

Minutes of the meeting held 11 September 2017 at War Memorial Hall, Cleeve Prior

Present: Councillors: Sue Robinson (Chair), Mary Smith (acting Clerk), Beverly Rhodes, Hazel Stewart-Davies, Peter Wilson & Richard Lasota.

In Attendance: Eight members of the public

159 No apologies.

DECLARATION OF INTERESTS

160 Chair Robinson for item 10E, Memorial Hall payment. Chair Robinson's husband is Chair of the Memorial Hall Committee.

161 No dispensations requested.

162 **The Council resolved** to approve the **MINUTES** of the extraordinary meeting held 31 July 2017 at War Memorial Hall, Cleeve Prior.

163 **WCC Cllr Report:** Cllr A Adams was not present.

164 **WDC Cllr Report:** Cllr R Lasota reported the following

A. Fly tipping on the CPO land was cleared by WDC. However, WDC reported low grade asbestos had been found and would need to be removed by a specialist; CPPC may have to bear the cost. There is still a problem with dumping and horses on the CPO Land.

B. There is a possibility that the 2014 Homes Bonus could be suspended.

PROGRESS REPORTS

165 Domain Name:

- A. CPPC registered the domain name on 16.10.2000; it continues to be registered to the Council as a UK Statutory Body.
- B. Mr Turner did redesign a website CPPC using their domain name. The Council is thankful to Mr Turner; however, at no point was the domain name transferred to one individual. Neither has Mr Turner ever requested payment for the website and the domain name since he took control of it.
- C. CPPC is responsible for anything that is posted on the website. The Council did repeatedly ask Mr Turner for the Clerk, as the Proper Officer to the Council, to have access to the website. These requests were refused. The Council was advised by WDC Legal Dept to regain control of our domain name.
- D. Although CPPC was successful in reclaiming the domain name, Mr Turner lodged a complaint to Nominet, claiming he owns the domain name. The Council responded to the complaint on 22.08.17. The complaint is still pending.

166 On 16.08.17 P Saunders of Worcestershire Regulatory Services informed the Clerk that they were still chasing the land owner to take action concerning cross connected pipes resulting in contaminated water in the ditch near the bridge on Quarry Lane.

167 Defibrillator battery and pads received, matter resolved.

168 A letter was received from Mr J Powell (T Farmer's agent) requesting to attend the September meeting to discuss a planning proposal on land off Froglands Lane. A letter was sent to Mr Powell on 25.08.17 stating that the NDP was currently with the Inspector and negotiation concerning the NDP was not possible.

69 On 02.08.17 Western Power were informed that the Council declined the request to run a power cable through the CPO land to supply electricity to adjoining parishioners.
ACTION: Clerk to write a letter to Ian Alcock and arrange an informal meeting with the Council.

170 The NDP is still with the Inspector; nothing to report.

CLERK'S UPDATE

171 The Clerk offered apologies for his absence.

172 Highways/drainage

- A. 335965: order raised 22.07.17 to clear blocked gulley
- B. 349448: tree removed
- C. 349449 (Evesham Rd hedge): no update
- D. 349551: repaired
- E. 349453: inspected, drain clear
- F. 349454: inspected, drain clear
- G. 349456: order raised 05.07.17 to clear blocked gulley

FINANCE

173 The Council resolved to approve the payment schedule.

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
46	459	Ribrellok Geosynthetics	J pins for picnic bench	£20.90	£4.18	£25.08		11.09.17
47	460	Limebridge	Grass cut July x2	£422.00	£84.40	£506.40		11.09.17
48	461	CPMH	Operating Costs Donation	£1,500.00	£0.00	£1,500.00		11.09.17
49	462	Nominet	Reclaim Domain Name	£10.00	£2.00	£12.00		11.09.17
50	463	S Arble	Clerk wage July-Aug	£805.50	£0.00	£805.50		
50	463	S Arble	Clerk expenses July-Aug	£56.69	£1.18	£57.87	£863.37	11.09.17
51	464	HMRC	Clerk PAYE	£65.60	£0.00	£65.60		11.09.17
		TOTAL		£2,880.69	£91.76	£2,972.45		

174 July 2017 Income & Expense Report noted.

175 The **Council resolved** to approve the July 2017 bank reconciliation.

Date			Date
	01-Jul-17	to	31-Jul-17

add	Current Account balance			2564.10
add	Deposit Account balance			54352.01
less	Cheques paid uncleared:	7 chqs		943.87
equ	Balance C/F			55972.24

Opening Balance Deposit Account	54349.70
Add receipts for period	2.31
Less payments for period	0.00
Opening Balance Current Account	3495.76
Less Period payments:	1875.53
Add receipts for period	0.00
Uncleared Period Payments	0.00
Closing Balance	55972.24

- 176 Grant Thornton completed the external audit on 22.08.17 and determined the Return is in accordance with proper practices and there are no matters giving cause for concern. The Clerk posted the Notice of Conclusion of Audit on 24.08.17.

PLANNING

- 177 .0168.FUL: The Council resolved not to object to this application.
 178 17.01187.HP WDC pending, by delegated decision to the Clerk the Council had no objections to this application.
- 179 No applications approved by WDC.

NEW MOTIONS FOR COUNCIL CONSIDERATION

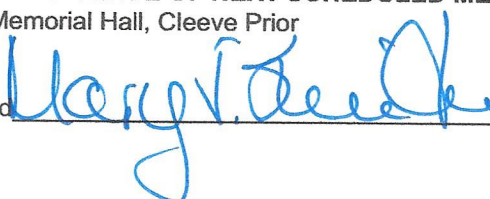
- 180 The **Council resolved** to move Financial Matters to a position on the agenda immediately after the signing of the Minutes.
- 181 The Council resolved to purchase a sign at a cost up to £350 plus VAT to be posted on the Parish Wharf near the river's edge which will read:
 Caution Deep river
 No Mooring
 Private Fishing
- 182 The **Council resolved** to appoint the Clerk as Data Protection Officer and register with the Information Commissioner Office at a cost of £35 per annum. **ACTION: Clerk to register the Council with the ICO and amend website.**
- 183 The **Council resolved** to refurbish the Red Kiosk at a cost of £313.53. **ACTION: Cllr Wilson to organize materials and labour and carry out the work.**
- 184 The Council resolved to donate £1500 to the CP War Memorial Village Hall Committee for 2017/2018 operating costs.

COUCILLOR'S REPORTS and Future Agenda Items

- 185 **ACTION: Clerk to forward weekly reports to Cllr Wilson to show Lengthsman work was completed and to notify Cllr Wilson when Limebridge cuts the grass.**
- 186 **ACTION: Clerk to request Rooftop to cut branches hanging over footpath by Mrs Bolton's Bungalow in The Close.**
- 187 The meeting closed at 9:10pm.

- 188 **DATE AND VENUE OF NEXT SCHEDULED MEETING: 7:30pm on 9 October 2017 at War Memorial Hall, Cleeve Prior**

Signed



Date

9.10.17

OPEN QUESTION TIME NOTES

1. Jim Powell stated that he would be putting in a planning application on behalf of Mr T Farmer on land off Froglands Lane.
2. John Arkell commented on the excellent job done by the contractors re-surfacing Main St. **ACTION: The Council to write to WCC Highways expressing thanks for an excellent job.**
3. Mrs Bannister reported that an offer had been accepted on the Bostock's Land in Quarry Lane. She reported that the water ditch in Quarry Lane was now clear and the odour had gone.
4. Ian Robinson requested the Council write to Bidford Gliding Club reminding them not to tow-up over the village.