

**Minutes of the meeting held 14 October, 2015 at War Memorial Hall, Cleeve Prior**

Present: Councillors: P Howe (Chair), B Rhodes, R Lasota (arrived at 8:05), P Turner, H Stewart-Davies and N Brown

In Attendance: S Arble (Clerk), WDC Cllr R Lasota and 6 members of the public.

228 **The Council resolved** to accept apologies from Cllr Robinson.

229 Cllr Rhodes declared an interest in item 6A-2, planning application W.15.02293.PN. She is a next door neighbour of the applicant.

230 No dispensation requests received.

231 **The Council resolved** to approve the **MINUTES** of the meeting held 9 September 2015 at War Memorial Hall, Cleeve Prior.

232 **WDC CLLR LASOTA REPORT**

A. D Nelson tipped gravel on the CPO Land. It is unclear as to why this was done. **ACTION: Cllr Lasota to investigate.**

B. D Andrews (Tetlow King agent) 07.10.15 email: Land owners intend to leave the district subject to the sale of the Gypsy Site plots.

C. SWDP approved unanimously. WDC currently has the Plan in public consultancy until 27 November.

D. Government wants to build more low cost housing and use brown field sites.

233 No WCC CLLR REPORT.

234 **Chairman moved: The meeting now adjourned to hold Public Question Time, notes of which are at the end of the minutes.**

**PLANNING**

235 **The Council resolved** not to object to planning application W.15.02436.PN; Land off the Close. The developer wants to alter which garage is retained. The garage to be retained is the one closest to the houses in The Close, just on the left when entering the development site. **ACTION: Clerk to record comments on the WDC website.**

236 **The Council resolved** not to object to planning application W.15.02293.PN: Top Farm, Froglands Lane. Install a 4kw ground mounted solar photovoltaic system including underground cabling. Cllr Rhodes declared a non-pecuniary interest in this item and left the room during the discussion. **ACTION: Clerk to record comments on the WDC website.**

237 W.15.02078.LB; Lilac Cottage, Froglands Lane. Permission granted by WDC.

238 W.15.00472.PP; 46 The Close – WDC pending. By delegated authority to the Clerk **the Council resolved** not to object to this application.

239 W.15.01004.PN; Dyson's Farm – WDC pending. Erection of a wind turbine with a tower hub height of 29.5m and a blade diameter of 24m (resubmission of W.13.02508.PN). At the Council meeting held 10.06.15 **the Council resolved** to object to this application; comments posted on WDC site.

240 W.15.02054.CU; Land adjacent to Cleeve House, Mill Lane. Erection of 4 log cabins for holiday lets with new access drive off Mill Lane. At the Council meeting held 09.09.15

**the Council resolved** to object to this application. The application was subsequently withdrawn; matter resolved.

#### FINANCE

- 241 **The Council resolved** to approve the October 15 Payment Schedule without amendments.
- 242 Cllr Brown verified the September 2015 Bank Reconciliation.
- 243 The Council noted the September 2015 Income & Expenditure Report.
- 244 **The Council resolved** to appoint Cllr Robinson to the Clerk's Finance Support Group.

#### NEW AGENDA ITEMS

- 245 Council discussed the Anti-Social Behaviour Working Party documents. There will be some amendments to these documents and the matter will be considered at the November 15 meeting.
- 246 **The Council resolved** to donate £1500 to the War Memorial Management Committee for the purpose of operating costs. **ACTION: Clerk to forward cheque.**
- 247 The CP Heritage Trust £750 Grant Application was withdrawn.
- 248 **The Council resolved** to donate £750 to St Andrews Church PCC for the purpose of repairing the bell tower quarter weight cable; subject to the £3000 grant awarded earlier being deferred to the 2016/17 financial year. **ACTION: Clerk to inform the PCC of the decision.**

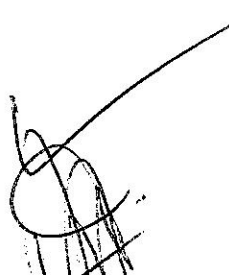
#### CLERK'S UPDATE

- 249 No correspondence for consideration.
- 250 Tabled correspondence (not otherwise noted)
- A. 06.10.15 email to D Cox Offenham PC:** Liaising to arrange a January place and date for Planning Enforcement Training: Noted
- B. 06.10.15 P Baker:** RE Parish Wharf Boundary: Matter was discussed and noted
- C.** On 29.09.15 the Clerk reported the 30mph sign across from Field Barn is knocked over – ref 6786327: Noted
- D. WCC 25.08.15:** Changes to management of WCC property: Noted

#### PROGRESS REPORTS

- 251 On 09.07.15 the Clerk requested J Hiden to investigate condition of ditches near The Manor; she will inspect when next in the area. No update.

#### CPO Land

- 252 **The Council resolved** to construct a bin station on The CPO Land, to the left just prior to Plot 212. The station is to be constructed to height of 3 breeze blocks on a concrete base with slabbing on top and to house up to 10 bins. The project is subject to WDC funding which is thought to be up to £500.
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**ACTION:** Cllr Howe to draft specification and forward to the Clerk and Cllr Lasota.

