

CLEEVE PRIOR PARISH COUNCIL

To Members of the Council

You are hereby summoned to attend a meeting of the Cleeve Prior Parish Council to be held in the War Memorial Village Hall, Cleeve Prior, on Monday 12 November 2018 at 7:30pm, for the purpose of transacting the following business only.

SEAN ARBLE

Sean Arble
Clerk to the Council

7 November 2018

AGENDA

1. **APOLOGIES** and reasons for absence:

2. **DECLARATION OF INTERESTS:**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary and non pecuniary interests (S33 of the Localism Act 2011) which are to be with the clerk as soon as possible prior to a meeting.

c) **TO CONSIDER GRANTING REQUESTS FOR DISPENSATION**

Requests for dispensation must be made on an individual basis.

3. **MINUTES:** To consider the approval of the Minutes of the Meeting held 8 October 2018.

4. **FINANCE**

A.TO APPROVE PAYMENT SCHEDULE

Payment References; those in red previously paid

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
61	DD	1&1	Oct Website	£9.99	£2.00	£11.99		24.10.18
62	552	SSE	Sept Electricity	£29.46	£1.47	£30.93		
63	552	SSE	Sept Electricity	£5.98	£0.29	£6.27		
64	552	SSE	Oct Electricity	£32.40	£1.62	£34.02		
65	552	SSE	Oct Electricity	£6.37	£0.31	£6.68	£77.90	12.11.18
66	553	WCC	CP Estate Rent	£30.00	£0.00	£30.00		12.11.18
67	554	Limebridge	Sept Grass Cutting x2/Bark	£1,744.00	£348.80	£2,092.80		12.11.18
68	555	L Farnsworth	Oct Lengthsman	£137.50	£0.00	£137.50		12.11.18
69	556	Clerk	Oct Wage	£472.20	£0.00	£472.20		
69	556	Clerk	Oct Expenses	£27.87	£0.58	£28.45	£500.65	12.11.18
		TOTAL		£2,495.77	£355.07	£2,850.84		

B. TO APPROVE AUGUST 2018 BANK RECONCILIATION.

Date to Date

add	Current Account balance			3493.58
add	Deposit Account balance			66308.12
less	Cheques paid uncleared:			
equ	Balance C/F			69801.70

Opening Balance Deposit Account		71305.58
Add receipts for period		2.54
Less payments for period		5000.00
Opening Balance Current Account		1348.61
Less Period payments:		1546.20
Add receipts for period		5000.00
UnCleared Payments from Period		0.00
Payments Cleared from Previous Periods		
	#539	137.50
	#541	1160.30
	#543	11.03
Uncleared Payments from Previous Periods		0.00
Closing Balance		69801.70

C. To note September 2018 Income and Expenditure Report emailed 06.11.18.

5. COUNTY COUNCILLOR REPORT:

6. DISTRICT COUNCILLOR REPORT:

7. PROGRESS REPORTS

- A. Following the 10.10.18 meeting with F Argyll etc, the bollard sites are set, the job date(s) not yet determined. Cllr Adams reported that once the bollards are in place the abandoned cars will be very difficult to move. Additionally, the tenant isn't willing to move the cars.
- B. School Playing Field Equipment Update: Cllr Robinson
- C. Sharrow Street Light: The Clerk emailed a letter on 07.11.18.

The meeting will be adjourned for Public Question Time

Parishioners are invited to offer their views and question the parish or local councillors on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The time allocated is at the discretion of the Council/Chairman. When the question time period is closed, the Council request that members of the public make no further contribution to the meeting unless invited to do so by the Chairman. This period is not part of the formal meeting; however, brief notes will be appended to the minutes as an aide memoire.

8. CLERK'S UPDATE

A. Correspondence For Consideration (not otherwise noted):

1. **Libraries Member Briefing** 09.11.18, 5-7pm at Pershore Library – see 02.11.18 email.
2. **Warwickshire Minerals Plan Consultation:** The Clerk determined that there are no planned sites bordering Cleeve Prior. See 31.10.18 email.
3. An 18.10.18 parishioner email enquired if the Council intends to hold another defibrillator training event.

B. Tabled Correspondence (not otherwise noted):

1. 19.10.18 parishioner email concerning drain outside Squirrel Cottage. Situation resolved.
2. Allotments tenant requested permission to install a polytunnel on an allotment. Cllr Rhodes confirmed this isn't an issue and the Clerk replied in the affirmative.
3. 29.10.18 parishioner email concerning speeding in the parish. Mentioned the idea of reinstalling a VAS. The Clerk contacted Cllr Adams and requested the details of a WCC officer who may be able to offer advice on a VAS. There is £6000 in the budget for Traffic Calming.
4. ASB 08.10.18 minutes forwarded to cllrs on 22.10.18.
5. CC 12.10.18 email RE WDC Community Legacy Grant Expression of Interest. The scheme for a footbridge over the Avon at the Wharf was approved. WDC requested a full application.
6. CC 29.10.18 email RE purchase of empty land adjacent to pub for the purpose of village car park.
7. Views Needed for South Worcestershire Public Consult. Comments due 17.12.18 at www.swdevelopmentplan.org

Selected Roadshows:

15.11.18, Parish Centre, Droitwich – 2-8pm
21.11.18, Town Hall, Pershore – 2-8pm
29.11.18, Town Hall, Evesham – 2-8pm

8. 06.11.18 parishioner email RE CPO Land.

C. Correspondence Sent (not otherwise noted): none

D. Lengthsman Issues Reported 01.10.18:

1. 553233 Outside Squirrel Cottage – drain blocked - reported again 593647
2. 553236 Opp Rosebank – drain blocked
3. 553239 All gullies on left hand side of B4085 from Mill Lane past the Council houses going south toward S Littleton –
4. 553241 Opp Japonica Cottage – drain blocked
5. 553242 Outside Sharrow – drain blocked – reported again 596343

The Clerk requested the Lengthsman to investigate the above blockages to ascertain if problems are still present.

9. PLANNING

- A. **18.01529. LB, Sharrow, Bidford Rd** – Loft conversion, strip and replace roof with felt and insulation, and fenestration changes. Comments due 06.11.18.
- B. **18.01692.FUL** – Proposed 5 new dwellings, Froglands Lane: Refused.
- C. On 06.11.18 the Clerk reported the erection of what looks to be a permanent structure replacing a caravan on Buckthorn Farm.
- D. On 07.11.18 the Clerk requested Enforcement to investigate planning application **W.14.00606.PN**; the metal gates remain in place.

- E. On 07.11.18 the inquired about planning application **18.01418.CAM**, the removal of a large tree at Kemises House, Main St. Why the Council wasn't consulted and is it possible to be consulted about trees in the future.

10. NEW MOTIONS FOR COUNCIL CONSIDERATION

- A. TO CONSIDER REPLACING THE TIMBER EDGING AROUND BARK AREA OF THE SCHOOL PLAYING FIELDS** See 07.11.18 email.

11. COUNCILLORS' REPORTS and Future Agenda Items

12. DATE & VENUE OF NEXT MEETING 7:30pm on 10 December 2018 at War Memorial Hall, Cleeve Prior.