

CLEEVE PRIOR PARISH COUNCIL

To Members of the Council

You are hereby summoned to attend a meeting of the Cleeve Prior Parish Council to be held in the War Memorial Village Hall, Cleeve Prior, on Monday 10 December 2018 at 7:30pm, for the purpose of transacting the following business only.

SEAN ARBLE

Sean Arble
Clerk to the Council

5 December 2018

AGENDA

1. **APOLOGIES** and reasons for absence:

2. **DECLARATION OF INTERESTS:**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary and non pecuniary interests (S33 of the Localism Act 2011) which are to be with the clerk as soon as possible prior to a meeting.

c) **TO CONSIDER GRANTING REQUESTS FOR DISPENSATION**

Requests for dispensation must be made on an individual basis.

3. **MINUTES:** To consider the approval of the Minutes of the Meeting held 12 November 2018.

4. **TO CONSIDER CO-OPTING MR RONALD SOLOMON AS A MEMBER OF THE COUNCIL** See application emailed 23.11.18

5. **FINANCE**

A.TO APPROVE PAYMENT SCHEDULE

Payment References; those in red previously paid

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
71	DD	1&1	Nov Website	£9.99	£2.00	£11.99		23.11.18
72	558	EON	Street Light Repair	£110.00	£22.00	£132.00		
73	558	EON	Street Light Repair	£114.00	£22.80	£136.80	£269.80	10.12.18
74	559	Limebridge	Oct Grass Cut x2	£424.00	£84.80	£508.80		10.12.18
75	560	L Farnsworth	Nov Lengthsman	£137.50	£0.00	£137.50		10.12.18
76	DD	1&1	Dec Website	£10.00	£2.00	£12.00		16.12.18
77	561	Clerk	Nov Wage	£472.20	£0.00	£472.20		
77	561	Clerk	Nov Expenses	£20.91	£0.58	£21.49		10.12.18
		TOTAL		£1,298.60	£134.18	£1,432.78		

B. TO APPROVE NOVEMBER 2018 BANK RECONCILIATION.

Date to Date

add	Current Account balance			925.50
add	Deposit Account balance			66310.94
less	Cheques paid uncleared:			
equ	Balance C/F			67236.44

Opening Balance Deposit Account		66308.12
Add receipts for period		2.82
Less payments for period		0.00
Opening Balance Current Account		3493.58
Less Period payments:		3175.84
Add receipts for period		309.76
UnCleared Payments from Period		
	#557	325.00
Payments Cleared from Previous Periods		0.00
Uncleared Payments from Previous Periods		0.00
Closing Balance		67263.44

C. To note November 2018 Income and Expenditure Report emailed 04.12.18.

6. COUNTY COUNCILLOR REPORT:

7. DISTRICT COUNCILLOR REPORT:

8. PROGRESS REPORTS

- A. The Evesham Road hedge is scheduled to be trimmed in January.
- B. Street Lights WP 08.11.18 minutes emailed 30.11.18.
- C. ASB WP 08.10.18 minutes emailed 27.11.18.
- D. Defibrillator training scheduled for 13.03.18 at 7pm in the Memorial Hall. Vale of Evesham Community First Responders will conduct training and expect a donation to the organization. Information included in the parish magazine and on the website.
- E. Sharrow Street Light: The property owner agreed to remove vegetation from the column.

The meeting will be adjourned for Public Question Time

Parishioners are invited to offer their views and question the parish or local councillors on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The time allocated is at the discretion of the Council/Chairman. When the question time period is closed, the Council request that members of the public make no further contribution to the meeting unless invited to do so by the Chairman. This period is not part of the formal meeting; however, brief notes will be appended to the minutes as an aide memoire.

9. CLERK'S UPDATE

A. Correspondence For Consideration (not otherwise noted):

1. 15.11.18 email Re Footway Slabs @ Ashby Cottage – see 30.11.18 email.

B. Tabled Correspondence (not otherwise noted):

1. 1&1 is now trading under the name 1&1IONOS. There will be no changes to the Council agreement.
2. Confirmation of notification for Lazy Meadow Site of SSSI.
3. 14.11.18 letter R Wheway – Children's Play Advisory Service: Company will no longer carry out the annual playground inspection. The Clerk is researching an alternative service.
4. ASB 08.10.18 minutes forwarded to cllrs on 22.10.18.
5. Kompan: Play Area Refurbishment Map

C. Correspondence Sent (not otherwise noted):

1. 25.11.18 email to R Hayes of Westmercia Police requesting Road Safety Partnership to assess the section of Main St between West End and The Close.

D. Lengthsman Issues reported 05.12.18:

1. 620282: B4085, 2 drains opp Hoden Lane
2. 620286: B4085 outside #1
3. 620290: B4085 opp Mill Lane
4. 620298: B4085 left hand side heading toward Littletons just past Hoden Lane

10. PLANNING

A. 18.01529.LB: Sharrow, Bidford Rd – Approved.

B. On 06.11.18 the Clerk reported the erection of what looks to be a permanent structure replacing a caravan on Buckthorn Farm. J Phelps of WDC visited the site and confirmed the structure is in compliance with planning. Matter resolved.

C. On 07.11.18 the Clerk requested Enforcement to investigate planning application **W.14.00606.PN**; the metal gates remain in place. T Tudor of WDC visited the site and confirmed that the heras fencing is temporary measure until the gates are fixed; therefore the structure is not classed as development. Matter resolved.

D. On 07.11.18 the Clerk inquired about planning application **18.01418.CAM**, the removal of a large tree at Kemises House, Main St. Why the Council wasn't consulted and is it possible to be consulted about trees in the future. S Griffiths of WDC confirmed there are no consultees on tree removal applications. Matter resolved.

E. Planning Application 18.01726.OU:

1. Chair Wilson 20.11.18 email to N Huddleston MP concerning this application. A reply was received stating that he has no power to intervene in planning matters.
2. An additional CPPC letter was posted on the WDC planning website addressing the planning officer's comments.

10. NEW MOTIONS FOR COUNCIL CONSIDERATION

A. TO CONSIDER SOLAR POWERED VAS ON MAIN ST ADJACENT TO CLEEVE BARN See 04.12.18 email.

B. TO CONSIDER FORMALIZING RIGHTS TO LAND OCCUPIED BY THE PLAYGROUND BY SIGNING A LEASE WITH THE VICAR AND CHURCH WARDENS OF CLEEVE PRIOR

C. TO CONSIDER PLACING A £10,821.50 PLUS VAT ORDER WITH KOMPAN TO PURCHASE (Prior to 24 December) AND DELIVER (March 2019) THREE PIECES OF PLAY EQUIPMENT See full proposal emailed 05.12.18

11. COUNCILLORS' REPORTS and Future Agenda Items

12. DATE & VENUE OF NEXT MEETING 7:30pm on 14 January 2019 at War Memorial Hall, Cleeve Prior.