

**Minutes of the meeting held 9 March 2015 at War Memorial Hall, Cleeve Prior  
The Council altered the date (originally scheduled for 11 March) of the meeting due an  
event to be held at the Memorial Hall**

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Present: Councillors: P Howe (Chair), K Mellor, J Franey & B Rowland

In Attendance: S Arble (Clerk) and 3 members of the public.

381 The Council resolved to accept apologies from Cllr Turner for family reasons.

382 **DISCLOSURE OF INTERESTS** – none declared.

383 The Council resolved to approve the **MINUTES** of the meeting held 11 February 2015.

384 **WCC CLLR REPORT:** Cllr Adams forwarded a written report:

**A.** From April 2015, the Care act 2014 introduces a series of reforms that affect existing and new service user, their families, and carers. There are 60,000 carers in Worcestershire. For more information, see [www.gov.uk/careandsupport](http://www.gov.uk/careandsupport)

**B.** First Schools – there is a county wide move by academy schools to hold public consultation on whether to add a year 6. This is causing widespread concern in middle schools as it will affect their funding. I met with the Head of Blackminster to discuss. Everyone is asking all schools, high, middle and first schools, to work together to find a solution. The County Council recognises that a move over to a 2 –tier school structure in Worcestershire over time is the most likely outcome as only 5% of pupils in UK schools now use the 3-tier system. However, the schools need to work together on this to achieve the best outcome for our children.

**C.** Long Marston Airfield – Cala Homes have put in planning application into Stratford District Council for 400 new homes on the Long Marston Airfield. If this goes ahead, then this site will ultimately merge with the old Engineers Site (Now called Meon View) which is already being developed by St Modwen. This has the potential to grow into a town as nearly 2000 houses are already approved or pending approval! – so if you don't want a new town on your borders, make sure your objections are heard – for more details go to the Stratford District Council web site <http://apps.stratford.gov.uk/eplanning/> and enter the reference 14/03579/OUT

**D.** B4085 Main Street & Cleeve Rd –to be closed again from Cleve Prior to Arrow Lane whilst road to be surfaced dressed sometime after 11<sup>th</sup> April.

**E.** The remaining cabinets that need upgrading are the ones that serve Pebworth, Adlington South Littleton, and Cleeve Prior. I was hoping Cleeve Prior was going to be upgraded in Q1 of 2015 as suggested at a recent meeting with BT Openreach, but the latest on the website suggests July 2015-June 2016. I suggest as many people as possible in Cleeve Prior write into to complain as I think this is another example of “cross County discrimination”. I understand the Bidford Exchange has been upgraded, and most of the cabinets that are linked to the Bidford Exchange in Warwickshire have been upgraded, but the cabinet in Cleeve Prior which is also connected to Bidford Exchange has not been as it is in Worcestershire!

385 **WDC CLLR REPORT:** No report.

386 **Chairman moved: The meeting now adjourned to hold Public Question Time, notes of which are at the end of the minutes.**

## **PROGRESS REPORTS**

**Lengthsman/Flood Prevention/ Footpaths Work**

- 387 **12.14:** On 3.12.14 the Clerk reported rubbish in the ditches near The Manor to WDC; #6462454. The Clerk requested an update on 27.01.15 and requested WDC to investigate.
- CPO Land**
- 388 **Clearance 03.14:** 29.01.15 requesting the brash be burned and the ditch fully reinstated. A reply was received on the same day. G Albutt will collect the brash. G Albutt claims that he completed the job as instructed. Previously G Albutt claimed he couldn't fully clear the ditch because of three live wires. The Clerk instructed Western Power to investigate and they stated no live wires were detected. G Albutt emailed the Council on 04.02.15. He stated the original cheque bounced twice and that he is in receipt of a new cheque. He also stated that January 2015 Minutes listed £5100 was paid when only £3792 was paid. The Minutes reflect the payment was £3792. **ACTION: Clerk to write a letter to request a meeting with the purpose of resolving this situation.**
- 389 **Refuse 02.15:** On 17.02.15 the Clerk requested WDC to provide more bins for the Twin Oaks residents and conduct refuse pick at individual properties. During an email thread P Childs stated that the Travellers do not want individual property pick up and that providing more bins to residents would result in a charge per bin. The option of a free industrial size bin at the top of the CPO Land is a consideration. If bin is installed, no loose bags will be collected and CPPC will require WDC permission to remove the bin. **ACTION: Clerk to further investigate how the bins can be picked up at the properties and determine the responsibility of WDC in this matter?**
- ACTION: Clerk to contact police to ascertain viability of young offenders doing a litter pick on the CPO land.**
- 390 **Planting 01.15:** The Council resolved to consider this issue at a later date.
- 391 **Cleeve Prior NDP:** The Council has met to discuss the consult document on two occasions and some concerns were raised. **ACTION: Clerk to arrange a meeting between NDP Working Party, CPPC and planning consultants.**
- 392 **Defibrillator:** The defibrillator is installed and registered (#2358). The Clerk contacted B Catton of Avon Valley First Responders Scheme and requested a training date for 9 May in the War Memorial Hall; to be confirmed. **ACTION: Clerk to publicize event if date is confirmed.**  
**ACTION: Cllr Turner to investigate training options.**
- 393 **Footpaths Report:** No update.
- 394 **Evesham Road Speed Survey 06.14:** No update.
- 395 **Allotment Agreement:** **ACTION: Chair Howe to meet with Allotment renters.**
- 396 **Smart Water:** 24 packs sold, 17 parishioners paid to date. The resolved to cut a cheque for £480 to take delivery of the packs.
- 397 **New Homes Bonus:** WDC agreed to release the requested £670 for the purpose of funding the Smart Water Reimbursement Scheme. Matter resolved
- 398 **Grass Cutting Contract:** On 13.02.15 the Clerk appointed the contract to Limebridge at £195 per cut based on ~16 cuts per year; contract to expire 31.12.16. Matter resolved.
- 399 **Rooftop Grass Donation:** Rooftop agreed to donate £900 toward the cost of cutting the grass in the Close for 2015 and 2016; invoice posted 25.02.15. Matter resolved.
- 400 **Internal Auditor:** On 13.02.15 the Clerk emailed the Engagement Letter to R Fletcher; £165 per year for 2015 through 2017 audits. The Clerk has yet to receive a signed copy.

