

Minutes of the meeting held 14 January 2019 at War Memorial Hall, Cleeve Prior

Present: Councillors: Peter Wilson (Chair), Mary Smith, Beverly Rhodes, Richard Lasota, Sue Robinson and Ron Solomon.

In Attendance: Three members of the public & S Arble (Clerk)

262 Cllr Hazel Stuart-Davies offered her apologies.

263 Cllr Solomon declared an interest in agenda item 9D; planning application 18.01726.CU. Cllr Solomon owns land adjacent to the proposed development.

264 No dispensations requested.

265 The **Council resolved** to approve the **MINUTES** of the 10 December, 21 December and 28 December 2018 meetings held at War Memorial Hall, Cleeve Prior.

FINANCE

266 The **Council resolved** to approve the payment schedule.

Payment References; those in **red** previously paid

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
78	562	No5 Chambers	Barrister Advice	£750.00	£150.00	£900.00		21.12.18
79	DD	1&1	Dec Website	£9.99	£2.00	£11.99		27.12.18
80	DD	1&1	Jan Pro Fees	£10.00	£2.00	£12.00		
81	DD	1&1	Jan Website	£9.99	£2.00	£11.99		
82	567	L Farnsworth	Dec Lengthsman	£137.50	£0.00	£137.50		14.01.19
83	564	MA Hughes	Christmas Tree	£130.00	£0.00	£130.00		14.01.19
84	566	Clerk	Dec Wage	£472.20	£0.00	£472.20		
84	566	Clerk	Dec Expenses	£20.91	£0.58	£21.49	£493.69	14.01.19
85	568	Limebridge	Timber edging for bark area of playground	£695.00	£139.00	£834.00		14.01.19
86	569	Npower	May electricity	£47.15	£2.36	£49.51		
87	569	NPower	May electricity	£1.74	£0.09	£1.83	£51.34	14.01.19
88	570	CP Hall rent	Oct-Dec	£39.00	£0.00	£39.00		14.01.19
89	571	SSE	Nov electricity	£33.37	£1.66	£35.03		
90	571	SSE	Nov electricity	£6.50	£0.32	£6.82		
91	571	SSE	Dec electricity	£31.42	£1.57	£32.99		
92	571	SSE	Dec electricity	£6.24	£0.31	£6.55	£81.39	14.01.19
		TOTAL		£2,401.01	£301.89	£2,702.90		

267 The Council confirmed the December 2018 bank reconciliation is accurate.

Date		Date
	01-Dec-18	to 31-Dec-18

add	Current Account balance			5231.37
add	Deposit Account balance			61313.71
less	Cheques paid uncleared:	#562		900.00
equ	Balance C/F			65645.08

Opening Balance Deposit Account	66310.94
Add receipts for period	2.77
Less payments for period	5000.00
Opening Balance Current Account	952.50
Less Period payments:	2332.78
Add receipts for period	6036.65
Payments Cleared from Previous Periods	325.00
Uncleared Payments from Previous Periods	0.00
Closing Balance	65645.08

268 The Council noted the December 2018 Income & Expense Report.

269 County Cllr not present.

270 District Cllr R Lasota Report: No report.

PROGRESS REPORTS

271 Evesham Rd hedge was cut, but not high enough to allow for HGV traffic. **ACTION: Clerk to inform WCC Cllr Alastair Adams.**

272 Sharrow Street Light: **ACTION: Clerk to request the landowner to remove the vegetation from the column and bracket.**
ACTION: Clerk to inform Peter Clarke (real estate agent) of the outstanding street light issue.

273 On 19.12.18 the Clerk posted a letter to the CEO of Kanes Foods. Kanes was requested to donate funds for the VAS and remind employees/drivers of speeding in the area. No response received. Matter resolved.

274 The Clerk emailed a letter to Mr Bond of Ashby Cottage concerning the footway on The Green. No response received. Matter resolved.

275 The Clerk applied for a Safer Roads Fund Grant to help defray the VAS purchase. The application was acknowledged.

276 Chair Wilson responded to the outstanding questions concerning the VAS in a 04.01.19 email. The Council will delay the purchase of the VAS until the February meeting when it is hoped a decision is reached concerning the Safer Roads Fund Grant.

