

Minutes of the meeting held 8 June 2016 at War Memorial Hall, Cleeve Prior

Present: Councillors: S Robinson (Chair), H Stewart-Davies, R Lasota (arrived 8:15 and left 9:15) & P Turner (arrived 9:15).

In Attendance: S Arble (Clerk), WCC Cllr A Adams, WDC Cllr R Lasota and 10 members of the public.

097 The Chair decided to start with Public Question Time due to the Council being inquorate; brief notes of which are at the end of the minutes.

098 Meeting started at 8:25.

099 Apologies received from Cllrs Rhodes and Turner. Cllr Lasota informed the Council he would be 15 minutes late.

100 **DECLARATION OF INTERESTS** – none declared.

101 The Council resolved to approve the **MINUTES** of the meeting held 11 May 2016 at War Memorial Hall, Cleeve Prior.

102 **WDC CLLR REPORT:** Cllr Lasota reported the following:

A. WDC has met its quota for Gypsy Sites.

B. WDC is likely to challenge proposed development not included in NDP

C. 3-4 incidents of social housing suitable for old people being allocated to younger people who create social problems.

103 **WCC CLLR REPORT:** Cllr Adams reported the following:

A. EnviroSort Waste Plant visit was interesting. Learned about recycling dos and don'ts. The general advice is not to use green bin if items can be recycled elsewhere.

B. New computer system to be installed which may make it easier for the Council to be consulted on TPOs. The Council request to be consulted for TPOs was forwarded.

C. Evesham Road footpath repair scheduled for end of June/early July.

ACTION: Cllr Adams to investigate how the G Gower hedge can be trimmed, although it may not be on Gower's land.

ACTION: Cllr Lasota to speak with G Gower about the hedge.

D. Remedial road work at bottom of Mill Lane complete.

E. Road works to take place in July. There is a system of repair for roads, but local feedback is very important. Many roads repaired over the last three years. Use HUB to report issues.

F. WCC does have a Lorrie routes and advisories; Vale of Evesham Lorries Advisory Map. Task force is investigating how lorries end up at Bidford Bridge.

104 Cllr Lasota stated that the tree near M Bell's and the one near the arch have low branches which should be cut.

PLANNING

105 No applications for consideration. The Council received an extension for W.16.01296.PP; comments due after next meeting.

106 W.16.00759.PP approved; the Council had no objections.

160

- 107 The Clerk requested WDC Enforcement investigate W.15.00472.PP; two trees removed when planning condition 5 states one ash may be removed. However, planning permission was granted in 2014 to remove two ash trees; matter resolved. On 02.06.16 the Clerk requested that CPPC be added to the consultee list for TPO applications.

FINANCE

- 108 Cllr Stewart-Davies confirmed the May 2016 bank reconciliation is correct.
- 109 May 2016 Income & Expense Report noted.
- 110 Transfers, balances & receipts noted.
- 111 The Council resolved to approve the Payment Schedule; Ref 19 was a late addition.

Ref	Chq	Payee	Details	Total	VAT	Net	Chq Total	Date
16	360	Clerk	May wage	£428.25	£0.00	£428.25		
16	360	Clerk	May expenses	£28.49	£2.08	£26.41	£456.74	08.06.16
17	361	Limebridge	May Cut	£234.00	£39.00	£195.00		08.06.16
18	362	Ancient Oaks	Tree work on Green & Wharf	£470.00	£0.00	£470.00		08.06.16
19		WDC	Kings Arms Rural Rate Relief	£191.81	£0.00	£191.81		08.06.16
		TOTAL		£1,352.55	£41.08	£1,311.47		

NEW AGENDA ITEMS

- 112 The Council determined the Kings Arms was a benefit to the local community and that granting relief is reasonable in view of the fact this is partly funded by the Council Tax payers in Cleeve Prior. **The Council resolved** to pay a contribution of £191.81 so that WDC will grant £1534.49 in Discretionary Relief.
- 113 **The Council resolved** to request the Memorial Hall Management Committee to investigate the installation of broadband in the Memorial Hall and that it would financially support the project should it be viable. WCC Cllr Adams stated that it is possible he can pay for half the installation costs from the Divisional Fund.
- 114 **The Council resolved** to purchase 300 ASB Incident Report Forms from Bidford Computers at a cost of £24.50.
- 115 Cllr Stuart-Davies provided an ASB WP update:
- A. ASB leaflet completed and printed by Wychavon (350) copies
 - B. Proposal to print (350) Incident Monitoring forms at a cost of £24.50 7p per sheet (Bidford Computers) cheapest of 3 quotes
 - C. Incident Monitoring Process devised: Timing Plan and Job Aid completed
Incident Tracking form with Codes devised. Process to be agreed at Next ASB Working Party meeting on 13th June 2016
 - D. Post boxes to be in place by 20/6/16
 - E. Leaflet, monitoring form and flyer advertising open forum date, to be distributed to parishioners via July 2016 Parish Magazine (ASB update in Magazine) Monitoring of

ASB incidents to commence

- F. Open forum to explain the purpose and process of ASB monitoring to be arranged for 13th July between 7-7:45pm (Memorial Hall to be booked) Members of ASB Working Party to be present.

