

**Minutes of the meeting held 11 December 2017 at War Memorial Hall, Cleeve Prior**

Present: Councillors: Sue Robinson (Chair), Mary Smith, Hazel Stewart-Davies, Peter Wilson, Richard Lasota & Beverly Rhodes.

In Attendance: Four members of the public and S Arble (Clerk).

273 No apologies received.

**DECLARATION OF INTERESTS**

274 No interests declared.

275 No dispensations requested.

276 The **Council resolved** to approve the **MINUTES** of the 13 November 2017 meeting held at War Memorial Hall, Cleeve Prior.

276 The **Council resolved** to approve the payment schedule.

Payment References; those in red previously paid

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
75	483	PD Long	Covers chq #479 which is void	£90.00	£18.00	£108.00		01.12.17
76	484	M Quarterman	Electricity work for Wee Project - Donation to CPHT	£2,619.00	£523.80	£3,142.80		11.12.17
77	485	A Farnsworth	Nov Lengthsman	£132.00	£0.00	£132.00		11.12.17
78	487	S Arble	Nov Wage	£435.55	£0.00	£435.55		
78	487	S Arble	Nov expenses	£41.76	£1.54	£43.30	£478.85	11.12.17
		<b>TOTAL</b>		<b>£3,318.31</b>	<b>£543.34</b>	<b>£3,861.65</b>		

277 Cllr Rhodes confirmed the November 2017 bank reconciliation is accurate.

01-Nov-17	to	30-Nov-17
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add	Current Account balance			5714.30
add	Deposit Account balance			55281.20
less	Cheques paid uncleared:	#477		34.00
equ	Balance C/F			60961.50

Opening Balance Deposit Account	60278.64
Add receipts for period	2.56
Less payments for period	5000.00
Opening Balance Current Account	3382.25
Less Period payments:	1866.45
Add receipts for period	5703.50
Cleared Payments from Oct	1539.00
Closing Balance	60961.50

- 278 November 2017 Income & Expense Report noted.
- 279 6.1 of Financial Regulations amended; matter resolved.
- 280 1&1 direct debit organized; matter resolved.
- 281 **WCC Cllr Report:** Cllr A Adams offered his apologies; report to be sent at a later date.

282 **WDC Cllr Lasota Report:**

- A. 14.12.17 WDC meeting planned to discuss planning and enforcement.
- B. Police, Birmingham Anglers and A Saunders (PPW) requested concrete barriers be erected near Stubbs Pond and possibly a few other gaps which would restrict vehicle access. **The Council used emergency decision powers in resolving to pay up to £100 for the purpose of installing concrete barriers on CP547 near Stubbs Pond.**
- C. There was illegal quad bike activity in the parish last week.
- D. Trees have come down near Suncourt. Cllr Lasota spoke with the owner and he intends to cut trees.
- E. Fly tipping problems continue on CPO land. Chair Robinson will continue to engage in conversations with local residents about this issue.

Chair Robinson requested Cllr Lasota to ask for an update regarding Traveller Site plots with temporary planning.

**PROGRESS REPORTS**

- 283 On 16.10.17 the Clerk emailed P Saunders of WRS to request the Quarry Lane ditch be checked again for pollution. There is evidence that household contamination is ongoing. On 10.10.17 the Clerk informed Mr A Fell of WDC that the Quarry Lane ditch needs to be cleared.
- 284 The Clerk is working on the Community Asset Application for the Birmingham Anglers land adjacent to the Wharf. Dates and photos of events are required. **ACTION: Cllr Smith to provide information.**
- 285 Mrs Bolton Bungalow: On 02.10.17 the Clerk requested the tree branch over the footpath to be trimmed. C Wood is investigating the ownership of the tree. On 14.11.17 the Clerk requested an update and was informed the site has yet to be assessed. **ACTION: Clerk to request Lengthsman to cut the branch.** The Clerk advised that the Council should not be spending public money to carry out work on private land without permission.
- 286 Meeting adjourned from 8:00-8:05 to hold Public Question Time; notes at the end of the Minutes.

