

**Minutes of the meeting held 8 October 2018 at War Memorial Hall, Cleeve Prior**

**Present:** Councillors: Peter Wilson, Mary Smith, Hazel Stewart-Davies, Sue Robinson (Chair) and Richard Lasota

**In Attendance:** Three members of the public, WCC Cllr Alistair Adams & S Arble (Clerk)

142 Cllr Robinson chaired the meeting due to the illness of Cllr Wilson.

143 Apologies received from Cllr Beverly Rhodes.

144 No interests declared.

145 No dispensations requested.

146 The **Council resolved** to approve the **MINUTES** of the 10 September 2018 meeting held at War Memorial Hall, Cleeve Prior.

**FINANCE**

147 The **Council resolved** to approve the payment schedule with the following amendments: Ref 53 – Nett should be £34.35.

Payment References; those in **red** previously paid

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
<b>51</b>	DD	1&1	Sept Website	£9.99	£2.00	£11.99		25.09.18
52	545	SSE	Aug Electricity	£6.63	£0.33	£6.96		
53	545	SSE	Aug Electricity	£34.35	£1.71	£36.06	£43.02	08.10.18
54	546	L Farnsworth	Sept Lengthsman	£142.50	£0.00	£142.50		08.10.18
55	547	E Mitchell	Froglands Lane Consult	£275.00	£0.00	£275.00		
56	547	E Mitchell	Haywood Lane Plan Consult	£275.00	£0.00	£275.00	£550.00	08.10.18
57	548	PKF	Ext Audit	£200.00	£40.00	£240.00		08.10.18
58	550	CP Memorial Hall	April-June Hall Rental	£39.00	£0.00	£39.00		
59	550	CP Memorial Hall	July-Sept Hall Rental	£26.00	£0.00	£26.00	£65.00	08.10.18
60	551	Clerk	Sept Wage	£472.20	£0.00	£472.20		
60	551	Clerk	Sept Expenses	£20.91	£0.58	£21.49	£493.69	08.08.18
		<b>TOTAL</b>		<b>£1,501.58</b>	<b>£44.62</b>	<b>£1,546.20</b>		

148 The Council confirmed the September 2018 bank reconciliation is accurate.

Date		Date
	01-Sep-18	to 30-Sep-18

add	Current Account balance			1348.61
add	Deposit Account balance			71305.58
less	Cheques paid uncleared:	#539		137.50
		#540		1160.30
		#543		11.03
equ	Balance C/F			71345.36

Opening Balance Deposit Account	60802.91
Add receipts for period	10502.67
Less payments for period	0.00
Opening Balance Current Account	2163.69
Less Period payments:	2123.91
Add receipts for period	0.00
UnCleared Payments from Period	
UnCleared Payments from Previous Periods	
Closing Balance	71345.36

149 The Council noted the September 2018 Income & Expense Report.

150 Limited Assurance Review completed by PKF Littlejohn. AGAR is in accordance with proper practices and no other matters have come to attention giving cause for concern. The Notice of Conclusion of Audit was posted on 19.09.18. Matter resolved.

151 County Cllr Report: Arrived late; see minute 157.

152 District Cllr Report:

Haywood Close Application

- A. Agent specializes in Gypsy applications.
- B. There is a shortage of Gypsy Sites in the district.
- C. Application currently being examined by Denise Duggan of the Policy Office.
- D. There are many objections from the public.
- E. The Council may wish to engage a private investigator and a barrister which in total may cost £20,000.
- F. There is a similar application planned for Welford.
- G. No date set for Planning Committee meeting.

Chair Robinson asked if this application from a Stratford District resident counts toward the WDC Traveller Site quota. A discussion ensued without a clear answer to the question.

Froglands Lane Application

- H. Does not plan to request Planning Committee to consider this application.

Chair Robinson asked if the number of public objections carry much weight. Cllr Lasota stated that if the responses are planning based they should carry some weight. He also stated that representations will be received until the matter is decided.

Chair Robinson asked if the Council should engage E Mitchell to draft a response letter to the Applicants agent. Cllr Lasota stated it may be best to wait and see what develops.

### Progress Reports

153 The playground bark area job is finished. However, the Clerk believes it may be beneficial to top up the bark again after the border is replaced. Quotes for the border are being researched.

