

# CLEEVE PRIOR PARISH COUNCIL

## To Members of the Council

You are hereby summoned to attend a meeting of the Cleeve Prior Parish Council to be held in the War Memorial Village Hall, Cleeve Prior, on Monday 8 October 2018 at 7:30pm, for the purpose of transacting the following business only.

SEAN ARBLE

Sean Arble  
Clerk to the Council

3 October 2018

## AGENDA

1. **APOLOGIES** and reasons for absence: Cllr Beverly Rhodes.

### 2. DECLARATION OF INTERESTS:

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary and non pecuniary interests (S33 of the Localism Act 2011) which are to be with the clerk as soon as possible prior to a meeting.

### c) **TO CONSIDER GRANTING REQUESTS FOR DISPENSATION**

Requests for dispensation must be made on an individual basis.

3. **MINUTES:** To consider the approval of the Minutes of the Meeting held 10 September 2018.

### 4. FINANCE

#### A. TO APPROVE PAYMENT SCHEDULE

Payment References; those in **red** previously paid

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
<b>51</b>	DD	1&1	Sept Website	£9.99	£2.00	£11.99		25.09.18
52	545	SSE	Aug Electricity	£6.63	£0.33	£6.96		
53	545	SSE	Aug Electricity	£30.56	£1.71	£36.06	£43.02	08.10.18
54	546	L Farnsworth	Sept Lengthsman	£142.50	£0.00	£142.50		08.10.18
55	547	E Mitchell	Froglands Lane Consult	£275.00	£0.00	£275.00		
56	547	E Mitchell	Haywood Lane Plan Consult	£275.00	£0.00	£275.00	£550.00	08.10.18
57	548	PKF	Ext Audit	£200.00	£40.00	£240.00		08.10.18
58	549	CP Memorial Hall	April-June Hall Rental	£39.00	£0.00	£39.00		
59	549	CP Memorial Hall	July-Sept Hall Rental	£26.00	£0.00	£26.00	£65.00	08.10.18
60	550	Clerk	Sept Wage	£472.20	£0.00	£472.20		
60	550	Clerk	Sept Expenses	£20.91	£0.58	£21.49	£493.69	08.08.18
		<b>TOTAL</b>		<b>£1,497.79</b>	<b>£44.62</b>	<b>£1,546.20</b>		

**B. TO APPROVE AUGUST 2018 BANK RECONCILIATION** emailed 01.10.18.

Date  to Date

add	Current Account balance			1348.61
add	Deposit Account balance			71305.58
less	Cheques paid uncleared:		#539	137.50
			#540	1160.30
			#543	11.03
equ	Balance C/F			<b>71345.36</b>

Opening Balance Deposit Account	60802.91
Add receipts for period	10502.67
Less payments for period	0.00
Opening Balance Current Account	2163.69
Less Period payments:	2123.91
Add receipts for period	0.00
Uncleared Payments from Previous Periods	
Closing Balance	<b>71345.36</b>

**C.** To note September 2018 Income and Expenditure Report emailed 01.10.18.

**D.** Limited Assurance Review completed by PKF. AGAR is in accordance with proper practices and no other matters have come to attention giving cause for concern. The Notice of Conclusion of Audit was posted on 19.09.18. Matter resolved.

**5. COUNTY COUNCILLOR REPORT:**

**6. DISTRICT COUNCILLOR REPORT:**

**7. PROGRESS REPORTS**

- A.** The playground bark area job is finished. However, the Clerk believes it may be beneficial to top up the bark again after the border is replaced. Quotes for the border are being researched.
- B.** The Clerk informed F Argyll that it would like concrete bollards installed near the Traveller Site.
- C.** Evesham Rd Hedge was scheduled to be trimmed by the end of September.

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**The meeting will be adjourned for Public Question Time**

Parishioners are invited to offer their views and question the parish or local councillors on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The time allocated is at the discretion of the Council/Chairman. When the question time period is closed, the Council request that members of the public make no further contribution to the meeting unless invited to do so by the Chairman. This period is not part of the formal meeting; however, brief notes will be appended to the minutes as an aide memoire.

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## **8. CLERK'S UPDATE**

**A. Correspondence For Consideration** (not otherwise noted): none

**B. Tabled Correspondence** (not otherwise noted):

1. 24.09.18 WDC Section 106 Monies Held Letter: £5411.52 for off- site public open space & £459.64 for public art.
2. WDC 24.09.18 email RE Permission In Principle; a new type of planning application introduced on 01.06.18. Emailed to cllrs on 24.09.18.

**C. Correspondence Sent** (not otherwise noted): none

**D. Lengthsman Issues Reported 01.10.18:**

1. 553233 Outside Squirrel Cottage – drain blocked - reported again 593647
2. 553236 Opp Rosebank – drain blocked
3. 553239 All gullies on left hand side of B4085 from Mill Lane past the Council houses going south toward S Littleton –
4. 553241 Opp Japonica Cottage – drain blocked
5. 553242 Outside Sharrow – drain blocked – reported again 596343

**9. PLANNING** - none

## **10. NEW MOTIONS FOR COUNCIL CONSIDERATION**

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**A. TO CONSIDER HERITAGE TRUST £650.00 GRANT APPLICATION TO CLEAR THE POND ON THE MILLENIUM GREEN** See 24.09.18 email.

**11. COUNCILLORS' REPORTS and Future Agenda Items**

**12. DATE & VENUE OF NEXT MEETING** 7:30pm on 12 November 2018 at War Memorial Hall, Cleeve Prior.