**CLERK'S UPDATE**

- 287 Lengthsman issues reported to the HUB:
- A. 349449 (Evesham Rd hedge): due for inspection
  - B. 419662 hedge by footpath, Evesham Rd: reported by parishioner, WCC inspected and didn't believe action was required – see minute 288
  - C. 472293 (Pile of Stones drain): lid won't open, needs to be cleaned – reported 05.12.17

**Tabled Correspondence**

- 288 P Garnett-Clarke 23.11.17 email re 419662 (minutes 287B) – Clerk responded that WCC inspected the hedge and didn't believe action was required.



289 EI Group 14.11.17 letter re Kings Arms: E Bloomfield responded by phone that there has been very little interest in leasing the Kings Arms. Council requested the CEO of EI Group be cced. **ACTION: Clerk to draft a letter expressing concern for the current situation.**

290 Bidford Gliding & Flying Club 10.11.17 letter re Cleeve Prior no fly zone: No response.

291 Suncourt 14.11.17 letter re large hedge Evesham Rd: No response.

#### PLANNING

292 Approved: 17.01187 – by delegated decision to the Clerk the Council had no objections

#### Enforcement

293 ENF.17.0541: Caravans adjacent to Kingsmoor Farm on Quarry Lane – WDC invited the landowner to submit an application.

294 ENF.17.0619 – Olde Kemys Cottage, Main St: stone wall replacement – Builder to speak with B Lawless prior to rebuilding the wall.

#### NEW MOTIONS FOR COUNCIL CONSIDERATION

295 The **Council resolved** to purchase two banners at a cost of £25 plus VAT to be hung on the Memorial Hall to advertise the NP referendum. **ACTION: Clerk to order banners.**

296 The **Council resolved** to approve the Community Action Group Terms of Reference.

297 While the Council acknowledges there may be a need to widen the pavement at the Memorial Hall, it doesn't think the WCC proposal to create a chicane is appropriate due concerns about agricultural vehicle access and the impact of signs/lights on the Conservation Area. However, the **Council resolved** to support the drop kerb near the school. **ACTION: Clerk to inform WCC Cllr Adams of its decision.**

298 The **Council resolved** to permit Mr Ian Robinson to draft a lease a 10 year lease from Birmingham Anglers Association for the land adjacent to the wharf at a cost of £1 per annum. The lease is to be submitted to the Council for approval.

299 The **Council resolved** to approve the WCC footway project in The Close linking Main St with the footway across from the first parking bay adjacent to the green. The Council resolved to contribute £2000.00 toward the completion of the footway project. **ACTION: Clerk to request the £1627.00 S106 monies earmarked for the Traffic Calming Proposal near the Memorial Hall to be used as part of the Council contribution.**

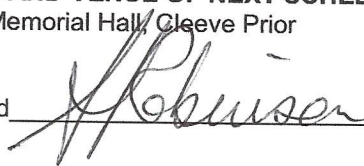
#### COUCILLOR'S REPORTS and Future Agenda Items

300 Cllr Lasota stated it may be a good idea for a CPHT Trustee to join the Council or a cllr to become a Trustee of CPHT.

301 Meeting closed at 9:20pm.

302 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 8 January 2018 at War Memorial Hall, Cleeve Prior

Signed



Date

8/1/18



## OPEN QUESTION TIME NOTES

1. A parishioner thanked the Council for the Wee Project support and donation.
2. A parishioner stated that trees have been used as barriers to vehicles on footpaths/bridleways.
3. A parishioner commented that it is likely some trees on Mill Lane should be trimmed. **ACTION: Clerk to write a letter to the Bakers reminding them that the entire bank on Mill Lane has tree preservation orders, but that severely damaged trees should be removed and others trimmed for safety reasons.**

Minutes prepared by S Arble, Clerk to the Council, 18.12.17.