

Minutes of the meeting held 11 February 2019 at War Memorial Hall, Cleeve Prior

Present: Councillors: Peter Wilson (Chair), Mary Smith, Beverly Rhodes, Richard Lasota (arrived 7:45pm), Sue Robinson, Hazel Stuart-Davies and Ron Solomon.

In Attendance: Seven members of the public, County Cllr A Adams (arrived late) & S Arble (Clerk)

296 Cllr Solomon declared an interest in agenda item 9D; planning application 19.00092.OL. Cllr Solomon owns land adjacent to the proposed development.

297 No dispensations requested.

298 The **Council resolved** to approve the **MINUTES** of the 14 January 2019 meeting held at War Memorial Hall, Cleeve Prior.

FINANCE

299 The **Council resolved** to approve the payment schedule.

Payment References; those in **red** previously paid

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
96	501	Phil Batsford	EFCO 14 inch chainsaw	£165.83	£33.16	£198.99		12.03.18
97	DD	1&1	February Website	£9.99	£2.00	£11.99		23.02.18
98	502	A Farnsworth	February Lengthsman	£132.00	£0.00	£132.00		12.03.18
99	503	S Arble	Feb Wage	£435.55	£0.00	£435.55		
99	503	S Arble	Feb Expenses	£33.57	£2.92	£36.49	£472.04	12.03.18
		TOTAL		£776.94	£38.08	£815.02		

300 The Council confirmed the January 2019 bank reconciliation is accurate.

Date		Date
	01-Jan-19	to
		31-Jan-19

add	Current Account balance			3440.47
add	Deposit Account balance			61316.23
less	Cheques paid uncleared:	#568		834.00
		#570		39.00
equ	Balance C/F			63883.70

Opening Balance Deposit Account	61313.71
Add receipts for period	2.52
Less payments for period	0.00
Opening Balance Current Account	5231.37
Less Period payments:	1766.92
Add receipts for period	3.02
Payments Cleared from Previous Periods	900.00
Uncleared Payments from Previous Periods	0.00
Closing Balance	63883.70

301 The Council noted the January 2019 Income & Expense Report.

302 County Cllr arrived late: see report below.

- A. Evesham Leisure Centre's extension has been officially opened in January 2019. This is a tremendous new facility and represents an extra £3million worth of investment by the District Council. It's also the new home to the Evesham Vale Cardiac Rehab, which provides a brilliant service to those recovering from cardiac issues.
- B. Worcestershire County Council is proposing to invest millions of pounds into tackling congestion, improving town centres and upgrading railway stations across the county. The capital investments have been announced as part of the Council's proposed Budget for the next financial year.

Proposals include £2.5m for town centre improvements in Evesham, Redditch, Stourport and Worcester. It is proposed that the Council's programme to relieve congestion will be extended with an additional £5 million to be spent over the next 3 years.

Other proposed capital investments include £4m to build a new footbridge across the River Severn in north Worcester and to refurbish Sabrina Bridge in the city to support walking and cycling. An additional £5m is to be invested into the upgrading of railway stations.

- C. The District Council is now looking not to increase their portion of council tax in 2019/20, but to freeze the District Council tax. This will be voted on at the next full Council. Wychavon District Council has already one of the lowest council tax in the country.
- D. In surrounding villages, there has been a spate of shed break-ins, and a meeting was held in Honeybourne with residents and Police on 25th January. In these long dark nights of winter, many of the shed break-ins are occurring at night – often at 3-4am.

The Police are increasing their presence in the villages and some of the high speed unmarked police cars will be routinely travelling around our rural roads during the night and stopping any suspicious vehicles.

To help protect your property, please secure your sheds with good quality padlocks, and where possible fit shed alarms (these are now battery powered, and are simple to fit). PIR lighting (that comes on when it detects movement) around your house will help deter burglars. Alarms and light are good way to frighten off any would be thief.

The police recommendation that you mark your property with your postcode & name using ultra-violet pen, or use Smart Water. A lot of stolen property does get

recovered but the police have no way of knowing who it belongs to if you do not mark your property.

Internet cameras have now come down in price and are another great way to protect your property. Ring.com supply doorbells that include a camera that automatically detects any movement, and stores the images on to the web, and sends a message to your phone. You can even answer your doorbell and talk to the person where ever you are in the world. There are other makes, and they are not only a clever way to protect your property but very useful if you have parcels being delivered to your home when you are not in.

