

# CLEEVE PRIOR PARISH COUNCIL

## To Members of the Council

You are hereby summoned to attend a meeting of the Cleeve Prior Parish Council to be held in the War Memorial Village Hall, Cleeve Prior, on Monday 14 January 2019 at 7:30pm, for the purpose of transacting the following business only.

SEAN ARBLE

Sean Arble  
Clerk to the Council

9 January 2019

## AGENDA

1. **APOLOGIES** and reasons for absence:

2. **DECLARATION OF INTERESTS:**

- To receive declarations of interest from councillors on items on the agenda.
- To receive written requests for dispensations for disclosable pecuniary and non pecuniary interests (S33 of the Localism Act 2011) which are to be with the clerk as soon as possible prior to a meeting.

c) **TO CONSIDER GRANTING REQUESTS FOR DISPENSATION**

Requests for dispensation must be made on an individual basis.

3. **MINUTES:** To consider the approval of the Minutes of the Meetings held 10 December 2018, 21 December 2018 & 28 December 2018.

4. **FINANCE**

### A. TO APPROVE PAYMENT SCHEDULE

PAYMENTS TO BE AUTHORISED

Payment References; those in **red** previously paid

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
<b>78</b>	562	No5 Chambers	Barrister Advice	£750.00	£150.00	£900.00		21.12.18
<b>79</b>	DD	1&1	Dec Website	£9.99	£2.00	£11.99		27.12.18
80	DD	1&1	Jan Pro Fees	£10.00	£2.00	£12.00		Jan 2019
81	DD	1&1	Jan Website	£9.99	£2.00	£11.99		Jan 2019
82	563	L Farnsworth	Dec Lengthsman	£137.50	£0.00	£137.50		14.01.19
83	564	MA Hughes	Christmas Tree	£130.00	£0.00	£130.00		14.01.19
84	565	Clerk	Dec Wage	£472.20	£0.00	£472.20		
84	565	Clerk	Dec Expenses	£20.91	£0.58	£21.49	£493.69	14.01.19
85	566	Limebridge	Timber edging for bark area of playground	£695.00	£139.00	£834.00		14.01.19
86	567	Npower	May electricity	£47.15	£2.36	£49.51		
87	567	NPower	May electricity	£1.74	£0.09	£1.83	£51.34	14.01.19
88	568	CP Hall rent	Oct-Dec	£39.00	£0.00	£39.00		14.01.19
89	569	SSE	Nov electricity	£33.37	£1.66	£35.03		
90	569	SSE	Nov electricity	£6.50	£0.32	£6.82		
91	569	SSE	Dec electricity	£31.42	£1.57	£32.99		
92	569	SSE	Dec electricity	£6.24	£0.31	£6.55	£81.39	14.01.19
		<b>TOTAL</b>		<b>£2,401.01</b>	<b>£301.89</b>	<b>£2,702.90</b>		

**B. TO APPROVE DECEMBER 2018 BANK RECONCILIATION.**

Date Date  
01-Dec-18      to      31-Dec-18

add	Current Account balance			5231.37
add	Deposit Account balance			61313.71
less	Cheques paid uncleared:		#562	900.00
equ	Balance C/F			<b>65645.08</b>

Opening Balance Deposit Account	66310.94
Add receipts for period	2.77
Less payments for period	5000.00
Opening Balance Current Account	952.50
Less Period payments:	2332.78
Add receipts for period	6036.65
Payments Cleared from Previous Periods	325.00
Uncleared Payments from Previous Periods	0.00
Closing Balance	<b>65645.08</b>

C. To note December 2018 Income and Expenditure Report emailed 02.01.19. .

**5. COUNTY COUNCILLOR REPORT:****6. DISTRICT COUNCILLOR REPORT:****7. PROGRESS REPORTS**

- A.** The Evesham Road hedge has been trimmed. Matter resolved.
- B.** Sharrow Street Light:
- C.** The Clerk posted a letter to Mr Corby, CEO of Kanes Foods on 19.12.18. Kanes was requested to donate funds for the VAS sign and remind employees/drivers of speeding in the area.
- D.** The Clerk emailed a letter to Mr Bond of Ashby Cottage concerning the footway on The Green. Matter resolved.
- E.** The Clerk applied for a Safer Roads Fund Grant to help defray the VAS purchase.
- F.** VAS: See 04.01.19 Chair Wilson email for responses to queries raised at the 10 December Council meeting.
- G.** Street Lights:

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## The meeting will be adjourned for Public Question Time

Parishioners are invited to offer their views and question the parish or local councillors on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The time allocated is at the discretion of the Council/Chairman. When the question time period is closed, the Council request that members of the public make no further contribution to the meeting unless invited to do so by the Chairman. This period is not part of the formal meeting; however, brief notes will be appended to the minutes as an aide memoire.

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### 8. CLERK'S UPDATE

#### A. Correspondence For Consideration (not otherwise noted):

1. WDC Taxi & Private Hire Licensing Consultation on the Introduction of Disability Awareness & Practical Driver Assessments. Comments due 01.03.18

#### B. Tabled Correspondence (not otherwise noted):

2. 1&1 has been charging the Council for services not requested. The Clerk cancelled the services and requested a refund.
3. Cllr Rhodes responded to a parishioner on 06.12.18 concerning water supply on the allotments. At present the Council is committed to several projects and isn't considering this issue.
4. On 03.01.19 the Clerk engaged Playground Inspections to inspect the school playground for 2019.
5. V Allison 04.01.19 letter RE New Homes Bonus: The Council has £1602 earmarked and is requested to submit proposals for any uncommitted monies by 18.03.19. The Clerk contacted T Perkins and requested a meeting to discuss project ideas which require WDC approval and consultation with the parish prior to monies being released.

#### C. Correspondence Sent (not otherwise noted):

#### D. Lengthsman Issues reported 05.12.18:

1. 620282: B4085, 2 drains opp Hoden Lane
2. 620286: B4085 outside #1
3. 620290: B4085 opp Mill Lane
4. 620298: B4085 left hand side heading toward Littletons just past Hoden Lane

#### E. The Clerk engaged Playground Inspections to inspect the School Playground in 2019.

### 9. PLANNING

A. **To Consider 18.02645.LB:** The Long House, Nightingale Lane: Internal alterations to create an ensuite and to convert a bathroom to an ensuite. Emailed for comment on 21.12.18; comments due 11.01.19.

B. **18.01871** Kemises House – approved.

C. On 08.01.19 the Clerk emailed a letter of concern to WDC about the tree consultation policy.

D. Planning Application 18.01726.CU was not included on the 10.01.19 Planning Committee Agenda.

### 10. NEW MOTIONS FOR COUNCIL CONSIDERATION

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A. **TO CONSIDER THE 2019-20 DRAFT BUDGET AND RISK ASSESSMENT** – emailed 03.01.19.

### 11. COUNCILLORS' REPORTS and Future Agenda Items

12. **DATE & VENUE OF NEXT MEETING** 7:30pm on 11 February 2019 at War Memorial Hall, Cleeve Prior.