

Minutes of the meeting held 12 March 2018 at War Memorial Hall, Cleeve Prior

Present: Councillors: Sue Robinson (Chair), Mary Smith, Peter Wilson, Beverly Rhodes, Hazel Stewart-Davies & Richard Lasota

In Attendance: Five members of the public & S Arble (Clerk)

374 No apologies.

375 No interests declared.

376 No dispensations requested.

377 The **Council resolved** to approve the **MINUTES** of the 12 February 2018 meeting held at War Memorial Hall, Cleeve Prior.

FINANCE

378 The **Council resolved** to approve the payment schedule.

Payment References; those in **red** previously paid

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
96	501	Phil Batsford	EFCO 14 inch chainsaw	£165.83	£33.16	£198.99		12.03.18
97	DD	1&1	February Website	£9.99	£2.00	£11.99		23.02.18
98	502	A Farnsworth	February Lengthsman	£132.00	£0.00	£132.00		12.03.18
99	503	S Arble	Feb Wage	£435.55	£0.00	£435.55		
99	503	S Arble	Feb Expenses	£33.57	£2.92	£36.49	£472.04	12.03.18
		TOTAL		£776.94	£38.08	£815.02		

379 The Council confirmed the February 2018 bank reconciliation is accurate. Cheque #495 is the payment made to Signs R Us.

add	Current Account balance			3511.86
add	Deposit Account balance			55288.19
less	Cheques paid uncleared:		#495	30.00
equ	Balance C/F			58770.05

Opening Balance Deposit Account		55285.84
Add receipts for period		2.35
Less payments for period		0.00
Opening Balance Current Account		4486.21
Less Period payments:		1124.35
Add receipts for period		180.00
Cleared Payments from January	#489	30.00
Uncleared Payment from January	#495	30.00
Closing Balance		58770.05



380 The Council noted the February Income & Expense Report. All spending within budget guidelines with the exception of

- A. Electricity: 22% overspend due to 2016-17 underpayment.
- B. Internal Audit Fee: 89% overspend due to paying the 2016-17 invoice in this financial year.
- C. WCALC: 1% overspend due to higher fees than expected.

381 Mr Fletcher signed the Internal Auditor Letter of Engagement; matter resolved.

382 **WCC Cllr Adams Report:** Apologies received no report.

383 **WDC Cllr Lasota Report:**

- A. The government would like more houses built. Droitwich, Pershore & Evesham are claiming there is no space to provide more housing. Expect some type of agreement soon.
- B. Believes there is a New Homes Bonus meeting on 21 March. The Clerk stated he is not aware of the meeting.
- C. Because the Council officially informed WDC that it may place a bid to purchase the Kings Arms, the pub can only be sold to registered community groups until 22 June. It does, however, seem as though the potential buyer of the Kings Arms is not overly concerned if the deal can close prior to 22 June.

Chair Robinson stated there may be a process whereby the Council can withdraw its intent to bid and therefore the pub can be sold prior to 22 June. Although, WDC stated it is not possible for the Council to withdraw its bid.

Chair Robinson stated P Gilks is exploring options to purchase the land adjacent to the Kings Arms, though it seems unlikely that a deal will be brokered due to the price of the land

Chair Robinson stated that the Kings Arms must be closed for 5 years before consideration will be made for change of use.

Chair Robinson stated the Council intends to complete its business plan regarding the purchase of the Kings Arms.

- D. Cllr Smith requested Cllr Lasota to action the clearing of the culverts from the intersection of B4510/B4035 toward Cleeve Prior. The culverts have been filled in and need to be reinstated.
- E. Cllr Smith requested Cllr Lasota to investigate the drainage problem near the Fish & Anchor pub.

Progress Reports

384 Quarry Lane Culvert Pollution: 08.02.18 P Saunders email indicated that he will make appointments with home owners/tenants investigate the source of the pollution.

385 Quarry Lane Culvert Clearance: The contractors couldn't clear the culvert, it is blocked or a pipe has collapsed. The matter is now in the hands of M Maginnis, Flood Risk Manager, Land Drainage Partnership. The Clerk requested WDC Cllr Lasota to organize a meeting to resolve the issue. Cllr Lasota stated that he believes the matter is now progressing and expects results soon; therefore a meeting isn't necessary at this time.

386 The Close Grit Bin (434329): bin to be filled shortly.



387 Street Lights: The Clerk obtained maintenance costs for the current street lights from AON. The fees are similar to the previous contractor. The Clerk would like to meet with K Walters of AON to discuss individual columns and the risks they carry. There was a meeting with representatives of Candela and Hilton Main, see minutes emailed 02.03.18.

388 **Meeting adjourned from 7:55 to 8:10 to hold Public Question Time; notes at the end of the minutes.**

Clerk's Update

389 SDC Planning Consultation: Cleeve Prior isn't effected - noted.

390 Salford Priors request to attend 25.04.18 meeting RE cycle path: Cllr Wilson to attend.

391 SWDP Review session: Cllr Wilson is booked to attend the 4:30 session on 20.03.18. Chair Robinson would like to attend if space allows.

