

CLEEVE PRIOR PARISH COUNCIL

To Members of the Council

You are hereby summoned to attend a meeting of the Cleeve Prior Parish Council to be held in the War Memorial Village Hall, Cleeve Prior, on Monday 11 March 2019 at 7:30pm, for the purpose of transacting the following business only.

SEAN ARBLE

Sean Arble
Clerk to the Council

6 March 2019

AGENDA

1. **APOLOGIES** and reasons for absence:

2. **DECLARATION OF INTERESTS:**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary and non pecuniary interests (S33 of the Localism Act 2011) which are to be with the clerk as soon as possible prior to a meeting.

c) **TO CONSIDER GRANTING REQUESTS FOR DISPENSATION**

Requests for dispensation must be made on an individual basis.

3. **MINUTES:** To consider the approval of the Minutes of the Meeting held 11 February 2019.

4. **FINANCE**

A. TO APPROVE PAYMENT SCHEDULE

Payment References; those in red previously paid

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
97	575	L Farnsworth	Feb 19 Lengthsman	£167.50	£0.00	£167.50		11.03.19
98	576	S Arble	Feb 19 Salary	£472.20	£0.00	£472.20		
98	576	S Arble	Feb 19 Expenses	£20.91	£0.58	£21.49	£493.69	11.03.19
99	DD	1&1	Feb 19 website	£1.99	£2.00	£11.99		11.03.19
100	577	EON	Repair #14 Str Light Main St	£61.00	£12.20	£73.20		
101	577	EON	Repair #9 Str Light The Close	£165.00	£33.00	£198.00	£271.20	11.03.19
102	578	CP Newsletter	Newsletter Donation	£250.00	£0.00	£250.00		11.03.19
103	579	SSE	Electric Supply	£29.46	£1.47	£30.93		
104	579	SSE	Electric Supply	£5.98	£0.29	£6.27	£37.20	11.03.19
		TOTAL		£1,174.04	£49.54	£1,231.58		

B. **TO APPROVE FEBRUARY 2019 BANK RECONCILIATION** emailed 03.03.19.

add	Current Account balance			2352.34
add	Deposit Account balance			61319.00
less	Cheques paid uncleared:			
			#570	39.00
equ	Balance C/F			63632.34

Opening Balance Deposit Account	61316.23
Add receipts for period	2.77
Less payments for period	0.00
Opening Balance Current Account	3440.47
Less Period payments:	697.77
Add receipts for period	443.64
Payments Cleared from Previous Periods	834.00
Uncleared Payments from Previous Periods	39.00
Closing Balance	63632.34

C. To note February Income & Expense Report emailed 03.03.19.

5. COUNTY COUNCILLOR REPORT:

6. DISTRICT COUNCILLOR REPORT:

7. PROGRESS REPORTS

- A. In a 13.02.19 email R Clewer stated some equipment has been issued to our Lengthsman which while not new is useable. Mr Clewer offered to cover the costs of new equipment through the Lengthsman Scheme, but the funds would be taken from the allowance. As it the financial year is almost over, the Clerk suggests this matter be closed and taken up again after the 2019 contract is released.
- B. 14.02.19 parishioner email RE Kemises House gate & overhanging vegetation: The home owner stated the work will be completed, but didn't offer a timeline.
- C. The VAS pole is due to be installed by the end of March. Once installed, the VAS can be purchased and mounted.

The meeting will be adjourned for Public Question Time

Parishioners are invited to offer their views and question the parish or local councillors on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The time allocated is at the discretion of the Council/Chairman. When the question time period is closed, the Council request that members of the public make no further contribution to the meeting unless invited to do so by the Chairman. This period is not part of the formal meeting; however, brief notes will be appended to the minutes as an aide memoire.

8. CLERK'S UPDATE

- A. **Correspondence For Consideration** (not otherwise noted):
- B. **Tabled Correspondence** (not otherwise noted):
- C. **Correspondence Sent** (not otherwise noted):
- D. Lengthsman Issues reported 05.12.18:
 - 1. 620298: B4085 left hand side heading toward Littletons just past Hoden Lane; order raised
- E. Lengthsman Issues reported 05.02.19:
 - 1. 647356: B4085 opp Rosebank; added to Jetvac programme
 - 2. 647358: B4085 outside Squirrel Cottage; gully cleared - resolved
 - 3. 647360: B4085 opp Hoden Lane; gully clared - resolved
 - 4. 647361: B4085 opp The Den; gully working - resolved
 - 5. 647362: B4085 outside Sharrow; added to Jetvac programme
 - 6. 647363: Froglands Lane outside Corner House

- F. On 29.01.19 the Clerk reported spilled straw on Main St & Hoden Lane - #s643140 & 643150
- G. Free Workshops sponsored by WDC; see 24.01.19 email.
- H. Cllr Solomon plans to attend 13 March Planning Enforcement Summit.
- I. B4085 Road Restriction commencing 05.04.19 for a maximum of five days. The effected stretch of road is from Hoden lane for a distance of 837 metres in a northerly direction to just beyond Park House.

9. PLANNING

- A. **To Consider 19.00140.OUT:** Outline planning permission for up to 80 dwellings and open space on land at Evesham RD; comments due 15.03.19.
- B. **To Consider 19.00283.HP & 284.LB:** Sharrow - Renovation of stables and conversion to residential annexe; comments due 15.03.19.
- C. **To Consider 19.00339.HP:** 2 The Close – replacement garage and porch; comments due 12.03.19.
- D. 18.02645.LB approved.
- E. 19.00026.HP & 27.LB approved.
- F. 19.00092.OL: In light of the concerns raised, Western Power have decided to a install pad mount rather than a pole mount transformer. Due to vandalism concerns, the pad mount is likely to be fully visible from the road. Matter resolved.

10. NEW MOTIONS FOR COUNCIL CONSIDERATION

- A. **TO CONSIDER A SPRING LITTERPICK FOR THE PARISH.** Cllr Wilson

11. COUNCILLORS' REPORTS and Future Agenda Items

12. **DATE & VENUE OF NEXT MEETING** 7:30pm on 8 April 2019 at War Memorial Hall, Cleeve Prior.