

Minutes of the meeting held 9 July 2018 at War Memorial Hall, Cleeve Prior

Present: Councillors: Peter Wilson (Chair), Sue Robinson, Mary Smith, Beverly Rhodes & Hazel Stewart-Davies

In Attendance: Two members of the public, WCC Cllr Alistair Adams & S Arble (Clerk)

076 Apologies received from Cllr Richard Lasota.

077 No interests declared.

078 No dispensations requested.

079 The **Council resolved** to approve the **MINUTES** of the 11 June 2018 meeting held at War Memorial Hall, Cleeve Prior.

FINANCE

080 The **Council resolved** to approve the payment schedule.

Payment References; those in **red** previously paid

| Ref | Chq | Payee | Details | Net | VAT | Total | Chq Total | Date |
|-----------|-----|-------------------|--------------------------|------------------|----------------|------------------|-----------|----------|
| 24 | DD | 1&1 | June Website | £9.99 | £2.00 | £11.99 | | 22.06.18 |
| 25 | 525 | Southern Electric | May Electricity | £3.01 | £0.15 | £3.16 | | 09.07.18 |
| 26 | 526 | L Farnsworth | June Lengthsman | £162.50 | £0.00 | £162.50 | | 09.07.18 |
| 27 | 527 | S Arble | June Wage | £545.50 | £0.00 | £545.50 | | |
| 27 | 527 | S Arble | June Expenses | £20.91 | £0.58 | £21.49 | £566.99 | 09.07.18 |
| 28 | 528 | WCALC | Cllr Wilson Training | £25.00 | £5.00 | £30.00 | | 09.07.18 |
| 29 | 529 | Limebridge | May Grass Cut x2 | £424.00 | £84.80 | £508.80 | | 09.07.18 |
| 30 | 530 | RM Fletcher | Internal Audit | £180.00 | £0.00 | £180.00 | | 09.07.18 |
| 31 | 531 | Vale Gardens | Strimmer Repair | £131.03 | £26.21 | £157.24 | | 09.07.18 |
| 32 | 532 | Forestar Training | Chainsaw Training T Carr | £240.00 | £0.00 | £240.00 | | 09.07.18 |
| | | | | | | | | |
| | | TOTAL | | £1,741.94 | £118.74 | £1,860.68 | | |

081 The Council confirmed the June 2018 bank reconciliation is accurate.

| | | | | |
|------|-------------------------|--|------|----------|
| | | | | |
| add | Current Account balance | | | 3775.00 |
| add | Deposit Account balance | | | 60798.00 |
| less | Cheques paid uncleared: | | | |
| | | | #518 | 130.16 |
| | | | | |
| equ | Balance C/F | | | 64442.84 |

| | | |
|--|-------|----------|
| Opening Balance Deposit Account | | 65795.08 |
| Add receipts for period | | 2.92 |
| Less payments for period | | 5000.00 |
| Opening Balance Current Account | | 1129.05 |
| Less Period payments: | | 1559.25 |
| Add receipts for period | | 5000.00 |
| Cleared Payments from Previous Periods | # 521 | 794.80 |
| Uncleared Payments from Previous Periods | #518 | 130.16 |
| Closing Balance | | 64442.84 |

- 082 The Council noted the June Income & Expense Report.
- 083 The Provision of Exercise for Public Rights was posted on 17.06.18. The public has until 27.07.18 to inspect the accounts. The legal notice was removed at some point and the Clerk re-posted it on 04.07.18. **ACTION: Clerk to recommend noticeboard solution on September agenda.**
- 084 District Councillor Report: Cllr Lasota apologized for his absence.
- Progress Reports**
- 085 **Salford Priors Bicycle Path:** See 22.06.18 email for update. 03.07.18 meeting postponed. Cllr Robinson noted it may be possible to build a bridge over the River Avon to complete a path circle. The Council agreed that it will wait for updates from Mr Freeman to include on the agenda.
- 086 EI Group 15.06.18 letter: Comments noted; repair issues are being expedited and hope to complete the deal without further delay.
- Mr I Robinson gave a quick update on the sale of the Kings Arms. EI Group is struggling to obtain quotes and get a contractor to carry out the repair works before December. EI Group offered to drop the price by £10,000. The potential purchaser made a counter offer which EI Group rejected. It is important to protect the Kings Arms as Community Asset, ensure works are done properly and signed off.
- The Council resolved to enlist the services of M English relating to conservation, planning control etc, a cost which was included in the initial funds set aside for the Kings Arms issue. **ACTION: I Robinson to make contact with M English.**
- ACTION: Clerk to follow up with WDC concerning Section 77.**
ACTION: I Robinson to forward a Projects Working Party update to the Clerk.
- 087 Fly the Red Ensign brochure delivered to R Carless; matter resolved.
- 088 The Close footpath work to commence 23.07.18.
- 089 **Evesham Rd Hedge:** 2nd letter sent to owner ~15.06.18. This is effectively a legal notice. If there is no response within 28 days WCC will instruct a contractor to flail the hedge and invoice the home owner.
- 090 Chair Wilson received one reply from his magazine piece concerning the interest in Smartwater and is inclined to matter the drop until such time that more interest is demonstrated.
- 091 The Chair adjourned the meeting to hold Public Question Time from 7:45 until 8:10. Notes at end of the Minutes.