116 **The Council resolved** to approve the 2016-17 and 2017-18 Clerk's Contract without amendments.

CLERK'S UPDATE

117 **Correspondence for Consideration** - none

Tabled Correspondence

118 G Sibley 26.05.16 email: Request to attend 08.06.16 Council meeting to present a proposal for 14 new homes in Cleeve Prior and for the Council to promote this proposal through the NDP. The presentation was scheduled, but cancelled by G Sibley. The company will likely present at the July meeting.

119 **WDC – T Perkins 26.05.16 email:** Community consult needs to be done for New Homes Bonus money to be released; noted.

120 **Rooftop Housing – T Wade:** How Housing Associations Support the Rural Economy and Communities booklet; handed out to Cllrs.

121 **WDC – L Bennett 12.05.16 letter:** The Council can co-opt a new cllr; noted.

Correspondence Sent

122 **G Gower 25.05.16 letter:** Request owner to trim the hedge.

123 The Clerk investigated the issue of the Old Rectory hedge being overgrown and could find no evidence this is the case. **ACTION: Clerk to investigate Old Vicarage Hedge.**

PROGRESS REPORTS

124 **Lengthsman/Flood Prevention:** Ditches near Manor reported to J Hiden on 15.02.16. The land owner needs to be identified to serve action notice. No update.

125 **CPO Land:** No update.

126 **Cleeve Prior NDP:** Consult in progress

127 **Footpaths:** No update.

128 **Allotments:** The Clerk emailed invoices to all plot owners; to date N Bratt, L Conneely and K Innes paid.

129 **School Playground:** The Clerk received the A Frame net. M Heelis agreed to organize hanging the net. **ACTION: Cllr Robinson to speak with M Heelis.**

130 **"bend right" sign across from The Manor – 6823965:** Straightened; matter resolved.

131 **Weed Spraying:** No update on equipment and no work ordered.

132 **WWI Commemoration Trees:** Cllr Robinson investigating; it is possible the Millennium Green could be a spot to plant trees.

133 **Section 106 WP:** No update.

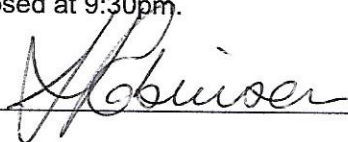
134 **ASB WP:** See minute 115.

- 135 **QEII Medals:** Medals delivered to Chair Robinson. 3 spare medals reserved for A Hurd; 1 for D Ward Bailey, 2 for K Atkins and 2 for M-L Taylor.
- 136 **Froglands Lane Stone Wall:** The wall is apparently on T Farmer land.
- 137 **Froglands Lane Pond:** P Smith maintaining pond and is happy to continue doing so.
- 138 **Open Spaces Grant/Bags Of Help:** Cllr Rhodes investigating. The Clerk forwarded info concerning the grant on 31.05.16.
- 139 **Lengthsman Contract:** Clerk requested signature and proof of insurance.
- 140 **Hall Deeds & CPO Land Registry:** Because HSBC no longer offers a safe keeping service; the documents were moved to Hall Reynolds Solicitors in Bidford upon Avon free of charge. Matter resolved.

COUNCILLOR REPORTS AND FUTURE AGENDA ITEMS

- 141 Mill Lane Nursery Arch – Cllr Turner
- 142 Change of Meeting Date – Cllr Lasota
- 143 RCA presentation – Cllr Robinson
- 144 Website - Cllr Robinson
- 145 **DATE AND VENUE OF NEXT MEETING:** 8:00pm on 13 July 2016 at the War Memorial Village Hall, Cleeve Prior.
- 146 Meeting closed at 9:30pm.

Signed



Date

13/7/16

NOTES OF PUBLIC QUESTION TIME

- A. P Smith maintaining Froglands Lane pond which is apparently in the Conservation Area on T Farmer's land. Cllr Robinson commented the pond looks good, but a parishioner thought that the pond does not need to be maintained. The idea of blocking off the pond from quad bike usage wasn't progressed.
- B. In response to a parishioner question, Chair Robinson suggested the T Farmer wall on Froglands Lane may be too short to compel the owner to repair it.
- C. In response to a parishioner question, Chair Robinson stated Cllr Turner is the only person with website access and what is posted on the homepage is at his discretion. The site is registered to CPPC and was set up by CPPC with Cllr Turner as the Webmaster. This matter will be considered at the July meeting.
- D. Two parishioners commented that not all homepage content is relevant to Cleeve Prior. Chair Robinson thought it was beneficial to have information from surrounding areas posted on the site.
- E. In response to a parishioner concern. Three letters have been sent to G Gower requesting the hedge is trimmed.
- F. CP 514 is at it exists. CPPC lost the appeal to reinstate the original path.

