

# CLEEVE PRIOR PARISH COUNCIL

## To Members of the Council

You are hereby summoned to attend a meeting of the Cleeve Prior Parish Council to be held in the War Memorial Village Hall, Cleeve Prior, on Monday 11 February 2019 at 7:30pm, for the purpose of transacting the following business only.

SEAN ARBLE

Sean Arble  
Clerk to the Council

6 February 2019

## AGENDA

1. **APOLOGIES** and reasons for absence:

2. **DECLARATION OF INTERESTS:**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary and non pecuniary interests (S33 of the Localism Act 2011) which are to be with the clerk as soon as possible prior to a meeting.

c) **TO CONSIDER GRANTING REQUESTS FOR DISPENSATION**

Requests for dispensation must be made on an individual basis.

3. **MINUTES:** To consider the approval of the Minutes of the Meeting held 14 January 2019.

4. **FINANCE**

### A. TO APPROVE PAYMENT SCHEDULE

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
93	572	L Farnsworth	Jan 19 Lengthsman	£137.50	£0.00	£137.50		11.02.19
94	573	S Arble	Jan 19 Salary	£472.20	£0.00	£472.20		
94	573	S Arble	Jan 19 Expenses	£35.96	£0.58	£36.54	£508.74	11.02.19
95	574	SSE	Jan 19 Electricity	£31.42	£1.57	£32.99		
96	574	SSE	Jan 19 Electricity	£6.24	£0.31	£6.55	£39.54	11.02.19
		<b>TOTAL</b>		<b>£683.32</b>	<b>£2.46</b>	<b>£685.78</b>		

### B. TO APPROVE JANUARY 2019 BANK RECONCILIATION emailed 04.02.19.

Date		Date
	01-Jan-19	31-Jan-19

add	Current Account balance			3440.47
add	Deposit Account balance			61316.23
less	Cheques paid uncleared:		#568	834.00
			#570	39.00
equ	Balance C/F			<b>63883.70</b>

Opening Balance Deposit Account	61313.71
Add receipts for period	2.52
Less payments for period	0.00
Opening Balance Current Account	5231.37
Less Period payments:	1766.92
Add receipts for period	3.02
Payments Cleared from Previous Periods	900.00
Uncleared Payments from Previous Periods	0.00
Closing Balance	63883.70

C. To note January 2019 Income and Expenditure Report emailed 04.02.19.

D. The £22,000 precept request was submitted. This will result in a Band D charge of £72.40 for Cleeve Prior, an increase of 5.1% over the current year.

## 5. COUNTY COUNCILLOR REPORT:

## 6. DISTRICT COUNCILLOR REPORT:

## 7. PROGRESS REPORTS

- A. The Clerk reported to A Adams that the Evesham Rd hedge was not cut high enough. HGVs are still forced to the middle of the road. On 18.01.19 A Adams stated he would request WCC to inspect the hedge.
- B. Sharrow Street Light: The property owner engaged a contractor to remove the vegetation from the column and bracket; however, the contractor injured his hand which delayed the job. The property owner was unhappy the Council contacted Peter Clarke as a matter outstanding rather than call him for an update. Chair Wilson to reply via phone.
- C. The Clerk posted a letter to Mr Corby, CEO of Kanes Foods on 19.12.18. Kanes was requested to donate funds for the VAS sign and remind employees/drivers of speeding in the area. A letter dated 28.01.19 was received. Kanes will produce a new communication across the site to remind employees and visitors of their responsibilities on local roads. The company is not in a position to increase its financial contribution to community initiatives.
- D. The Clerk applied for a Safer Roads Fund Grant to help defray the VAS purchase. A decision will not be taken in the immediate future.
- E. On 31.01.19 the Clerk met with T Perkins and D Manning of WDC concerning New Homes Bonus. As WDC is aware that CPPC knows the money exists and ideas have been discussed, there is no hard deadline for submitting proposals to spend the ~£1600. Ideas discussed at the meeting included
1. Playground equipment (not necessary to own/lease the land); good use if play area is available all day
  2. Parking Lot; good use
  3. Audio system for the Memorial Hall; good use
  4. Bridge/Cycle Path; good use
  5. Street Lights; good use
  6. Water Supply for Allotments; strong concern about value for parishioners as very few would gain any benefit

Before funding is approved the parish must be consulted; see link below

F. <https://www.wychavon.gov.uk/community-consultation>

G. The Planning Enforcement Seminar was cancelled due to inclement weather.

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## The meeting will be adjourned for Public Question Time

Parishioners are invited to offer their views and question the parish or local councillors on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The time allocated is at the discretion of the Council/Chairman. When the question time period is closed, the Council request that members of the public make no further contribution to the meeting unless invited to do so by the Chairman. This period is not part of the formal meeting; however, brief notes will be appended to the minutes as an aide memoire.

