

**Minutes of the meeting held 11 February 2015 at War Memorial Hall, Cleeve Prior**

Present: Councillors: P Howe (Chair) – arrived 8:05, K Mellor & P Turner – the meeting started 5 minutes late

In Attendance: S Arble (Clerk), 16 members of the public & WDC Cllr Lasota .

339 The Council resolved to accept apologies for Cllr Brown who was away on business and Cllr Franey who was ill.

340 **DISCLOSURE OF INTERESTS** – none declared.

341 The Council resolved to approve the **MINUTES** of the meeting held 14 January 2015.

342 **WCC CLLR REPORT:** No report.

343 **WDC CLLR REPORT:** WDC Cllr Lasota reported the following:

A. met with WDC officers and a Police Superintendant in the village to discuss crime. WDC will be allocated £200,000 for extra policing measures; Cllr Lasota is investigating the possibility of CCTV. The Superintendant requested eight weeks to produce results of lower crime. In this time a cannabis factory was discovered. There will be another meeting in four weeks to evaluate the progress.

B. WDC won a planning appeal near Bredon, but lost one elsewhere.

C. Possibility of planning application for Traveller Site.

344 **Chairman moved: The meeting now adjourned to hold Public Question Time, notes of which are at the end of the minutes.**

**PROGRESS REPORTS****Lengthsman/Flood Prevention/ Footpaths Work**

345 **12.14:** On 3.12.14 the Clerk reported rubbish in the ditches near The Manor to WDC; #6462454. The Clerk requested an update on 27.01.15 and requested WDC to investigate.


**CPO Land**

346 **03.14:** 29.01.15 requesting the brash be burned and the ditch fully reinstated. A reply was received on the same day. G Albutt will collect the brash. G Albutt claims that he completed the job as instructed. Previously G Albutt claimed he couldn't fully clear the ditch because of three live wires. The Clerk instructed Western Power to investigate and they stated no live wires were detected. G Albutt emailed the Council on 04.02.15. He stated the original cheque bounced twice and that he is in receipt of a new cheque. He also stated that January 2015 Minutes listed £5100 was paid when only £3792 was paid. The Minutes reflect the payment was £3792. **ACTION: Chair Howe to draft a reply letter and meet with G Albutt; to request G Albutt makes a proposal to resolve the situation.**

347 **04.14:** Mr Quine of the Environment Agency last reported that the occupant of Plot 2 cannot be located. Therefore, no action can be taken. There has been no progress on the matter; resolved.

**Cleeve Prior NDP**

348 The Clerk forwarded a final draft of the NDP to cllrs on 29.01.15. Cllrs are to discuss the draft in a non-Council meeting. There is the possibility that an extra-ordinary could be called to consider the draft.



- 349 **Defibrillator:** The defibrillator is installed. The Clerk contacted B Catton of Avon Valley First Responders Scheme and requested the defib be registered and a training date sorted. He replied on 29.01.15 stating that he is investigating both issues.  
**ACTION: Clerk to register defib.**  
**ACTION: Clerk and Cllr Turner to investigate training options.**

- 350 **Footpaths Report:**  
A. East end of green link path 549C at junction of Evesham road: hand rails re-instated on the ditch bridge.  
B. West end of green link path 549C on the ridge way. Broken kissing gate dismantled.  
C. East end of 545C. Strimmed and cut back undergrowth. Cleared tree stumps from bed of path.

- 351 **Evesham Road Speed Survey 06.14:** No update.

- 352 **St Light Survey:** The survey is complete (emailed to cllrs on 28.01.15). There are no immediate safety concerns with the poles or lights. Below are the issues raised:  
A. Evesham Rd #7 no supply; light was repaired.  
B. The Orchard, Mill Lane & School, Main St need £180 repairs. The Clerk informed cllrs via email on 28.01.15. As this was higher than is the norm to repair lights and the Council is currently £94.60 over budget for street light repairs, the Clerk requested a Council decision. The Council resolved to repair both lights.

- 353 **Superfast Broadband 12.14:** Cllr Turner reported that the fibre optic is currently being laid. A 2016 target date for upgraded broadband is realistic. Matter resolved.

- 354 **Hedge Trimmer:** As a grant to the Parish Paths Warden, the trimmer was purchased for £388.84 plus VAT and delivered. Matter resolved.

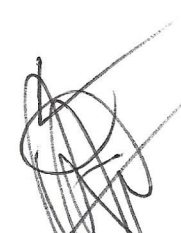
- 355 **Allotment Agreement:** **ACTION: Chair Howe to respond to L Conneeley.**

- 356 **Village Security Meeting:** Date set for 18.02.15. M Stephenson, Crime Prevention Design Advisor for West Mercia Police will lead the meeting. S Summers cannot attend; therefore it is unlikely Smart Water Packs will be available for purchase on the day. Parishioners will place orders directly with S Summers; for the rebate parishioners must present a copy of the invoice.

- 357 The Council resolved to offer a £10 subsidy to each parishioner who purchases a Smart Water Pack between 18.02.15 and 18.03.15. £2060 is the maximum cost to the Council See Minute 356 for further details.

