

**Minutes of the meeting held 9 July 2018 at War Memorial Hall, Cleeve Prior**

Present: Councillors: Peter Wilson (Chair), Sue Robinson, Mary Smith, Beverly Rhodes & Hazel Stewart-Davies

In Attendance: Two members of the public, WCC Cllr Alistair Adams & S Arble (Clerk)

076 Apologies received from Cllr Richard Lasota.

077 No interests declared.

078 No dispensations requested.

079 The **Council resolved** to approve the **MINUTES** of the 11 June 2018 meeting held at War Memorial Hall, Cleeve Prior.

**FINANCE**

080 The **Council resolved** to approve the payment schedule.

Payment References; those in **red** previously paid

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
<b>24</b>	DD	1&1	June Website	£9.99	£2.00	£11.99		22.06.18
25	525	Southern Electric	May Electricity	£3.01	£0.15	£3.16		09.07.18
26	526	L Farnsworth	June Lengthsman	£162.50	£0.00	£162.50		09.07.18
27	527	S Arble	June Wage	£545.50	£0.00	£545.50		
27	527	S Arble	June Expenses	£20.91	£0.58	£21.49	£566.99	09.07.18
28	528	WCALC	Cllr Wilson Training	£25.00	£5.00	£30.00		09.07.18
29	529	Limebridge	May Grass Cut x2	£424.00	£84.80	£508.80		09.07.18
30	530	RM Fletcher	Internal Audit	£180.00	£0.00	£180.00		09.07.18
31	531	Vale Gardens	Strimmer Repair	£131.03	£26.21	£157.24		09.07.18
32	532	Forestar Training	Chainsaw Training T Carr	£240.00	£0.00	£240.00		09.07.18
		<b>TOTAL</b>		<b>£1,741.94</b>	<b>£118.74</b>	<b>£1,860.68</b>		

081 The Council confirmed the June 2018 bank reconciliation is accurate.

add	Current Account balance			3775.00
add	Deposit Account balance			60798.00
less	Cheques paid uncleared:			
			#518	130.16
equ	Balance C/F			<b>64442.84</b>

Opening Balance Deposit Account		65795.08
Add receipts for period		2.92
Less payments for period		5000.00
Opening Balance Current Account		1129.05
Less Period payments:		1559.25
Add receipts for period		5000.00
Cleared Payments from Previous Periods	# 521	794.80
Uncleared Payments from Previous Periods	#518	130.16
Closing Balance		64442.84

082 The Council noted the June Income & Expense Report.

083 The Provision of Exercise for Public Rights was posted on 17.06.18. The public has until 27.07.18 to inspect the accounts. The legal notice was removed at some point and the Clerk re-posted it on 04.07.18. **ACTION: Clerk to recommend noticeboard solution on September agenda.**

084 District Councillor Report: Cllr Lasota apologized for his absence.

**Progress Reports**

085 **Salford Priors Bicycle Path:** See 22.06.18 email for update. 03.07.18 meeting postponed. Cllr Robinson noted it may be possible to build a bridge over the River Avon to complete a path circle. The Council agreed that it will wait for updates from Mr Freeman to include on the agenda.

086 EI Group 15.06.18 letter: Comments noted; repair issues are being expedited and hope to complete the deal without further delay.

Mr I Robinson gave a quick update on the sale of the Kings Arms. EI Group is struggling to obtain quotes and get a contractor to carry out the repair works before December. EI Group offered to drop the price by £10,000. The potential purchaser made a counter offer which EI Group rejected. It is important to protect the Kings Arms as Community Asset, ensure works are done properly and signed off.

The Council resolved to enlist the services of M English relating to conservation, planning control etc, a cost which was included in the initial funds set aside for the Kings Arms issue. **ACTION: I Robinson to make contact with M English.**

**ACTION: Clerk to follow up with WDC concerning Section 77.**  
**ACTION: I Robinson to forward a Projects Working Party update to the Clerk.**

087 Fly the Red Ensign brochure delivered to R Carless; matter resolved.

088 The Close footpath work to commence 23.07.18.

089 **Evesham Rd Hedge:** 2<sup>nd</sup> letter sent to owner ~15.06.18. This is effectively a legal notice. If there is no response within 28 days WCC will instruct a contractor to flail the hedge and invoice the home owner.

090 Chair Wilson received one reply from his magazine piece concerning the interest in Smartwater and is inclined to matter the drop until such time that more interest is demonstrated.