277 Street Lights: Cllr Smith reported the following

- A. A quote from EON received using Candela as the light supplier. The light/brackets quoted from Heritage range is £1700 per light. Should the Council want new columns it is an extra £350 per light.
- B. Need to explore options to reduce light pollution.
- C. Seeking two more quotes as per the Financial Regulations. Will need a detailed specification prior to seeking quotes.
- D. There are far cheaper options than the Heritage range. Candela is a high end supplier of lights/brackets.
- E. Cllr Robinson stated there is no need to rush this decision. The current lights work adequately.

F. A proposal and recommendation are expected for the March meeting.

278 The meeting was adjourned from 8:10 until 8:30 for Public Question Time. Notes are at the end of the Minutes.

CLERK'S UPDATE - Correspondence for Consideration

279 WDC Taxi & Private Hire Licensing Consultation noted.

280 1&1 has been charging the Council for services not requested. The Clerk cancelled the services and requested a refund. Remittances have been received for the refund.

281 On 06.12.18 Cllr Rhodes responded to a parishioner concerning water for the allotments. At present the Council is committed to several projects and doesn't have the resources to pursue the issue. **ACTION: Cllr Rhodes to establish the cost of metered water supply to the allotments.**

282 04.01.19 V Allison letter RE New Homes Bonus: The Council has £1602 earmarked and is requested to submit proposals for uncommitted monies by 18.03.19. The Clerk intends to meet with T Perkins to discuss project ideas which will require WDC approval and consultation with the parish prior to monies being released. Possible projects include water for allotments, playground upgrade and parish parking lot.

283 Lengthsman Issues reported 05.12.18:

1. 620282: B4085, 2 drains opp Hoden Lane: inspected 12.01.19 – order raised
2. 620286: B4085 outside #1: inspected 12.01.19 – order raised
3. 620290: B4085 opp Mill Lane: inspected 12.01.19 – order raised
4. 620298: B4085 left hand side heading toward Littletons just past Hoden Lane: inspected 12.01.19 – order raised

PLANNING

284 18.02645.LB: Long House, Nightingale Lane – internal alterations to create an ensuite and to convert a bathroom to ensuite. NO OBJECTIONS

285 18.01871.LB WDC APPROVED

286 On 08.01.19 the Clerk emailed a letter of concern to WDC about the tree consultation policy. Matter resolved.

287 18.01726.CU was not included on the January 2019 WDC Planning Committee Agenda. **ACTION: Clerk to send Gypsy/Traveller policy letter to WDC.**

NEW MOTIONS FOR CONSIDERATION

288 The **Council resolved** to approve the 2018 Risk Assessment with the following amendment:

Risk 4 - Contracts for Services/Supplies: Under Treatment, add *ensure work completed to specification.*

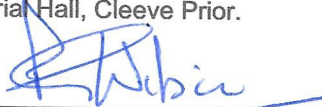
289 The **Council resolved** to approve the 2019/20 Budget without amendments. Highlights include:

- A. 5% precept increase to £22,000.
 - B. Revenue expenditure; £20,470.
 - C. Forecasted FY 2018-19 Reserves £57,177
 - D. Street lights & legal fees are highest risk items; £33,000 reserves
 - E. Playground reserves; £7000
 - F. Forecasted FY 2019-20 balance of £60,522
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CLLR REPORTS AND FUTURE AGENDA ITEMS

- 290 **ACTION: Chair Wilson to discuss the gate and overhanging hedge with Kemesis home owner.**
- 291 An emergency meeting may need to be called to consider the land for sale near the Kings Arms.
- 292 Cllr Lasota reported that the felt on the bus stop shelter is need of replacement.
ACTION: Clerk to seek a contractor to repair the bus stop shelter.
- 293 Cllr Lasota reported that the willow tree needs to be trimmed. **ACTION: Clerk to report the issue to the Hub.**
- 294 The meeting closed at 9:05pm.
- 295 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 11 February 2019 at War Memorial Hall, Cleeve Prior.

Signed



Date

11th February 2019

Notes of Public Question Time

- A. I Robinson gave an update concerning the bridge over the River Avon:
1. Agreement with Birmingham Anglers to use village side of the river.
 2. Believes land on far side of the river is not registered.
 3. Will meet with Avon Trust.
 4. Hoping to make the April deadline for grant application.
 5. Cycle Route business case includes the bridge over the river in Cleeve Prior. There is also the possibility of a bridge near Fish & Anchor pub.
 6. Council should contact Mr Freeman for an update.
- B. I Robinson prepared a business case for the purchase of the land near the Kings Arms to be used as a car park. Purchase price listed at £120,000. There is a 35% uplift should the access be created to the rear or either side for purposes of development.