092

County Cllr Report:

- A. Smartwater offer ends 31 August.
- B. Legacy Fund discussed in recent WDC meeting is an important funding stream for local councils.
- C. The Close pavement work is due to commence 23.07.18, however, no notices issued as of yet.
- D. No response from Sun Court owner concerning the hedge.
- E. WDC/WCC communication with parishes is mainly via emails, forums and website. The Clerk noted that the Parish News magazine used to be distributed a few times a year, but he no longer receives it.

ACTION: Clerk to seek out Parish News.

Clerk's Update

093

Letter to Rooftop requesting £1000 contribution for cutting Rooftop grass areas in the parish. On 25.06.18 an email was received, the funds will shortly be deposited. To date, no payment received.

094

Chair Wilson attended the 5Ps training and found it informative.

Planning Decisions

095

18.00622.HP – Olde Kemys Cottage, Main St: demolition and reconstruction of perimeter wall. APPROVED – CPPC had no objections.
17.00531. FUL: Approved, the Council had no objections.

NEW MOTIONS FOR CONSIDERATION

096

The **Council resolved** to install concrete bollards near Traveller Site as discussed on the plan. **ACTION: Clerk to request F Argyll to complete the work.**

097

Cllrs Smith and Stewart-Davies are the members of the Street Light Working Party charged with the purpose of investigating the replacement of existing street lights in Cleeve Prior. The current lighting relies on sodium based bulbs which are no longer in production and will become increasingly scarce and expensive. There are 19 lights in the parish, but three are owned by Western Power.

The cost of completely replacing the 16 street lights (and columns) would be ~£38,200. It is possible to remove certain lights to reduce costs. Certain lights are quite expensive to replace, in particular:

- A. Corner West End - £8000
 - B. Hop Croft- £2200
 - C. Main St opposite Quarry Lane - £5500
 - D. Main St near 1st School - £5000
 - E. Lynwood - £5000
- TOTAL = £25,700

The other eleven lights are relatively cheap to replace.

It may be possible to install a solar light at a cost of £5000 in the vicinity of the steps near the entrance to The Manor/Manor Court

The Working Party will use the Parish Magazine to inform the parish of the Council intentions to replace street lights with modern LED lights. Comments will be encouraged.

ACTION: Working Party to provide recommendations regarding cost, styles, number of lights etc at October Meeting.

ACTION: Working Party to inform parish of street of street light situation using the Parish Magazine and request suggestions.

ACTION: Cllr Robinson to forward details of land owner for street light on land formerly owned by the Politts' to the Clerk. The Clerk to request the column is cleared of vegetation.

Cllrs Reports and Future Agenda Items

- 098 In a 03.07.18 email Chair Wilson confirmed I Robinson as the representative for the Buildings, Artefacts & Recollections Project. I Robinson further explained that a £100,000 grant is being sought and requires parish support, hence the letter from Chair Wilson.
- 099 Cllr Robinson offered her apologies for the September meeting.
- 100 Chair Wilson stated there is ragwort infesting parish in a number of fields. **ACTION: Chair Wilson will write a piece for the Parish Magazine and website warning parishioners of the dangers of ragwort.**
- 101 Chair Wilson reported on the WDC meeting held 05.07.18. The main points were as follows:
- A. Communication Strategy
 - B. Workshops Program
 - C. Finance & Tax
 - D. 2018 Intelligent Green Awards
 - E. New Homes Bonus used for strategic purposes; WDC taking proposals for £5000 projects. Issue was discussed briefly.
 - F. 2018 Wychavon Village of Culture
 - G. Community Led Housing; support for areas with large percentage of 2nd home ownership
 - H. SWDP Review

ACTION: Chair Wilson to inform parish groups about how New Homes Bonus could potentially finance projects.

- 102 Cllr Robinson enquired about the weeding/spraying of the B4085. The Clerk responded that the Lengthsman was instructed to weed/spray the B4085. **ACTION: Clerk to request Lengthsman to weed both sides of Main St through the village.**

- 103 The meeting closed at 9:15pm.

- 104 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 10 September 2018 at War Memorial Hall, Cleeve Prior.

Signed  Date 10/9/18

Notes of Public Question Time

- A. Officer B Sanson explained the advantages of Smartwater during a short presentation.

ACTION: Cllrs Robinson & Rhodes will champion Smartwater and try to provide information at the next few village events including the Cricket Match.


10/9/18