392 SWDP Supplementary Planning Documents Consult – noted

393 Travellers Consult (part of SWDP Supplementary Consult): noted, cllrs can respond as parishioners

394 SWDP Statement of Community Involvement Adoption - noted

395 WDC adoption of the Cleeve Prior Neighbourhood Plan - noted

396 CC of I Sturgess email to P Saunders RE blocked culvert at Quarry Lane - noted

397 The Clerk booked Children's Play Advisory Service to conduct a yearly inspection of the school play equipment. Chair Robinson intends to attend the inspection.

398 Additional Lengthsman Jobs: The Clerk instructed the Lengthsman to

- A. Weed the Evesham Rd footway and spray where necessary to keep it tidy.
- B. Remove loose branches on Evesham Rd verge near Sun Court.
- C. Trim the Beech hedge near the junction of Evesham Rd/Mill Lane, weed the pavement near the hedge and spray as necessary

ACTION: Clerk to request Lengthsman to weed both sides of Main St up to the Laurels.

Chair Robinson requested cllrs to be mindful of weeds and report issues to the Clerk.

Planning Decisions

399 18.00086.LB – Croft Barn, Bidford Road: Replacement doors 7 windows NO OBJECTION by delegated decision to the Clerk **APPROVED**

Planning Enforcement

400 ENF.17.0541 – Adjacent Kingsmoor Farm, Quarry Lane. Toilet was already on site when land purchased, therefore immune to enforcement action. Caravan used for storage and ancillary use, therefore immune from enforcement action. Landowner advised that the caravan cannot be used for permanent residential purposes. No breach of planning; matter resolved.

401 ENF.17.0619 – Olde Kemys Cottage, Main St: B Lawless inspected the wall and advised the land owner the construction method is inappropriate. Furthermore, planning permission/listed building consent are required. The land owner was advised that the wall needs to be rebuilt and that the planning applications should propose a more suitable design method. To date, no applications have been received.



NEW MOTIONS FOR CONSIDERATION

- 402 The Council resolved to delegate decision-making concerning photo replacement, errors of fact and typos for the published version of the Cleeve Prior Neighbourhood Plan. The errors listed below should be included

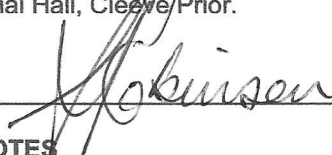
- A. Page 23 – 5:15: “versatile” is over two lines
- B. Page 34 – A7: an irregular bus service operates between Cleeve Prior and Redditch
- C. Front cover: there should be a space between December and 2017

- 403 The **Council resolved** to approve the Western Power Wayleave request to use the CPO land for electrical supply to neighbouring properties. CPPC is not accountable for accidents, damage or maintenance relating to the power supply. **ACTION: Clerk to request Wayleave Agreement.**

Cllrs Reports

- 404 Chair Robinson reported that two schools applied for Perkins Trust grants, but not Cleeve Prior 1st School. Chair Robinson will speak with the Head Teacher. All students living in Cleeve Prior who applied received grants of £300.
- 405 Cllr Smith believes the John Martin Trust should include surrounding parishes rather than covering only Evesham. Perhaps the Council should write the Trust and make this request.
- 406 Cllr Stewart-Davies reported that the police department has made several personnel changes. For the moment, Cleeve Prior is retaining Officer Lee and the PCSOs.
- 407 Cllr Smith reported that there is work happening on Froglands Lane in the field between the pond and the Dyson property, this may be part of the bridle way. **ACTION: Clerk to report the matter to F Argyll and/or the A Fell.**
- 408 Cllr Wilson stated that he received his Council Tax invoice and that the Cleeve Prior PC precept reduction was very noticeable. He hopes parishioners are appreciative.
- 409 The meeting closed at 9:00pm.
- 410 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 9 April 2018 at War Memorial Hall, Cleeve Prior.

Signed



Date

9/4/18.

OPEN QUESTION TIME NOTES

1. A parishioner spotted WCC Highway vehicles near Sun Court, is this to do with the hedge? The leylandii hedge in front of Sun Court is planted on private land. A hedge letter notice has been sent to the home owner.
2. A parishioner asked about the concrete posts which were meant to be installed near the Traveller Site. Cllr Lasota stated that there was meant to be a survey of the area prior to installing the posts, but the contractor did not turn up. No more work organized due to the weather, but plans to arrange police presence so survey can take place. Cllrs Robinson & Stewart-Davies to discuss matter with J Lee.
3. A concrete post off Mill Lane was dug up.
4. A member of the public thanked the Countryside team for the excellent new footpath linking The Close and Quarry Lane.
5. T Carr, PPW, stated the three ordered kissing gates arrived.