Finally, the best way for a community to protect itself from thieves is to be vigilant, and capture information of any suspicious visitors. Many communities are now using Facebook, or village WhatsApp groups to instantly communicate with each other, and share information; type into Google "Spotted Honeybourne", "Spotted Littletons", "Spotted Welford" and you will see their Facebook and how they use it.

- E. A recycling collection service to both new and existing business customers is now available. We accept a wide range of material including paper and cardboard, metal tins and cans, glass bottles and jars and plastics. In fact we will collect everything we currently do from our household kerbside collection service. All of it will be taken to Worcestershire's recycling plant at Norton where it will be sorted and sent for reprocessing into new materials.
- F. With the increasing use of electric vehicles, there is a need to have more charge points available. The Government offers a grant of up to £500 per socket for work based charge points. More information is available <https://www.gov.uk/government/collections/government-grants-for-low-emission-vehicles>

Charge point companies are also offering free installation of charge points subject to conditions. Some of these include Chargemaster, which you can read more about <https://chargemasterplc.com/site-hosts/>. They are offering to install fast or rapid charges to businesses that are open to the public.

[Instavolt](#), [Alfapower](#) and [Engenie](#) also offer free installation of rapid charge points.

- G. Worcestershire County Council's winter season has started and gritting becomes the main task for Highways. Worcestershire County Council currently has 14,700 tonnes of salt in storage, and 32 gritter trucks (costing £120k each) to keep our roads clear and safe. So far this winter it has been mild and only 9 grit runs have occurred, but the Beast from the East is expected to come back in February so a cold spell may be on the horizon. More information on the gritting routes, the location of the WCC yellow gritting bins and lots more information can be found on the following link;- http://www.worcestershire.gov.uk/info/20007/travel_and_roads/381/gritting_ice_and_snow

An extra £6.6m has been allocated to Worcestershire County Council from central government to help repair pot holes.

Road Closure C2099 Sheenhill Road, South Littleton 25/02 - 27/02 – Severn Trent works.

The road drain by Kane's /School Lane has been identified as partly blocked. Further investigations have revealed a collapse in the culvert which crosses Cleeve Rd towards School Lane. Highways is putting together a scheme to replace the culvert, this will be a bigger job than anticipated and will require a road closure. All being, well the works will be completed towards the end of this financial year, circa March 2019.



Leylandii hedge on the left hand side as you travel towards Cleeve Prior centre along the B4085 just past the Gypsy site entrance need cutting – The land owner has had it cut, but the Highways inspector does not think it has been cut to the right height so will contact the land owner again.

As always, if you have any issues on any Highways matters, please report it on the WCC website <http://www.worcestershire.gov.uk/homepage/98/reportit>.

Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

H. Divisional Fund

1. Cleeve Prior Allotments – an initial request for a grant to help install a water supply.
2. Cleeve prior Heritage Trust – initial request for help buying a wheeled brush-cutter.

If you run a local Community organisation and need a grant for some vital equipment or service, then please feel free to apply for one from the Divisional Fund by contacting me at adams.pebworth@gmail.com.

303

District Cllr R Lasota Report:

- A. Informally met with police and WDC CEO RE 80 dwelling application on Evesham Rd: 48 market houses and 32 social houses. The developers have not organized a public meeting for the parish.
- B. Cleeve Prior will have a new Sergeant appointed soon.
- C. Spoke with Planning Officer A Brindle concerning the Transformer application; suggested an enclosed cabinet behind the bus shelter could be an alternative solution.

PROGRESS REPORTS

304

The Clerk reported to A Adams that the Evesham Rd hedge was not cut high enough. HGVs are still forced to the middle of the road. A Adams reported that a letter would be sent to the property owner. With the hedge cutting deadline set for 28.02.19 the matter is now rather urgent. Cllr Smith suggested the cuttings should be cleared from the pavement. **ACTION: Clerk to request A Adams to include the removal of the cuttings from the footway.**

ACTION: Clerk to request Lengthsman to clear up the footway on corner of Mill Lane and Main St. and to clear the new footway on Evesham Rd.