**ACTION:** Cllr Lasota to request funding from WDC.

**ACTION:** Cllr Lasota to approach D Nelson and ask for a quote.

- 253 Plot 212 Clear-Up: WORCS Reg Services could find no reason to intervene for environmental health issues. On 31.07.15 the Clerk emailed G Duerden and stated that this is a matter for WDC to resolve as there is a clear visual disamenity issue and CPPC does not have the power to act. The Clerk emailed again on 10.09.15; no response. **ACTION: Chair Howe to call G Duerden and request a response.**

#### NDP

- 254 Cleeve Prior NDP: A meeting concerning the future of the Gypsy Site is scheduled with WDC officers at 12:30 on 03.11.15. All cllrs are invited.
- 255 The NDP Working Party decided to wait for the outcome of the 3 November meeting prior to finishing a redraft of the Plan, therefore the proposal to approve the policy statements matter was not considered.

#### Footpaths

- 256 On 09.09.15 the Clerk reported two sofas dumped on CP 549. F Argyle responded that she doesn't have records as to who owns the land. Suggests CPPC approach land owner to remove sofas. **ACTION: Clerk to write a letter to the landowner and request the sofa removed from the path.**

- 257 Mr Carr reported the following

A. Path around meadow below Dyson Permitted path was cleared.

B. Plan to remove blackberry bushes at Marldiff Lock.

- 258 On 15.09.15 the Clerk sent a letter to E Truss objecting to the closure of CP 514. It transpires that WCC has not yet appealed to E Truss to permanently close the path, but will do so shortly. The Clerk requested CPPC be kept informed and it is possible that Chair Howe and the Clerk will meet R Jones (WCC Mapping) to discuss the path.

- 259 On 10.09.15 the Clerk requested F Argyle to trim the large willow blocking CP514. F Argyle replied that the path is closed so there is no point; matter resolved.

- 260 The Council considered the next step for the Speed Survey results. The information in the surveys makes it clear that according to WCC definitions of speeding, Cleeve Prior does not have a speeding problem. **The matter is resolved** subject to the outcome of the disability access around Memorial Hall pavement.

#### Allotments

- 261 **The Council resolved** to alter the Allotment contract to require a £40 deposit for up to two allotments and limit the number of allotments per family to two. **ACTION: Clerk to alter contract; send new versions to N Bratt and K Innes. ACTION: Clerk to forward invoices to N Bratt, L Conneely and K Innes.**

- 262 **The Council resolved** to grant R Onions permission to erect one 8x6 shed with a felt roof and one 8x6 polytunnel on allotment 7.

- 263 Allotments Water Supply: Need to supply details of exact piping route and connection to WCC before the matter can be further considered. No update.

**School Playground**

- 264 On 10.09.15 The Clerk issued a work order to Limebridge Rural Services to remove 75mm of bark and dispose off-site, de-compact remaining bark and install Cushion Fall to a depth of 125mm. Work scheduled for early October.
- 265 Cllr Howe is seeking quotes for new rope on A frame on school playground.
- 266 Smart Water Signs: Chair Howe is in possession of signs. **ACTION: Chair Howe to post signs in the near future.**
- 267 Disability Access Near Memorial Hall: On 14.09.15 Chair Howe and the Clerk met with a WCC officer (Caren) to discuss the access issues near the hall. The officer agreed that access is an issue and that the matter will be passed to an access engineer for investigation. It is hoped that by early November a costing for the project will be delivered.

**The Green Work**

- 268 Chair Howe reported that Mr A Lees was instructed to repair the tree seat in return for a £200 donation to CPHT. The Clerk made it clear that no such decision was made during the September meeting and that all decisions, unless invoking Emergency or Delegated Powers, must be considered in Council meetings.
- 269 **The Council resolved** to engage R Willoughby to replace missing and damaged posts, straighten posts and paint posts with brown creosote subject to a quote of no more than £350. **ACTION: Clerk to meet with Mr Willoughby on 16.10.15 to obtain new quote.**
- 270 BT Kiosk: On 10.09.15 the Clerk reported to M Toal of WDC that CPPC resolved to adopt the kiosk. CPPC awaiting contract.

**271 COUNCILLOR REPORTS AND FUTURE AGENDA ITEMS**

- A. 2016/17 Budget  
B. Gravel tipped on CPO land  
C. Ethical Banking

- 272 **DATE AND VENUE OF NEXT MEETING:** 8:00pm on 11 November 2015 at the War Memorial Village Hall, Cleeve Prior.

- 273 Meeting closed at 10:15pm.

Signed \_\_\_\_\_

Date \_\_\_\_\_

**NOTES OF PUBLIC QUESTION TIME**

1. Officer J Lee has taken for J de Paris due to health issues. Thursdays, 10-11, dependant on duties, officers will be in Memorial Hall to discuss local policing issues.
2. A parishioner, who is a member of the NDP Working Party, requested permission to attend the 3 November WDC meeting. Chair Howe suggested she contact J Hegarty for an invite as he called the meeting.
3. A parishioner stated that he initially felt bamboozled by proposed developer of the Gypsy Site, but with the help of various people an agreement has been made between the Johnsons and the developers whereby the Johnson will relocate. Some Travellers may stay local, but they have local ties. If the proposed development does not go ahead he plans to stay on the Traveller Site.