

Minutes of the meeting held 11 June 2018 at War Memorial Hall, Cleeve Prior

Present: Councillors: Peter Wilson (Chair), Sue Robinson, Mary Smith, Richard Lasota & Hazel Stewart-Davies

In Attendance: No members of the public, WCC Cllr Alistair Adams & S Arble (Clerk)

045 Apologies received from Cllr Beverly Rhodes.

046 No interests declared.

047 No dispensations requested.

048 The **Council resolved** to approve the **MINUTES** of the 14 May 2018 meeting held at War Memorial Hall, Cleeve Prior.

FINANCE

049 The **Council resolved** to approve the amended payment schedule.

Payment References; those in **red** previously paid

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
19	521	Zurich	Insurance	£794.80	£0.00	£794.80		25.05.18
20	DD	1&1	May Website	£9.99	£2.00	£11.99		24.05.18
21	522	L Farnsworth	May Lengthsman	£147.50	£0.00	£147.50		11.06.18
22	523	S Arble	May Wage	£435.55	£0.00	£435.55		
22	523	S Arble	May Expenses	£55.97	£1.42	£57.39	£492.94	11.06.18
23	524	Darryl Aylett	Memorial Hall Electrical Works	£755.68	£151.14	£906.82		11.06.18
		TOTAL		£2,199.49	£154.56	£2,354.05		

050 The Council confirmed the May 2018 bank reconciliation is accurate.

01-May-18 to 31-May-18

add	Current Account balance			1129.05
add	Deposit Account balance			65795.08
less	Cheques paid uncleared:	#518		130.16
		#521		794.80
equ	Balance C/F			65999.17

Opening Balance Deposit Account	65792.66
Add receipts for period	2.42
Less payments for period	0.00
Opening Balance Current Account	3266.51
Less Period payments:	2654.42
Add receipts for period	90.00
Cleared Payments from Previous Periods	#s 495 & 510 498.00
Closing Balance	65999.17

- 051 The Council noted the May Income & Expense Report.
- 052 The **Council resolved** to approve the 2018 Year End.
- 053 The Council noted the 2018 Internal Audit.
- 054 The **Council resolved** to complete Section 1, 2018 Annual Governance Statement, of the Annual Governance and Accountability Return (AGAR).
- 055 The **Council resolved** to approve Section 2, 2018 Accounting Statements, of the Annual Governance and Accountability Return (AGAR).
- 056 District Councillor Report:

- A. As part of an update to the SWDP, WDC will be required to locate more housing development sites. There is a call for sites which lasts from 27.05.18 until 02.07.18.

The Council didn't believe it needed to act at the moment as it has no sites to offer for development and it is highly likely that interested developers are well aware of the call for sites.

- B. It is thought that planning approval for the Traveller Site is unlikely.
- C. Will continue discussions with WDC about fly-tipping on the CPO land. Three new loads were recently identified.

Cllr Robinson stated the free WDC skips are still available should a contractor agree to clear the site. The Heritage Trust is interested in the wood chips if there are any. A local person may be willing to use his machinery to help clear the CPO land.

ACTION: Cllr Lasota to organize a meeting with J Hegarty RE fly tipping on CPO land.

- D. Application for 29 social houses in S Littleton was refused.

Progress Reports

- 057 Quarry Lane Culvert Pollution: On 13.03.18 P Saunders of WRS emailed; inspected suspected property and will write to Rooftop to request the washing machines are reconnected.
- 058 P Freeman will attend the second Salford Priors Bicycle Path meeting at 7pm on 18.06.18.
- 059 The electricity supply has now been transferred to SSE; matter resolved.
- 060 EI Group letter RE state of Kings Arms was emailed 01.06.18.

061 Website updated for cllr roles and privacy policies; matter resolved.

062 Lengthsman contract signed; matter resolved.

Clerk's Update

063 Lazy Meadow Site of SSSI Worcestershire; comments due 24.09.18; noted.
https://consult.defra.gov.uk/consultation_finder/?keyword=lazy+meadow

064 Fly the Red Ensign: Help raise public awareness of seafarers and shipping by flying Red Ensign ashore on Merchant Navy Day 03.09.18. **ACTION: Clerk to forward information to R Carless.**

065 In an email dated 04.06.18 I Robinson informed the Clerk that the Council's Project Working Party intends to hold a village event at the Wharf on 23.06.18. The purpose of the event is to raise funds to maintain the area and investigate the history of the site. The event will be staffed by local volunteers and there will be alcohol served. A risk assessment and necessary provisions will be in place prior to the event. The Council supports the event.

066 Smartwater initiative was explained by WCC Cllr Adams and discussed by the Council.

A. There needs to be a project manager.

B. The scheme would cost approximately £1500.

C. The police are happy to help distribute and register kits.

ACTION: Chair Wilson to draft a piece for the parish magazine to explain the scheme and call for organization volunteers.

ACTION: Chair Wilson to request help of Resident's Association.

067 County Cllr Report:

A. Will investigate when The Close pavement project is due to commence.

B. Urges parishes to utilize Lengthsman to control weeds on pavements. If weeds are sprayed and dead, the sweeper machine is able to remove the debris.

C. Worcestershire Parkway Station on target to open by early 2019.

D. There is a new 4G mast in Littleton. WCC is trailing 5G in various parts of Worcestershire.

E. Children's Social Care Services will commence in April 2019. This should enable decision-making to be far more efficient. Village Litter Pick a great success, although the bags near the Memorial Hall were not picked up. It was also reported that on 08.04.18, people in a silver Nissan Micra littered rubbish along Evesham Rd near the Traveller Site.

F. A discussion about the tier system in Worcestershire took place. Cllr Adams believes that eventually all of WORCS will be on the two tier schooling system. Although, WCC pledged £800,000 to upgrade aspects of Blackminster Middle School.

G. Aware of call for sites as part of the SWDP review. All interested developers etc should be well aware of this action. This will be discussed at the WDC 5 July meeting. **ACTION: Clerk to ask if Chair Wilson can attend the meeting.**

H. WDC has discussed the Powers for Dealing with Unauthorised Development and Encampment Consultation.

Planning For Consideration

- 068 The **Council resolved** to not object to planning application 18.00622.HP, Olde Kemys Cottage, Main St: demolition and reconstruction of perimeter wall.

Planning Decisions

- 069 17.00531.FUL: Approved, the Council had no objections. The Council noted that a planning condition stipulated for domestic use only.

NEW MOTIONS FOR CONSIDERATION

- 070 After some discussion, the **Council resolved** not to respond to the Powers for Dealing with Unauthorised Development and Encampments Consultation
- 071 Chair Wilson received an update from the Project Working Party requesting an intervention regarding the Kings Arms. The **Council resolved** to wait for structural survey and a recommendation from the Projects Working Party before taking further steps. This item will remain a regular agenda item until resolved.

Cllrs Reports and Future Agenda Items

- 072 Cllr Smith reported that there will be a Street Lighting Proposal for the July Agenda. Cllr Smith distributed the Cleeve Prior Street Light Record.
- 073 The room was cleared. The **Council resolved** to approve the 2018-19 Clerk's Contract. An extra 30 minutes per week was added to the contract for the purpose of maintaining the council website. As agreed by the National Joint Council for Local Government Services, a 2.1% pay rise is granted and to be back dated to April 2018.
- 074 The meeting closed at 9:25pm.

- 075 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 9 July 2018 at War Memorial Hall, Cleeve Prior.

Signed



Date