- 154 The Clerk informed F Argyll that it would like concrete bollards installed near the Traveller Site. The ASB Working Party met on 08.10.18 to discuss the bollards. Cllr Stuart-Davies, T Carr and I Robinson plan to meet Co Cllr Adams and F Argyll on 10.10.18 to discuss the matter.
- 155 Evesham Rd Hedge was scheduled to be trimmed by the end of September. The hedge was not trimmed. **ACTION: Clerk to request an update from A Adams.**
- 156 The meeting was suspended from 8:05 until 8:25 for Public question Time. Notes are at the end of the Minutes.
- 157 Worcestershire County Cllr Report:
- A. Railways upgrades ongoing. All new car stock on Great Western Railway. Platforms also being extended at many local stations including Honeybourne, which will be closed sometime in November.
  - B. 15 new bin lorries scheduled for October. There may be a new collection date; an informational flyer should soon be released. £500,000 per year on a 10 year contract saved.
  - C. WCC £17.9 million hole in budget mostly due to adult and children's services which consume 70% of the budget. The gap has been reduced to £5.2 million, but fears that Highways will reduce budget.
  - D. Evesham hedge not trimmed because homeowner was having difficulty finding a contractor. WCC is helping with the process.
  - E. Cleeve Prior road closure scheduled for 22 October to 2 November, although it is likely it will only take a few days to complete the job.
  - F. Concrete bollards meeting on 10.10.18. F Argyll is questioning if bollards will be effective.
  - G. WCC is looking at ways to provide public transport other than by using 55 seater buses. Parish Council will be consulted on the matter.

Cllr Smith complained about large hedge at top of Fish & Anchor Hill and suggested that perhaps deer signs should be installed.

**Clerk's Update - tabled correspondence**

- 158 24.09.18 WDC Section 109 Monies Held letter: £5411.52 for off- site public open space & £459.64 for public art.
- 159 WDC 24.09.18 email RE Permission In Principle; a new type of planning application introduced on 01.06.18. Emailed to cllrs on 24.09.18.
- 160 Lengthsman Issues Reported 01.10.18:
- 1. 553233 Outside Squirrel Cottage – drain blocked – reported again 593647
  - 2. 553236 Opp Rosebank – drain blocked
  - 3. 553239 All gullies on left hand side of B4085 from Mill Lane past the Council houses going south toward S Littleton – drain blocked
  - 4. 553241 Opp Japonica Cottage – drain blocked
  - 5. 553242 Outside Sharrow – drain blocked – reported again 596343

**ACTION: Clerk to request Lengthsman to check blocks and report back.**

- 161 No Planning matters.

**NEW MOTIONS FOR CONSIDERATION**

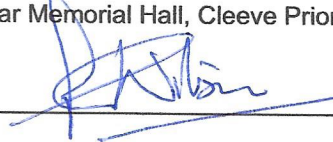
- 162 The Council resolved to donate £325 to the Heritage Trust for the purpose of clearing the pond on Millennium Green. The Council would like to see invoices when the job is complete. **ACTION: Clerk to include donation on November Payment Schedule.**



**Cllr Reports and Future Agenda Items**

- 163 Cllrs Stuart-Davies and Smith provided a street lights update in a hand out.
- 164 Cllr Stuart-Davies stated that WCC is willing to offer mediation services regarding the fly-tipping on the CPO land.
- 165 Cllr Stuart-Davies asked the Council if they intend to use the free skips offered for use at the CPO site. This project was originally scheduled for the summer. WCC will use the funding elsewhere if the skips are needed. **ACTION: Cllr Stuart-Davies to make a proposal on the subject for a future meeting.**
- 166 The meeting closed at 9:10pm.
- 167 **DATE AND VENUE OF NEXT SCHEDULED MEETING: 7:30pm on 12 November 2018 at War Memorial Hall, Cleeve Prior.**

Signed




Date

12 NOV 2018

**Notes of Public Question Time**

- A. The Clerk confirmed that CPPC has not received an invoice for the three kissing gates installed last summer. The parishioner suggested that perhaps this money could be used to pay for bollards to be installed near the Traveller Site. It was also suggested that one more bollard than previously discussed would be beneficial. Another access will be found, but with the bollards installed it is one less route for the police to be concerned about.
- B. A parishioner requested that the issue of removing the abandoned cars near the Traveller Site be raised again. The Clerk noted that the tenant was unwilling to remove the cars. **ACTION: Clerk to make enquiries with Cllr Adams.**
- C. A parishioner suggested that the Council should approach the landowners of the vacant property adjacent to the pub with a view to purchasing it and creating a parking lot. The Council suggested the parishioner should come up with a proposal which cllrs could consider.

  
12 Nov 2018