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### 8. CLERK'S UPDATE

**A. Correspondence For Consideration** (not otherwise noted):

**B. Tabled Correspondence** (not otherwise noted):

1. 20.01.19 B Taylor (CPHT) thank you note for the £350 donation to clear the Millennium Green pond.
2. 05.02.19 parishioner email RE Car Park: In favour.
3. 04.02.19 parishioner email RE Car Park: can parishioners purchase spaces?

**C. Correspondence Sent** (not otherwise noted):

**D. Lengthsman Issues reported 05.12.18:**

1. 620282: B4085, 2 drains opp Hoden Lane
2. 620286: B4085 outside #1
3. 620290: B4085 opp Mill Lane
4. 620298: B4085 left hand side heading toward Littletons just past Hoden Lane

All sites inspected on 12.01.19 and orders raised.

**E. Lengthsman Issues reported 05.02.19:**

1. 647356: B4085 opp Rosebank
2. 647358: B4085 outside Squirrel Cottage
3. 647360: B4085 opp Hoden Lane
4. 647361: B4085 opp The Den
5. 647362: B4085 outside Sharrow
6. 647363: Froglands Lane outside Corner House

**F.** The Lengthsman informed the Clerk he doesn't have the correct equipment to perform his tasks legally. WCC is contractually obligated to provide the equipment, but has failed to issue new equipment conforming to latest guidelines. The Clerk emailed R Clewer of WCC on 22.01.19 to ascertain the situation; no reply to date.

**G.** On 29.01.19 the Clerk reported spilled straw on Main St & Hoden Lane - #s643140 & 643150

**H.** Free Workshops sponsored by WDC; see 24.01.19 email. Cllr Wilson is booked for the 11 March Funding event.

**I.** Minutes of the meeting with cllrs, D Andrews & S Hinsley emailed 24.01.19. Minutes amended 28.01.19.

**J.** On 02.02.19 the Clerk forwarded a summary of the Cycle Route Project to cllrs. Cleeve Prior will be added to the list of participating parishes. The group is considering engaging Sustrans to conduct a viability study to explore options, design and estimate costs of implementation. The cost for this study is £13,460 plus VAT.

### 9. PLANNING

**A. To Consider 19.00190.HP:** Bramble Barn, Main St – proposed rear extension; comments due 20.02.19.

**B. To Consider 19.00092.OL:** Land off Back Lane and verge off Main St; dismantle overhead line and install freestanding pole mounted transformer in the highway verge; comments due 07.02.19.

**C.** By delegated decision to the Clerk, **the Council resolved** not to object to 19.00027.LB & 19.00026.HP: Peacock House, The Green; New garden shed and workshop. Internal secondary glazing.

- D. By delegated decision to the Clerk, **the Council resolved** to object to 19.00092.OL: Land off Back Lane and verge off Main St; dismantle overhead line and install freestanding pole mounted transformer in the highway verge; comments due 07.02.19. The large H structure transformer proposed to be erected in a Conservation Area would negatively impact the street scene. The Council requests WDC to refuse this application and urge the power company to seek alternative solutions.

## 10. NEW MOTIONS FOR COUNCIL CONSIDERATION

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- A. TO CONSIDER A PWLB LOAN TO PLACE AN OFFER ON THE POLLITT'S LAND FOR SALE NEAR THE KINGS ARMS** See supporting notes emailed 02.02.19. **Cllr Wilson**  
The land is now sold subject to contract. The agreed price is unknown.
- B. TO CONSIDER PURCHASING A NEW NOTICEBOARD USING THE CURRENT CEMENTED POSTS AT A COST OF £419.00 PLUS VAT AND £150 LABOUR** See 30.01.19 email for full details. **Cllr Wilson**
- C. TO CONSIDER GRASS CUTTING CONTRACT** **Cllr Wilson**  
Limebridge Rural Services propose a two year contract at £225 per cut (6.1% increase) based on the same specifications as the previous contract.
1. Mowing verges, The Close greens (grass to be removed)
  2. Maintaining wharf
  3. Village Green (grass to be removed)
  4. Up to 16 cuts per year depending on weather
  5. Gutter and weed spraying option on demand for £50 per call out which includes 200 linear metres and £.015 per metre thereafter
- For many years the Council has successfully negotiated a contribution from Rooftop to cut The Close greens. For the previous two years the contribution was £1000.
- D. TO CONSIDER A DONATION REQUEST TO THE PARISH MAGAZINE** **Cllr Rhodes**  
The request is in the amount of £184.50.

## 11. COUNCILLORS' REPORTS and Future Agenda Items

**12. DATE & VENUE OF NEXT MEETING** 7:30pm on 11 March 2019 at War Memorial Hall, Cleeve Prior.