- 358 The Council resolved to apply for a £670 New Homes Bonus to fund the Smart Water initiative. **ACTION: Clerk to forward application to WDC.**

## NEW AGENDA ITEMS

- 359 The Council resolved to engage the Parish Paths Warden to maintain the parish wharf on a voluntary basis.
- 360 The Council resolved to approve the Limebridge grass contract at a cost of £195 per cut (2.6% increase) and to expire in December 2016. **ACTION: Clerk to inform Limebridge of the decision.**
- 361 The Council resolved to request a £900 contribution from Rooftop to maintain the grass on The Close. **ACTION: Clerk make written request.**
- 362 The Council resolved to appoint Mr R Fletcher as the Internal Auditor through Year End 2017 (three years) at a cost of £165 per year plus VAT and mileage. **ACTION: Clerk to forward Engagement Letter to Mr Fletcher.**
- 363 The Council resolved to consider the purchase of grass for the CPO land at the March meeting. **ACTION: Clerk to include item on the March agenda.**
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## FINANCE

- 364 The Council resolved to approve the payments listed in Appendix A of the February 2015 Agenda without amendments.
- 365 Cllr Mellor confirmed the January 2015 Reconciliation (Appendix B of the February 2015 Agenda) is accurate.
- 366 The January 2015 Income & Expense Report was noted by the Council.  
The Clerk reported that four areas of spending are over-budget.
- A. Street Light Maintenance is already double the £155 budget due to an unusually large number of repairs to lights this year.
  - B. Village Hall rent is £120 over budget due to 2.5 years of billing in one invoice.
  - C. The Council went over the Footpath Reserve by £327 when it purchased the brush cutter for £1327.
  - D. The Council went over the Legal Fees Reserve by £217. This was mainly due to objecting to the Froglands Lane Conservation Area planning application.
- 367 Cheque #243 (Payment ref 66) sent to G Albutt in the amount of £3792 for the clearance of the CPO land bounced. A new cheque #244 was issued on 29.01.15. Receipt of the cheque was acknowledged.

## CLERK'S UPDATE

## Correspondence for Consideration

- 368 S Unwin Chair of Govs CP 1<sup>st</sup> School: Support for Pre-School **ACTION: Clerk to respond that CPPC has supported the Pre-School.**
- 369 SPCC: Invite to NDP Meeting – No cllrs decided to attend
- 370 Tetlow King 05.02.15: Request Council to consider including the Continuing Care Retirement Community in the NDP **ACTION: Clerk to respond that as there is no evidence provided for the support of this proposal the Council is not inclined to request the NDP Comm. to include the policy statement in the draft.**

Tabled Correspondence - none

## PLANNING

## For Council Consideration

- 371 **W.15.00146.PN; Mr L Albutt:** Sernal Brook Farm, West Side, North Littleton: Freestanding timber agricultural office and mixed ancillary use building (retrospective) This application is not in Cleeve Prior. **ACTION: Cllr Mellor to make enquiries.**  
COMMENTS DUE 20.02.15.


- 372 **WDC/WCC Approvals** – none
- 373 **WDC Refusals** - none
- 374 **WDC Pending** - none

## Appeals

- 375 **W.13.01794.OU:** Froglands Lane – Outline application for a residential development of 20 dwellings.

- 376 **Enforcement** - none

## COUNCILLOR REPORTS AND FUTURE AGENDA ITEMS

- 377 Cleeve Prior Nature Trail – Cllr Brown
- 378 On 03.02.15 Cllr Brown reported the following bins are required on the Traveller Site:  
#2 Twin Oaks: 4 black/4 green  
#3 Twin Oaks: 1 black/2 green  
#5 Twin Oaks: 2 black/2 green  
#7 Twin Oaks: 2 black/2 green  
**ACTION: Clerk to forward letter circulated to cllrs.**
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379

**DATE AND VENUE OF NEXT MEETING:** 8:00pm on 11 March 2015 at the War Memorial Village Hall, Cleeve Prior

380

Meeting closed at 9:40pm.

Signed \_\_\_\_\_

Date \_\_\_\_\_

9/3/15

**NOTES OF PUBLIC QUESTION TIME**

- A. Letter presented by representative of Tetlow King promoting the Residential Care planning proposal on Traveller Site. See Minute 370. Cllrs have yet to meet to discuss the draft NDP.
- B. A parishioner explained future NDP plans.
- C. WDC Cllr Lasota stated he s concerned as to where Travellers will live should the Traveller Site be developed.
- D. Chair Howe stated WDC Cllr views are his own and do not represent the Parish Council.
- E. There was some discussion concerning how parishioners will access village during scheduled road works kin the parish. Some discussion followed with no definitive conclusion.
- F. Parishioner stated Travellers did not buy land in Bidford after selling a field for development; the Travellers already owned the land in question.
- G. Two parishioners stated that if the Tetlow King proposal is not permitted he will sell his land to the highest bidder.
- H. A parishioner stated that if Traveller Site plots were sold to undesirable people than she would sell her property.