

Minutes of the meeting held 13 July 2016 at War Memorial Hall, Cleeve Prior

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- Present: Councillors: S Robinson (Chair), H Stewart-Davies, B Rhodes & M Smith (co-opted during the meeting).
- In Attendance: S Arble (Clerk), WCC Cllr A Adams and 39 members of the public.
- 147 Apologies received from Cllr Turner. Cllr Lasota informed the Council he would be late.
- 148 **DECLARATION OF INTERESTS** – Chair Robinson declared an Other Disclosable Interest in items 10D: To consider paying the Richard Hall £6582 invoice to replace the heating system in the Memorial Hall and 10E: To consider donating £1500 to the Memorial Hall Management Comm. for the purpose of operating costs. In each case the Chair Robinson is the wife of the Chair of the Memorial Hall Management Comm., I Robinson.
- 149 The Council resolved to approve the **MINUTES** of the meeting held 8 June 2016 at War Memorial Hall, Cleeve Prior.
- 150 The Council resolved to co-opt M Smith. Cllr Smith signed the Declaration of Acceptance of Office/Undertaking to Observe the Code of Conduct. **ACTION: Clerk to forward Register of Interests form to Cllr Smith.**
- 151 Neither the WCC nor WDC Cllrs were present for reports. The Chair moved business to the next item; RCA Housing Development Presentation & Question Session.
- A. RCA plans to conduct a public consultation in the form of a drop-in session with many of the experts and land owner on hand to answer questions.
 - B. There is some dispute over who owns the land. Mr Green, owner of the land has a deal in principle with the Diocese to use the bottom part of the grassed area section of school playground as an access point to the development property. Some parishioners believe the land is owned by the Vicar and Church Wardens.
 - C. Exact details of the access will be sorted in the future.
 - D. 40% re-infrastructure expected for development.
 - E. 14 homes to include social housing.
 - F. A large open space area is included in the plan. Parish Council could acquire the land and create a new playground.
 - G. The development is outside the SWDP and not within the development boundary.
 - H. No plans to widen Hoden Lane; not sure what would happen with the ancient hedge.
 - I. SHLAA identified the land as inappropriate due to access issues.
 - J. Public footpaths not affected.
- 152 **Chairman moved: The meeting now adjourned (8:35-8:40pm) to hold Public Question Time, brief notes of which are at the end of the minutes.**
- 153 **WDC CLLR REPORT:** Not present; no report.
- 154 **WCC CLLR REPORT:** Cllr Adams reported the following:
- A. S106; liaise with J Teal. Important to be proactive to position the Council to receive maximum funds. There are several categories of S106 funding, therefore develop a wide

- B. SIL is an infrastructure levy which operates in conjunction with S106.
- C. Heavy lorries routes are being addressed by a coordinated plan involving Warwickshire, Worcestershire and Gloucestershire County Councils. New signs will be erected to direct lorries away from Bidford Bridge.
- D. Hauliers Quality Partnership Group to liaise with local county councils to improve freight movement.
- E. **ACTION: New Evesham Rd pavement seemingly completed, but will investigate if more work is to be done.**
- F. Please use the Lengthsman to kill weeds on pavements.
- G. £12 million available for roads; Main St included on list for repairs. Requests parishioners to identify other high priority issues with roads in the area.
- H. Speed trap cameras operated in the area in recent weeks.
- I. **ACTION: Will further investigate the IT issue concerning the WCC website space for parish councils.**
- J. Reported a complaint from a parishioner concerning the rubbish and growth on CPO land.
- K. Mill Lane tree trimmed.

PLANNING

- 155 W.16.01296.PP: Sironella, Hoden Lane – single storey rear extension to enlarge kitchen. The Council received an extension for this application; however, WDC approved the application.
- 156 W.16.01495.PP: Arden, Mill Lane – proposed storm porch. WDC already approved this application.

FINANCE

- 157 Cllr Rhodes confirmed the June 2016 bank reconciliation is correct.
- 158 June 2016 Income & Expense Report noted.
- 159 Transfers, balances & receipts noted.

160 The Council resolved to approve the Payment Schedule.

PAYMENTS TO BE AUTHORISED 13.07.16
 Payment References; those in red previously paid; blue late addition

Ref	Chq	Payee	Details	Total	VAT	Net	Chq Total	Date
20	364	PD Long	Repair St Light	£55.20	£9.20	£46.00		13.07.16
21	365	T Hunt	May Lengthsman	£126.00	£0.00	£126.00		13.07.16
22	366	S Arble	Clerk Wage June 16	£443.25	£0.00	£443.25		
22	366	S Arble	Clerk expenses June 16	£50.32	£0.46	£49.86	£493.57	13.07.16
23	367	Memorial Hall	Rent for meetings	£52.00	£0.00	£52.00		
24	367	Memorial Hall	Donation	£1,500.00	£0.00	£1,500.00	£1,552.00	13.07.16
25	368	Richard Hall	Mem Hall Heating System	£6,582.00	£1,097.00	£5,485.00		13.07.16
26	369	Limebridge	June cut	£234.00	£39.00	£195.00		13.07.16
		TOTAL		£9,042.77	£1,145.66	£7,897.11		

161 Annual Return posted to Auditor on 16.06.16. Auditor confirmed receipt.

NEW AGENDA ITEMS

162 **The Council resolved** to form a Working Party to investigate the desired outcomes the Council would like from the website, the operating guidelines for its use and the structure for its management. Members of the Working Party are Chair Robinson and Cllrs Turner and B Rhodes. Working Party to make recommendations at the September meeting.

