

CLEEVE PRIOR PARISH COUNCIL

To Members of the Council

You are hereby summoned to attend a meeting of the Cleeve Prior Parish Council to be held in the War Memorial Village Hall, Cleeve Prior, on Monday 8 April 2019 at 7:30pm, for the purpose of transacting the following business only.

SEAN ARBLE

Sean Arble
Clerk to the Council

02 April 2019

AGENDA

1. **APOLOGIES** and reasons for absence: Cllr Peter Wilson.

2. DECLARATION OF INTERESTS:

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary and non pecuniary interests (S33 of the Localism Act 2011) which are to be with the clerk as soon as possible prior to a meeting.

c) **TO CONSIDER GRANTING REQUESTS FOR DISPENSATION**

Requests for dispensation must be made on an individual basis.

3. **MINUTES:** To consider the approval of the Minutes of the Meetings held 11 February & 11 March 2019.

4. FINANCE

A. TO APPROVE PAYMENT SCHEDULE

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
1	580	L Farnsworth	March 19 Lengthsman	£137.50	£0.00	£137.50		08.04.19
2	581	S Arble	March 19 salary	£472.20	£0.00	£472.20		
2	581	S Arble	March 19 expenses	£20.91	£0.58	£21.49	£493.69	08.04.19
3	582	I Robinson	CP Projects Working Party expenses	£13.00	£2.00	£15.00		08.04.19
4	583	CP Memorial Hall	Rent for four sessions	£52.00	£0.00	£52.00		08.04.19
5	584	Freeman & Sons	Repair bis shelter	£325.00	£0.00	£325.00		08.04.19
6	585	WCC	CP Estate rent	£30.00	£0.00	£30.00		08.04.19
7	586	P Wilson	Cllr expenses	£16.66	£3.33	£19.99		08.04.19
		TOTAL		£1,067.27	£5.91	£1,073.18		

B. TO APPROVE MARCH 2019 BANK RECONCILIATION emailed 01.04.19.

Date to Date

add	Current Account balance			1785.07
add	Deposit Account balance			61321.35
less	Cheques paid uncleared:			0.00
equ	Balance C/F			63106.42

Opening Balance Deposit Account	61319.00
Add receipts for period	2.35
Less payments for period	0.00
Opening Balance Current Account	2352.34
Less Period payments:	1231.58
Add receipts for period	703.31
Payments Cleared from Previous Periods	39.00
Uncleared Payments from Previous Periods	0.00
Closing Balance	63106.42

C. To note March Income & Expense Report emailed 01.04.19.

5. COUNTY COUNCILLOR REPORT:

6. DISTRICT COUNCILLOR REPORT:

7. PROGRESS REPORTS

- A.** Litter Pick organized for 13 April. The equipment should be picked up from WDC at Pershore on 11 or 12 April. Disclaimer forms should be signed by all participants and returned with the equipment.
- B.** On 22.03.19 the Clerk submitted a Planning Pre-Application Advice request on change of use for the vacant land adjacent to the Kings Arms. A response is due within 15 days.
- C.** A Car Park Business Case update was completed. See 01.04.19 email.
- D.** The VAS pole was installed in the wrong position. On 02.04.19 the Clerk requested the pole to be re-positioned.

The meeting will be adjourned for Public Question Time

Parishioners are invited to offer their views and question the parish or local councillors on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The time allocated is at the discretion of the Council/Chairman. When the question time period is closed, the Council request that members of the public make no further contribution to the meeting unless invited to do so by the Chairman. This period is not part of the formal meeting; however, brief notes will be appended to the minutes as an aide memoire.

8. CLERK'S UPDATE

- A. Correspondence For Consideration** (not otherwise noted):
- B. Tabled Correspondence** (not otherwise noted):

1. 25.03.19 V Clube email thread RE Manor dovecote
2. 25.03.19 V Clube email thread RE Manor dovecote
3. 25.03.19 I Robinson email RE 06 Sporting fund monies connected with planning application W.15.00140.OUT
4. Seafarers Fly The Red Ensign Day

C. Correspondence Sent (not otherwise noted):

D. Lengthsman Issues reported 05.12.18:

1. 620298: B4085 left hand side heading toward Littletons just past Hoden Lane; order raised

E. Lengthsman Issues reported 05.02.19:

1. 647363: Froglands Lane outside Corner House

F. Straw on Hoden & Main St cleared. School hedge on Hoden Lane trimmed. Matters resolved.

G. B4085 Road Restriction commencing 05.04.19 for a maximum of five days. The effected stretch of road is from Hoden Lane for a distance of 837 metres in a northerly direction to just beyond Park House.

9. PLANNING

A. TO CONSIDER RESPONSE CONCERNING NOTICE 1 RECEIVED ON CPO LAND IN CONNECTION WITH 19.00140.OUT see 22.03.19 email

B. On 25.03.19 the Clerk made an enquiry with WDC Conservation concerning footways near Grade II listed buildings in Conservation Areas. The response received 25.03.19 stated that so long as the pathway connects from the highway to their house and is made from porous material it is allowed under permitted development rights.

C. On 27.03.19 the Clerk requested a Highways search for the wide verge land near the Kings Arms. The Clerk is also investigating the possibility of registering this land as owned by the Council and/or as New Village Green. The land does not have a registered owner and is not registered as Common Land. It is no longer possible to register new Common Land.

10. NEW MOTIONS FOR COUNCIL CONSIDERATION

A. TO CONSIDER MEMORIAL HALL £1748 PLUS VAT GRANT REQUEST TO PROVIDE A HDMI WALL MOUNTED PROJECTOR. Cllr Stuart-Davies See 18.03.19 email with forwarded support email from I Robinson.

B. TO CONSIDER CROSS PARISH CYCLE AND PATHWAYS PROJECT £1500 DONATION REQUEST FOR THE PURPOSE OF COMMISSIONING A STUDY TO INVESTIGATE VARIOUS OPTIONS, DESIGNS AND COST ESTIMATES FOR THE CREATION OF A CYCLEWAY LINKING SALFORD PRIORS TO ALCESTER, EVESHAM AND NEIGHBOURING PARISHES Cllr Robinson

C. TO CONSIDER POSTING A "RESIDENTS ONLY" PARKING SIGN ON THE VERGE ACROSS THE STREET FROM THE KINGS ARMS Cllr Robinson

D. TO CONSIDER OPTIONS REGARDING PARKING ON THE VERGE NEAR THE KINGS ARMS AND CHANGES TO THE GRASS AREA Cllr Smith

E. TO CONSIDER 2019-20 WCC LENGTHSMAN AGREEMENT See 01.04.19 email
The contract provides funding of £1673.30 for a Lengthsman Service Contract.

F. TO CONSIDER 2019-20 LENGTHSMAN SERVICE CONTRACT AGREEMENT See 01.04.19 email
£12.50 per hour based on 10.5 per month.

11. COUNCILLORS' REPORTS and Future Agenda Items

- A. Cllr Wilson Defibrillator Training Report emailed 18.03.19.
- B. Cllr Robinson 24.03.19 email RE the verge in front of the cottages near Kings Arms.

12. DATE & VENUE OF ANNUAL MEETING 7:30pm on 13 May 2019 at War Memorial Hall, Cleeve Prior. The Annual Parish Meeting to take place at 6:45pm.