

Minutes of the meeting held 13 January, 2016 at War Memorial Hall, Cleeve Prior

Present: Councillors: P Howe (Chair), B Rhodes, S Robinson and R Lasota (arrived 8:10pm)

In Attendance: S Arble (Clerk), WDC Cllr R Lasota, and 5 members of the public.

357 **The Council resolved** to accept apologies from Cllrs Brown, Turner & Stuart-Davies.

358 No interests declared.

359 No dispensation requests received.

360 **The Council resolved** to approve the **MINUTES** of the meeting held 9 December 2015 at War Memorial Hall, Cleeve Prior with one amendment. Minute 336 to read as follows:

"**The Council resolved** to require the NDP Working Party to post meeting Minutes on the website in a timely manner and provide weekly updates to the Council. It is the responsibility of a cllr present the Chair of the NDP at a given meeting to ensure Minutes are kept and forwarded to the Clerk. T Carr will provide weekly updates.

361 **WCC CLLR ADAMS REPORT:** Cllr Adams not present, no report.

362 **WDC CLLR LASOTA REPORT**

A. Concerned about cllr intimidation. Suggested that if intimidation continues the cllrs, the Clerk and WDC Cllr should resign.

B. WDC merged with Malvern DC. J Hegarty promoted to Chief Officer of the combined shared services authority. I Marshall promoted to Chief Legal Officer of the combined shared services authority.

C. Refuse at CPO land not collected during the holidays due the refuse contractors being threatened by a parishioner on the Traveller Site. A mess of rubbish was the result. The police were present during a subsequent pick-up date and the mess is now cleared. The police stated that they will not be present for future pick-up dates. No further update.

363 **Chairman moved: The meeting now adjourned to hold Public Question Time, notes of which are at the end of the minutes. The meeting was adjourned from 8:15 until 8:35pm.**

PLANNING

364 Due to the late arrival of the planning application notice for W.15.03238.PN, the Council used emergency powers to consider the application. **The Council resolved** to object to this application in support of WDC's decision for application W.11.01284.PN. Condition 1 of that decision requires the occupation of the dwelling in question to be limited to a person occupied in agricultural work. The dwelling is located outside of the development zone and would not have been permitted to be built without Condition 1. To date, no reason has been presented as to why that condition is no longer valid.

ACTION: Cllrs will do research and email the Clerk with further objections.

ACTION: The Clerk will request WDC Enforcement to investigate if Condition 1 of the approved application, W.11.01284.PN, has been breached.

ACTION: The Clerk to investigate if the owner has obtained a Certificate of Lawful Use.

FINANCE

365

The Council resolved to approve the January 15 Payment Schedule without amendments.

Payment References; those in red were paid previous to the meeting

Ref	Chq	Payee	Details	Total	VAT	Net	Chq Total	Date
72	327	CP Memorial Hall	Hall Rent Oct-Dec 15	£47.00	£0.00	£47.00		13.01.16
73	328	T Hunt	Dec-Jan Lengthsman	£126.00	£0.00	£126.00		13.01.16
74	329	G Herbert Banks	NDP Options work	£144.00	£24.00	£120.00		13.01.16
75	330	Hartwell	Parts for Tree seat repair	£58.47	£9.75	£48.72		13.01.16
76	330	P Howe	Thank You gifts for tree seat work	£16.00	£2.67	£13.33	£74.47	13.01.16
77	331	CPHT	Donation to extend car park	£400.00	£0.00	£400.00		13.01.16
78	331	CPHT	Donation for help in removing burnt out car on CPO Land	£100.00	£0.00	£100.00	£500.00	13.01.16
79	332	Clerk	Dec 15 Wage	£428.25	£0.00	£428.25		13.01.16
79	332	Clerk	Dec 15 Expenses	£22.48	£0.00	£22.48	£450.73	13.01.16
80	333	St Andrews PCC	Donation to replace quarter weight cable	£750.00	£0.00	£750.00		13.01.16
81	334	M Hughes	Village Xmas tree	£100.00	£0.00	£100.00		
		TOTAL		£2,192.20	£36.42	£2,155.78		

366

Cllr Robinson verified the December 2015 Bank Reconciliation is correct.

367

The Council noted the December 2015 Income & Expenditure Report.

368

The Council noted December 2015 Transfers, Balances & Receipts.

NEW AGENDA ITEMS

369

Cllr Lasota mentioned a few concerns about training a person to weed spray the village.

A. The training cost is ~ £400, but spraying equipment, safety gear and chemicals are significant expenses.

B. Spraying weeds on pavements is not a parish council responsibility.

Cllr Robinson expressed concerns that if we train the Lengthsman he would then be free to do work for any parish.