091 The Chair adjourned the meeting to hold Public Question Time from 7:45 until 8:10. Notes at end of the Minutes.

092 County Cllr Report:

- A. Smartwater offer ends 31 August.
- B. Legacy Fund discussed in recent WDC meeting is an important funding stream for local councils.
- C. The Close pavement work is due to commence 23.07.18, however, no notices issued as of yet.
- D. No response from Sun Court owner concerning the hedge.
- E. WDC/WCC communication with parishes is mainly via emails, forums and website. The Clerk noted that the Parish News magazine used to be distributed a few times a year, but he no longer receives it.

**ACTION: Clerk to seek out Parish News.**

**Clerk's Update**

093 Letter to Rooftop requesting £1000 contribution for cutting Rooftop grass areas in the parish. On 25.06.18 an email was received, the funds will shortly be deposited. To date, no payment received.

094 Chair Wilson attended the 5Ps training and found it informative.

**Planning Decisions**

095 18.00622.HP – Olde Kemys Cottage, Main St: demolition and reconstruction of perimeter wall. APPROVED – CPPC had no objections.  
17.00531. FUL: Approved, the Council had no objections.

**NEW MOTIONS FOR CONSIDERATION**

096 The **Council resolved** to install concrete bollards near Traveller Site as discussed on the plan. **ACTION: Clerk to request F Argyll to complete the work.**

097 Cllrs Smith and Stewart-Davies are the members of the Street Light Working Party charged with the purpose of investigating the replacement of existing street lights in Cleeve Prior. The current lighting relies on sodium based bulbs which are no longer in production and will become increasingly scarce and expensive. There are 19 lights in the parish, but three are owned by Western Power.

The cost of completely replacing the 16 street lights (and columns) would be ~£38,200. It is possible to remove certain lights to reduce costs. Certain lights are quite expensive to replace, in particular:

- A. Corner West End - £8000
  - B. Hop Croft- £2200
  - C. Main St opposite Quarry Lane - £5500
  - D. Main St near 1<sup>st</sup> School - £5000
  - E. Lynwood - £5000
- TOTAL = £25,700

The other eleven lights are relatively cheap to replace.

It may be possible to install a solar light at a cost of £5000 in the vicinity of the steps near the entrance to The Manor/Manor Court

The Working Party will use the Parish Magazine to inform the parish of the Council intentions to replace street lights with modern LED lights. Comments will be encouraged.

**ACTION: Working Party to provide recommendations regarding cost, styles, number of lights etc at October Meeting.**

**ACTION: Working Party to inform parish of street of street light situation using the Parish Magazine and request suggestions.**

**ACTION: Cllr Robinson to forward details of land owner for street light on land formerly owned by the Politts' to the Clerk. The Clerk to request the column is cleared of vegetation.**

**Cllrs Reports and Future Agenda Items**

- 098 In a 03.07.18 email Chair Wilson confirmed I Robinson as the representative for the Buildings, Artefacts & Recollections Project. I Robinson further explained that a £100,000 grant is being sought and requires parish support, hence the letter from Chair Wilson.
- 099 Cllr Robinson offered apologies for the September meeting.
- 100 Chair Wilson stated there is ragwort infesting parish in a number of fields. **ACTION: Chair Wilson will write a piece for the Parish Magazine and website warning parishioners of the dangers of ragwort.**
- 101 Chair Wilson reported on the WDC meeting held 05.07.18. The main points were as follows:
  - A. Communication Strategy
  - B. Workshops Program
  - C. Finance & Tax
  - D. 2018 Intelligent Green Awards
  - E. New Homes Bonus used for strategic purposes; WDC taking proposals for £5000 projects. Issue was discussed briefly.
  - F. 2018 Wychavon Village of Culture
  - G. Community Led Housing; support for areas with large percentage of 2<sup>nd</sup> home ownership
  - H. SWDP Review

**ACTION: Chair Wilson to inform parish groups about how New Homes Bonus could potentially finance projects.**
- 102 Cllr Robinson enquired about the weeding/spraying of the B4085. The Clerk responded that the Lengthsman was instructed to weed/spray the B4085. **ACTION: Clerk to request Lengthsman to weed both sides of Main St through the village.**
- 103 The meeting closed at 9:15pm.
- 104 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 10 September 2018 at War Memorial Hall, Cleeve Prior.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Notes of Public Question Time**

A. Officer B Sanson explained the advantages of Smartwater during a short presentation.

**ACTION: Cllrs Robinson & Rhodes will champion Smartwater and try to provide information at the next few village events including the Cricket Match.**

Minutes prepared by S Arble, Clerk to the Council, 20.07.18