

Minutes of the meeting held 10 December 2018 at War Memorial Hall, Cleeve Prior

Present: Councillors: Peter Wilson (Chair), Mary Smith, Hazel Stewart-Davies, Beverly Rhodes Richard Lasota, Sue Robinson and co-opted member Ron Solomon.

In Attendance: Two members of the public & S Arble (Clerk)

206 No apologies received.

207 No interests declared.

208 No dispensations requested.

209 The Council resolved to co-opt Mr Ronald Solomon as a member of Cleeve Prior Parish Council. The Declaration of Acceptance of Office/Undertaking to Observe the Code of Conduct was signed. **ACTION: Cllr Solomon to complete his DPI, forward a copies to WDC and the Clerk within three weeks.**

ACTION: Clerk to inform WDC of Cllr Solomon's co-option and update website.

210 The **Council resolved** to approve the **MINUTES** of the 12 November 2018 meeting held at War Memorial Hall, Cleeve Prior.

FINANCE

211 The **Council resolved** to approve the payment schedule.

Payment References; those in red previously paid

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
71	DD	1&1	Nov Website	£9.99	£2.00	£11.99		23.11.18
72	558	EON	Street Light Repair	£110.00	£22.00	£132.00		
73	558	EON	Street Light Repair	£114.00	£22.80	£136.80	£268.80	10.12.18
74	559	Limebridge	Oct Grass Cut x2	£424.00	£84.80	£508.80		10.12.18
75	560	L Farnsworth	Nov Lengthsman	£137.50	£0.00	£137.50		10.12.18
76	DD	1&1	Dec Website	£10.00	£2.00	£12.00		16.12.18
77	561	Clerk	Nov Wage	£472.20	£0.00	£472.20		
77	561	Clerk	Nov Expenses	£20.91	£0.58	£21.49	£493.69	10.12.18
		TOTAL		£1,298.60	£134.18	£1,432.78		

212 The Council confirmed the November 2018 bank reconciliation is accurate.

Date to Date

add	Current Account balance			925.50
add	Deposit Account balance			66310.94
less	Cheques paid uncleared:			
equ	Balance C/F			67236.44

Opening Balance Deposit Account		66308.12
Add receipts for period		2.82
Less payments for period		0.00
Opening Balance Current Account		3493.58
Less Period payments:		3175.84
Add receipts for period		309.76
UnCleared Payments from Period		
	#557	325.00
Payments Cleared from Previous Periods		0.00
Uncleared Payments from Previous Periods		0.00
Closing Balance		67263.44

- 213 The Council noted the November 2018 Income & Expense Report.
- 214 County Cllr not present.
- 215 District Cllr R Lasota Report:
 - A. Bradley Thomas is the new Leader of the Council. This change causes some concern as Mr Thomas does not have the historic knowledge of Cleeve Prior as did the previous incumbent. Cllr Lasota will undertake to rectify this.
 - B. The caravan application at end of The Close is likely to be determined at 10 January Planning Committee meeting. Cllr Lasota requested drone photos of the Traveller Site. There will be two 3 minutes slots for public speaking; one for the Council and one for parishioners. The Council should be ready to respond to comments with professional help.
 - A. Council discussed engaging professional help and Bevan Brittan was mentioned as the firm which has been engaged in the past. **ACTION: Cllr Robinson to seek recommendations from G Williams.**

PROGRESS REPORTS

- 216 The Evesham Rd hedge is scheduled to be trimmed in January.
- 217 Street Lights Working Party 08.11.18 minutes emailed to cllrs 30.11.18.
- 218 ASB Working Party 08.10.18 minutes emailed 27.11.18. The Council briefly discussed the many actions called for in the minutes. **ACTION: Clerk to write a letter to Kanes regarding traffic/speeding in Cleeve Prior.** Cllr Stewart-Davies will follow-up on other actions.
- 219 Defibrillator training scheduled for 13.03.19 in the Memorial Hall at 7:00pm. Training will be conducted by Vale of Evesham Community First Responders and a donation is expected. **ACTION: Clerk to add Cllr Robinson to the attendee list.**
- 220 Sharrow street light property owner agreed to remove vegetation from column and bracket. The Clerk to follow-up in January.
- 221 The meeting was suspended from 8:15 until 8:35 for Public Question Time. Notes are at the end of the Minutes.