401 **Pre-School Support:** On 17.02.15 the Clerk replied to S Unwin (School Governors) that CPC has supported the Pre-School. Matter resolved.

402 **Tetlow King Proposal:** On 23.02.15 the Clerk informed Tetlow King that the Council cannot support its NDP proposal due to a lack of parishioner support evidence.

403 **The Green St Signs:** Signs posted; matter resolved.

## NEW AGENDA ITEMS

404 The Council resolved to request more information as regards T Carr's proposal to open non-binding discussions to purchase/rent BAA land adjacent to Parish Wharf. **ACTION: Clerk to request more information.**

405 The Council believes the applications from CPHT, War Memorial Hall Management Comm. and St Andrews Church are appropriate projects to fund. However, more information regards multiple competitive estimates/quotes are access/risk assessment statements are required before making a final decision. **ACTION: Clerk to inform grant applicants to provide more information.**

## FINANCE

406 The Council resolved to approve the payments listed in Appendix A of the February 2015 Agenda with one addition. Cheque #259 in the amount of £480 was cut at the meeting to purchase 24 Smart Water packs.

407 Cllr Mellor noted that there should not be negative reserves as listed in Appendix A. The Clerk stated that showing negative reserves will be easier for cllrs to read the I&E report.

408 Cllr Mellor confirmed the February 2015 Reconciliation (Appendix B of the February 2015 Agenda) is accurate.

409 The February 2015 Income & Expense Report was noted by the Council.

## CLERK'S UPDATE

410 The Clerk registered himself as the contact with the Pension Regulator Automatic Pension Enrolment – see 01.03.15 email.

411 Local Council Election Key Dates  
**A. 23 March** – Notice of Election  
**B. 9 April (4pm)** – Close of Nominations  
**C. 7 May** – Election Day

### Correspondence for Consideration

412 **SWDP:** Community Infrastructure Levy Consult Comments Due 30.03.15 – see 02.13.15 email. The Council noted the consult.

### Tabled Correspondence

413 **WDC:** Election Nomination papers available at meeting.

## PLANNING

### For Council Consideration

414 **W.15.00146.PN; Mr L Albutt:** Shernal Brook Farm, West Side, North Littleton: Freestanding timber agricultural office and mixed ancillary use building (retrospective) Comments Due 20.03.15

415 **W.15.00243.PP; Mr G Williams:** Rose bank, Main St: single storey rear extension Comments Due 18.03.15

416 **WDC/WCC Approvals** – none

417 **WDC Refusals** - none  
 418 **WDC Pending** - none

**Appeals**

419 **W.13.01794.OU:** Froglands Lane – Outline application for a residential development of 20 dwellings.

420 **GPMB.14.02419.GPMB;** P Knauff: Prior approval of change of use of agricultural building to dwelling house use (Class C3) and for associated operational development  
 Comments Due 20.03.15. WITHDRAWN

421 **Enforcement** - none

**COUNCILLOR REPORTS AND FUTURE AGENDA ITEMS**

422 Chair Howe stated he will be standing down from the position of Chairman after the next election.

423 Cleeve Prior Nature Trail – Cllr Brown  
 424 Planting on CPO Land - Clerk:

425 **DATE AND VENUE OF NEXT MEETING:** 8:00pm on 8 April 2015 at the War Memorial Village Hall, Cleeve Prior

426 Meeting closed at 10:10pm.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**NOTES OF PUBLIC QUESTION TIME**

- A. Parishioner thanked Cllr Franey for organizing the Home Security event.
- B. Parishioner concerned about rubbish on CPO Land. ACTION: Clerk to request Cllr Brown to organize a litter pick for 18 April.  
**ACTION: Clerk to request equipment and rubbish pick up date/place from WDC.**
- C. A parishioner enquired about WDC encouraging litter picks. The Clerk explained that WDC no longer grants money for litter picks due to budget cuts, however, the equipment may still be available.