money do you want from the Parish Council Fund?

£

13. How is the money to be used in your activity? (*continue on separate sheet if necessary*)

Details: Please give a description of all the things you will need to spend money on e.g. posters; room hire; tools, equipment and materials; food; postage and telephone; volunteer expenses etc.	Amount:
<b>Total:</b>	£

You will need to provide evidence to show that your activity has taken place and you have spent the money as outlined in your budget. How do you intend to do this?

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14. If your grant is successful, will the money be paid into:

- a. Your own individual bank account      Yes       No
- b. A bank account in the name of the group you are applying on behalf of  
Yes       No

## SECTION D: DECLARATION OF PERSON APPLYING FOR THE GRANT

I confirm that the information in this application is true and correct. I understand that you may ask for additional information at any stage of the application process.

I understand that I will need to submit a brief report to the Council on the outcomes of the activity and how the money was used.

Your signature:

Name (use CAPITAL LETTERS):

Date:

### NEXT STEPS:

Please send the completed form to:

**Sean Arble**  
**Clerk & Responsible Financial Officer**  
**Cleeve Prior Parish Council**  
**36 The Close**  
**Cleeve Prior**  
**Worcs**  
**WR11 8LF**

Email: [sean.arble@googlemail.com](mailto:sean.arble@googlemail.com)