

**Minutes of the meeting held 9 October 2017 at War Memorial Hall, Cleeve Prior**

Present: Councillors: Mary Smith (Chair), Hazel Stewart-Davies, Peter Wilson & Richard Lasota.

In Attendance: Four members of the public.

200 Apologies received from Cllrs Sue Robinson and Beverly Rhodes.

**DECLARATION OF INTERESTS**

201 No interests declared.

202 No dispensations requested.

203 **The Council resolved** to approve the **MINUTES** of the 11 September 2017 meeting and the extraordinary 28 September 2017 meeting held at War Memorial Hall, Cleeve Prior.

204 The Payment Schedule was approved except for #61, £40 payment to J Ellis to refund allotment deposit. The plot is not cleared as dictated by the contract to receive a refund when giving up the plot. Ms Ellis claims the bathtub was on the plot when she took it over. The three pieces of plastic are not hers. She is happy to remove the yellow container. Ms Ellis also claims the plot is in far better condition than when she took it over and there is a good fence in place which she installed. The Council decided it was best to let the Allotments Officer deal with the situation.

Payment References; those in red previously paid

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
52	464	A Farnsworth	July Lengthsman	£142.00	£0.00	£142.00		
53	464	A Farnsworth	August Lengthsman	£132.00	£0.00	£132.00	£274.00	21.09.17
54	465	S Arble	Sept	£435.55	£0.00	£435.55		
54	465	S Arble	Expenses	£18.00	£0.00	£18.00	£453.55	09.10.17
55	466	CP Hall	Rent July-Sept	£39.00	£0.00	£39.00		09.10.17
56	467	A Farnsworth	Sept Lengthsman	£132.00	£0.00	£132.00		09.10.17
57	468	WCCC	CP Estate Rent	£30.00	£0.00	£30.00		09.10.17
58	469	Limebridge	1 Cut Aug	£211.00	£42.20	£253.20		09.10.17
59	470	Grant Thornton	2017 Audit	£200.00	£40.00	£240.00		09.10.17
60	471	X2Connect	Kiosk Materials	£353.52	£62.71	£416.23		09.10.17
		<b>TOTAL</b>		<b>£1,693.07</b>	<b>£144.91</b>	<b>£1,837.98</b>		

205 Cllr Stewart-Davies confirmed the September 2017 bank reconciliation is accurate.

01-Sep-17 to 30-Sep-17

add	Current Account balance			4903.78
add	Deposit Account balance			60276.57
less	Cheques paid uncleared:	#460		1500.00
equ	Balance C/F			63680.35

Opening Balance Deposit Account	49354.24
Add receipts for period	10922.33
Less payments for period	0.00
Opening Balance Current Account	6689.23
Less Period payments:	3246.45
Add receipts for period	0.00
Cleared Payments from July	39.00
Closing Balance	63680.35

206 September Income & Expense Report noted.

207 **WCC Cllr Report:** Cllr A Adams arrived late. Cllr Smith read sections of the September Report:

- A. An extra £2.6 billion of funding for schools over the next two years, including a commitment to raise the secondary per pupil spending in the UK to £4800 per year. The average spend in Worcestershire is £4319 per year.
- B. An extra £29 million for WORCS NHS Acute Hospital Trust. The Alexandria in Redditch will have improved operating theatres, new children’s outpatient department, women’s centre and endoscopy facilities. At Worcestershire Royal there will be 81 new general and acute beds and 140 extra parking spaces.
- C. Chase Commercial purchased the Riverside Shopping Centre in Evesham.
- D. Paving and road works complete.
- E. WCC is prioritizing which pavements in the area will be resurfaced in the next few years. CPPC needs to decide if a pavement entering The Close is a priority as WCC is considering the project.
- F. The Divisional Fund is now open for applications.

WCC Adams arrived and added to his report which is minuted here for continuity.

- G. WCC drafted plans to create a pinch point at the Memorial Hall by widening the pavement. The cost is about £30,000 and a contribution of £2000-£5000 would be expected from CPPC. The plan couldn’t be carried out until the 2018-19 financial year. Cllr Adams is willing to contribute some Divisional Funds toward the project. **ACTION: Cllr Adams to forward plans and costs to the Clerk. ACTION: Clerk to place item on November agenda.**
- H. **ACTION: Cllr Adams to forward street light information to the Clerk.**
- I. Cllr Adams stated if Quarry Lane is a public footpath then unblocking the culvert is the responsibility of Countryside Services. **ACTION: Clerk to report the issue to Fiona Argyll.**

208 **WDC Cllr Report:** Cllr R Lasota reported the following

- A. Believes CPPC (most cllrs possible) should have a meeting with WDC etc and take advice RE Inspector Report from experts in the NP appeal process and procedures.