CLERK’S UPDATE - Correspondence for Consideration

- 222 Ashby Cottage Footway Slabs: **ACTION: Clerk to respond highlighting the following**
- The Council has no issue with like for like replacement subject to planning issues
 - The land in question is part of The Green and registered Common Land
 - Pathway should not be extended
 - Replacement at owner's cost
- Tabled Correspondence**
- 223 1&1 is now trading under the name 1&1IONOS. There will be no changes to Council agreement.
- 224 Natural England confirmation of notification for Lazy Meadow Site of SSSI.
- 225 Children's Play Advisory Service will no longer conduct annual playground inspection. The Clerk has identified a new candidate using Register of Play Inspectors International which costs about the same as previous inspector; £95 plus VAT. **ACTION: Clerk to forward sample inspection and engage company.**
- ACTION: Clerk to make enquiries about shared services.**
- 226 Kompan Play Area Refurbishment Map received and given to Cllr Robinson.
- Correspondence Sent**
- 227 25.11.18 email to R Hayes of Westmercia Police requesting Road Safety partnership to assess the section of Main St between West End and The Close.
- 228 Lengthsman Issues Reported 05.12.18:
- A. 620282: B4085, 2 drains opp Hoden Lane
 - B. 620286: B4085 outside #1
 - C. 620290: B4085 opp Mill Lane
 - D. 620298: B4085 left hand side heading toward Littletons just past Mill Lane
- PLANNING**
- 229 18.01529.LB: Sharrow, Bidford Rd – approved
- 230 On 06.11.18 the Clerk reported the erection of what looks to be a permanent structure replacing a caravan on Buckthorn Farm. J Phelps of WDC visited the site and confirmed the structure is in compliance with planning. Matter resolved.
- 231 On 07.11.18 the Clerk requested Enforcement to investigate planning application **W.14.00606.PN**; the metal gates remain in place. T Tudor of WDC visited the site and confirmed that the heras fencing is temporary measure until the gates are fixed; therefore the structure is not classed as development. Matter resolved.
- 232 On 07.11.18 the Clerk inquired about planning application **18.01418.CAM**, the removal of a large tree at Kemises House, Main St. Why the Council wasn't consulted and is it possible to be consulted about trees in the future. S Griffiths of WDC confirmed there are no consultees on tree removal applications. The Council discussed the matter. **ACTION: Clerk to write a letter to WDC expressing disappointment with their no consultation policy. The removal of the fir tree completely changed the street scene in a Conservation Area.**
- ACTION: Chair Wilson to request Kemises owner trim the hedge near the house as it protrudes over the footway.**
- 233 Planning Application 18.01726.OU
- A. Chair Wilson 20.11.18 email to N Huddleston MP concerning this application. A reply was received stating that he has no power to intervene in planning matters.

- B. An additional CPPC letter was posted on the WDC planning website addressing the planning officer's comments.
- C. The idea of meeting weekly was discussed, but no firm dates were set.

NEW MOTIONS FOR CONSIDERATION

234 The **Council resolved** to purchase and install a solar powered, radar activated operated electronic sign on Main St to be located on Main St adjacent to Cleeve Barn. The cost is £3060 installed plus VAT. The purchase is subject the following issues:

- A. 2-3 year extended warranty
- B. Seek grants from Kanes and Safer Road Fund
- C. Consult with police about safe speed
- D. Speed limit activation 20mph
- E. Size of pole blocking footway access
- F. Possibility of parked cars sign

ACTION: Chair Wilson to investigate above issues and report to Council in January.

235 The **Council resolved** to pursue a lease for the land occupied by the playground. The Vicar and Church Wardens would need the approval of the Diocese. It is expected that CPPC will cover legal costs of drafting a lease and maintain the playground area.

ACTION: Cllr Robinson to organize draft.

236 After discussing the matter, the **Council resolved** not to purchase any playground equipment at the moment. However, the Council generally supports a long term plan to refurbish the playground and believes a solid foundation for a successful vision is to agree on a lease for the land. Cllr Robinson reiterated that the Council will need to financially support any improvement plan in the coming budget(s).

The Council plans to clean up the area including trimming hedges and trees.

CLLR REPORTS AND FUTURE AGENDA ITEMS

237 No issues reported.

238 The meeting closed at 9:55pm.

239 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 14 January 2019 at War Memorial Hall, Cleeve Prior.

Signed _____ Date _____

Notes of Public Question Time

- A. A parishioner stated that regarding discussions RE the Traveller Site development, the Council should be formally contacted.
- B. R Beddows files are in the top office of the Memorial Hall.
- C. PC sponsors the Market Garden Project. Information is displayed in the Memorial Hall.
- D. A commercial vehicle owned by Mr A Morris yellow sweeping lorrie has damaged the verges in Hoden Lane and spread mud on the road. It was believed personal communication might be effective as a first step prior to formal contact. **ACTION: Cllr Smith will speak with A Morris.**

ACTION: Mr M Rawlinson agreed to trim hedge opposite the end houses on Hoden Lane.

- E. The road near Island Barn has been widened and there are several caravans. This property is not in Cleeve Prior, but North & Middle Littleton are well aware of the situation.

Minutes prepared by S Arble, Clerk to the Council, 17.12.18

DRAFT