163 Chair Robinson announced the results of the CP11 Consultation.

- A. 336 votes received; 78% return. 70% of registered voters responded.
- B. No to housing: ~10%.
 0-40 houses: ~30%
 40-80 houses: ~60%
- C. There is a clear mandate to include a housing development element specifically to Policy Statement CP11.
- D. There seems to be an impression that most parishioners want as little development as possible to achieve the goal of tidying up the Traveler Site.
- E. Main concerns include
 - Gypsies won't leave the parish
 - Regeneration of school and pub
 - Type of housing
 - Preserve open spaces
 - CPO land used as open space
 - Variety of housing to include bungalows
 - 1 phase of building

The Council resolved to hand over the NDP process to the NDP Working Party to draft a CP11 Policy Statement which reflects the outcome of the consultation and prepare the draft NDP for a health inspection.

164 **The Council resolved** to organize a meeting with J Hegarty and senior WDC planning officers to seek advice on drafting a CP11 Policy Statement and discuss concerns of parishioners. **ACTION:** Chair Robinson to organize meeting

- 165 **The Council resolved** to purchase two MARMAX recycled brown picnic tables made of 100% HDPE with a 20 year construction guarantee at a cost of £489 plus VAT each. One bench is to be purchased immediately, the other in April 2017. **ACTION:** Cllr B Rhodes to purchase the picnic table.
- 166 **The Council resolved** to pay the £6582 Richard Hall invoice to replace the heating system in the Memorial Hall. The Memorial Hall Management Comm. will reimburse the Council £5485. Chair Robinson declared an Other Disclosable Interest and left the room during the discussion and resolution.
- 167 **The Council resolved** to donate £1500 to the Memorial Hall Management Comm. for the purpose of operating costs. Chair Robinson declared an Other Disclosable Interest and left the room during the discussion and resolution.
- 168 **The Council resolved** to permit T Carr to improve the Parish Wharf by reinstating the wharf between the two fishing platforms and provide a full width bench supported by the platform/river bank. The works are free of charge. There must be a risk assessment conducted to carry out the work.

CLERK'S UPDATE

Correspondence for Consideration

- 169 Letter from S Mills re rubbish on CPO Land. The Council resolved to wait for Cllr Turner's September meeting proposals to clean the land. **ACTION:** Clerk to write a letter to S Mills.

Tabled Correspondence Received

- 170 **S Arble 15.06.16 letter:** The Clerk is not interested in taking up the Pension Scheme offered by CPPC.

Tabled Correspondence Sent

- 171 **S Arble 15.06.16 letter** detailing the Pension Scheme.
- 172 **Mr Lupton 15.06.16 letter:** Request owner to trim hedge

PROGRESS REPORTS

- 173 **Lengthsman/Flood Prevention:** Ditches near Manor reported to J Hiden on 15.02.16. The land owner needs to be identified to serve action notice. On 10.07.16 the Clerk emailed M Rawlins to request the owner's details; no response. **ACTION:** Cllrs Robinson and Smith to speak with Mr Rawlins.
- 174 **CPO Land:** No update.
- 175 **Cleeve Prior NDP:** See minute 163.
- 176 **Footpaths:** No update.
- 177 **Allotments:** All rents received; one contract outstanding. The Clerk delivered the contract by hand to K Innes.
- 178 **School Playground:** The net is stored in the cafe. M Heelis stated he isn't interested in hanging the net. **ACTION:** I Robinson to investigate how to hang the net.
- 179 **Weed Spraying:** Chair Robinson to assess areas in need of spraying.
- 180 **WWI Commemoration Trees:** Mrs Newbury approves the idea of planting trees with school involvement. **ACTION:** Chair Robinson to discuss idea of planting trees on Memorial Green.

- 181 **Section 106 WP:** Cllr Smith appointed to the Working Party.
- 182 **ASB WP:** Initiative underway: boxes installed, leaflets delivered, police involved in scheme.
- 183 **QEII Medals:** 4 medals left.
- 184 **Froglands Lane Stone Wall:** The Clerk requested WDC Heritage & Conservation to inspect wall.
- 185 **Open Spaces Grant/Bags Of Help:** Cllr Rhodes investigating. The Clerk forwarded info concerning the grant on 31.05.16. No update.
- 186 **Lengthsman Contract:** Clerk requested signature and proof of insurance; no update.
- 187 **G Gower Hedge:** Scheduled to be cut in near future.
- 188 **Luton Hedge:** Scheduled to be trimmed in near future.

COUNCILLOR REPORTS AND FUTURE AGENDA ITEMS

- 189 Mill Lane Nursery Arch – Cllr Turner
- 190 Change of Meeting Date – Cllr Lasota
- 191 CPO Land – Cllr Turner
- 192 Website – Chair Robinson
- 193 **DATE AND VENUE OF NEXT MEETING:** 8:00pm on 14 September 2016 at the War Memorial Village Hall, Cleeve Prior.
- 194 Meeting closed at 9:55pm.

Signed *A Robinson* Date 14/9/16

NOTES OF PUBLIC QUESTION TIME

- A. A parishioner asked where the VAS is; the Clerk responded that it is being repaired.
- B. A parishioner enquired about S106 funding. Cllr Rhodes responded that the Council has 6 years to organize a plan. Allocated funds are £459 for art and £4511 for open space.