Cllrs stated that CPPC resolved to go to referendum; therefore it is unclear why discussions of appeal have surfaced. **ACTION: Cllr Wilson will follow-up with Cllr Robinson concerning latest news about possible grounds for appeal.**

**PROGRESS REPORTS**

- 209 On 12.09.17 P Saunders of WRS informed the Clerk that the two washing machines with connections to the storm drain were disconnected. Unblocking the ditch is outside his remit. See Minute 207 I.
- 210 T Farmer's Agent, Mr Jim Powell: 11.09.17 letter received. He is aggrieved concerning content of CPPC 25.08.17 letter. 16.09.17 letter received stating that he intends to provide a more detailed proposal.
- 211 **ACTION: Clerk to forward letter to I Alcock (Western Power) RE a meeting to discuss proposal to install electric cable on CPO Land.**
- 212 Community Asset: S Stojanovic reported that the Kings Arms was approved as a Community Asset. However, the outline of the Kings Arms needs to be amended. The Clerk has been working with I Robinson to rectify this error. **ACTION: Clerk to investigate if the matter is closed.**
- 213 Mrs Bolton Bungalow: On 02.10.17 the Clerk requested Rooftop to trim the tree branch over the footpath.
- 214 Meeting adjourned from 8:20-8:35 to hold Public Question Time. Notes at the end of the Minutes.

**CLERK'S UPDATE**

- 215 BHIB is now the broker handling CPPC insurance policy because AON is no longer in the business of providing insurance to parish councils.
- 216 Lloyd's is updating the CPPC accounts. It may now be possible to use electronic payments with two signatories. **ACTION: Clerk to investigate the matter.**
- 217 The Clerk does not receive weekly updates from the Lengthsman. His completed work is outlined in the invoices including issues to be reported to WCC. **ACTION: Clerk to forward monthly Lengthsman invoices to Cllr Wilson.**

Reported issues highways/drainage

- A. 394250 (B4085) Pile of Stones: drain needs to be cleaned, can't open  
 B. 349449 (Evesham Rd hedge): no update **ACTION: Clerk to write a letter to the owners of Suncourt and request the hedge is trimmed.**

**Correspondence**

- 218 WCC Planning Validation Document Review: **ACTION: Clerk to comment the document will be very useful and CPPC would like hard copies for cllrs when the document is finalized.**
- 219 P Turner 29.09.17 email: noted.
- 220 WCC 221.09.17 letter: Suitable sites for mineral working in WORCS; noted.

**PLANNING**

- 221 17.01844.HP: No objection by Clerk's Delegated Scheme

**Pending**

- 222 17.01187.HP: No objection by Clerk's Delegated Scheme
- 223 17.01684.FUL: No objections by full Council

**Enforcement**

224 ENF.17.0541: Caravans adjacent to Kingsmoor Farm on Quarry Lane; the Clerk reported the matter on 06.10.17. It might be the case that people are living in the caravans without planning consent.

**NEW MOTIONS FOR COUNCIL CONSIDERATION**

225 The **Council resolved** to write a piece for the Parish Magazine requesting ideas on how to spend £1600 New Homes Bonus. **ACTION: Cllr Wilson to draft piece and forward to the Clerk.**

226 Kings Arms proposal withdrawn by Cllr Lasota.

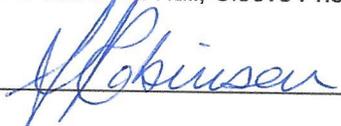
227 The **Council resolved** to pay an extra £102.70 for the purpose of purchasing materials for the red kiosk.

**COUCILLOR'S REPORTS and Future Agenda Items**

228 Cllr Lasota concerned about Pile of Stones and thinks the Council should investigate means to clear the stones.

229 The meeting closed at 9:00pm.

230 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 13 November 2017 at War Memorial Hall, Cleeve Prior

Signed  Date 13/11/17

**OPEN QUESTION TIME NOTES**

1. A member of the public asked what is the best course of action to present a planning proposal to the parish. Cllr Smith responded by holding a public meeting the Memorial Hall.

2. A member of the public had a few concerns:

Does the Council intend to hold a referendum prior to Christmas? The Council responded that this was the plan.

Confirmed the letter to the MP was not yet drafted.

Cllr Lasota stated in the previous meeting that discussions concerning a possible NDP appeal process were in hand. No further information was offered at this meeting.

Confirmed land behind The Close is sold. Suggested that £140,000 was too much for the parish to expect to pay. Cllr Lasota stated that if there is a chance to buy the land it will done by personal arrangement. A Cllr made the point that this was a private sale and the particulars of an agreement are not for the Council to judge.