The Clerk confirmed that WCC would not provide any further funding to pay for spraying or the necessary equipment involved. This means that any work done spraying results in less funds being available for proper Lengthsman work. Chair Howe stated that WCC Cllr Adams stated that he would make sure all spraying invoices are paid by WCC.

The Council resolved to obtain further information prior to making a decision.

ACTION: Clerk to confirm that WCC will not increase the Lengthsman budget to cover spraying costs or provide extra funding for spraying equipment.

ACTION: Chair Howe to confirm in writing that WCC will pay all spraying invoices regardless if the budget is exceeded.

ACTION: Clerk to approach Salford Priors PC to investigate the possibility of shared services.

370 Cllr Stuart-Davies was not present at the meeting and requested the item to consider NDP Working Party Governance be delayed until further notice.

371 **The Council resolved** to engage A Lees to do the post work on The Green for a donation of £100 to a local charity of his choice and materials costs up to £200.
ACTION: Clerk to issue work order.

CLERK'S UPDATE

Correspondence for Consideration

372 WCC Local Flood Risk Management Strategy Consult - noted

373 Tabled correspondence (not otherwise noted) - none

PROGRESS REPORTS

Lengthsman/Flood Prevention

374 The Clerk requested the Lengthsman to trim the grass/weeds back on the Evesham Rd path. The job is really too difficult without machinery. The Clerk spoke with WCC Cllr Adams about procuring machinery for the job. No update.

375 The Council resolved not pursue the matter of building a bin station until D Nelson provides a written quote; matter resolved.

376 **The Council resolved** to call an extra-ordinary meeting to approve the recent NDP Survey. The two meeting dates offered were 25 or 27 January. **ACTION: Clerk to organize meeting.** T Carr pointed out that the NDP Working Party is not expecting the Council to approve the document.

Allotments

377 N Bratt doesn't intend to use his two allotment plots in the new financial year. Therefore the Council didn't think it necessary to pursue the signed contract. Chair Howe emailed K Innes to ascertain her intentions.

378 Allotments Water Supply: Need to supply details of exact piping route and connection to WCC before the matter can be further considered. No update.

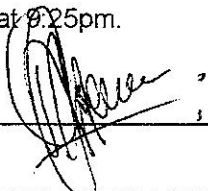
School Playground

379 Limebridge intends to carry out bark replacement in the next few weeks.

380 There are now three quotes to replace A Frame rope. Item to be considered at the February meeting.

- 381 Disability Access Around Memorial Hall Pavement: On 14.09.15 Chair Howe and the Clerk met with a WCC officer (Caren) to discuss the access issues near the hall. The officer agreed that access is an issue and that the matter will be passed to an access engineer for investigation. The Clerk requested an update on 04.01.16.
- 382 Chair Howe signed the Kiosk contract. **ACTION: Clerk to obtain signature of Cllr Brown.**
- 383 The Clerk informed the school the no dogs sign at the school is missing; no response.
- 384 Chair Howe personally thanked A Lees for his generosity to the village and gave a gift as a token of the Council's appreciation. Matter resolved.
- 385 Parking Mag Piece: The Clerk drafted the piece and emailed to Cllrs Howe and Brown on 10.12.15 for input. Chair Howe responded with input on 13.01.16. **ACTION: Clerk to amend piece and forward to S Mortimer to be published in the parish magazine.**
- 386 "Bend right" sign across from the Manor – 6823965: No update.
- 387 **COUNCILLOR REPORTS AND FUTURE AGENDA ITEMS**
- A. NDP Governance.
 - B. Ethical Banking
 - C. Lengthsman Weeding
 - D. A Frame Rope
 - E. T Carr requested the couch on footpath 549 be removed. **ACTION: Clerk to report matter to WDC.**
- 389 **DATE AND VENUE OF NEXT MEETING:** 8:00pm on 10 February 2016 at the War Memorial Village Hall, Cleeve Prior. There was discussion about changing the date of the meeting to 8 February due to two cllrs scheduled to be on holiday. The Clerk stated the item isn't on the agenda for consideration and it is not an emergency.
- 390 Meeting closed at 9.25pm.

Signed



Date

25/1/16

NOTES OF PUBLIC QUESTION TIME

1. A parishioner asked if there was a third option to be offered on the soon to be released NDP Survey which would put forward a second developer. The Council responded that there is no other developer in the picture and that the third option is for "no development".

The remainder of public question was centred around a debate about the NDP Survey and if the Council needs to approve the document. See Minute 376.