305

Sharrow Street Light: The vegetation has been cut back to a large degree. Chair Wilson spoke with the property owner and the issue with the letter sent to the estate agents is now resolved.

306

On 19.12.18 the Clerk posted a letter to the CEO of Kanes Foods. Kanes was requested to donate funds for the VAS and remind employees/drivers of speeding in the area. The CEO responded that Kanes will produce new communication across the site to remind employees and visitors of their responsibilities in local roads. The company is not in a position to increase its financial contribution to community initiatives. Matter resolved.

307

The Clerk applied for a Safer Roads Fund Grant to help defray the VAS purchase. The application was acknowledged, but a decision will not be taken in the immediate future. **ACTION: Clerk to order VAS and instruct G Brienza to install pole near Cleeve Barn.**



308

On 31.01.19 the Clerk met with T Perkins and D Manning of WDC concerning New Homes Bonus. As WDC is aware that CPPC knows the money exists and ideas have been discussed, there is no hard deadline for submitting proposals to spend the ~£1600. Ideas discussed at the meeting included:

1. Playground equipment (not necessary to own/lease the land); good use if play area is available all day
2. Parking Lot; good use
3. Audio system for the Memorial Hall; good use
4. Bridge/Cycle Path; good use
5. Street Lights; good use
6. Water Supply for Allotments; strong concern about value for parishioners as very few would gain any benefit

Before funding is approved the parish must be consulted; see link below
<https://www.wychavon.gov.uk/community-consultation>

ACTION: Proposals for NHB to be considered at the March meeting.

309

Planning Enforcement Seminar was cancelled due to inclement weather. It will be rescheduled at some point. Cllr Robinson would like to attend.

310

The meeting was adjourned from 7:50 until 8:20 for Public Question Time. Notes are at the end of the Minutes.

CLERK'S UPDATE - Correspondence for Consideration

311

Tabled Correspondence (not otherwise noted)

- A. 20.01.19 B Taylor (CPHT) thank you note for the £350 donation to clear the Millennium Green pond.
- B. 05.02.19 parishioner email RE car park: in favour
- C. 04.02.19 parishioner email RE car park: can parishioners purchase spaces to help defray the cost.

312

Lengthsman Issues reported 05.12.18:

- A. 620282: B4085, 2 drains opp Hoden Lane - resolved
- B. 620286: B4085 outside #1 - resolved
- C. 620290: B4085 opp Mill Lane - resolved
- D. 620298: B4085 left hand side heading toward Littletons just past Hoden Lane - site inspected on 12.01.19 and orders raised.

313

Lengthsman Issues reported 05.02.19:

- A. 647356: B4085 opp Rosebank
- B. 647358: B4085 outside Squirrel Cottage
- C. 647360: B4085 opp Hoden Lane
- D. 647361: B4085 opp The Den
- E. 647362: B4085 outside Sharrow
- F. 647363: Froglands Lane outside Corner House

314

The Lengthsman informed the Clerk he doesn't have the correct equipment to perform his tasks legally. WCC is contractually obligated to provide the equipment, but has failed to issue new equipment conforming to latest guidelines. The Clerk emailed R Clewer of WCC on 22.01.19 to ascertain the situation; no reply to date. **ACTION: Clerk to request an update.**

315

On 29.01.19 the Clerk reported spilled straw on Main St & Hoden Lane - #s 643140 & 643150. **ACTION: Clerk to contact the school to obtain permission to cut/trim the trees/hedge along the playing fields.**

316 Free Workshops sponsored by WDC; see 24.01.19 email. Cllr Wilson is booked for the 11 March Funding event. Cllr Robinson stated that I Robinson may also attend this event. **ACTION: Clerk to add Cllr Robinson if possible.**

317 Minutes of the meeting with cllrs, D Andrews & S Hinsley emailed 24.01.19. Minutes amended 28.01.19.

318 Executive Summary and Constitution of Cycle Route Project emailed to cllrs. The group is considering engaging Sustrans to conduct a viability study to explore options, design and estimate costs of implementation. The cost for this study is £13,460 plus VAT and the Council will likely be requested to contribute some funds.

PLANNING

319 The **Council resolved** not to object to 19.00190.HP – Bramble Barn, Main St.

320 By delegated decision to the Clerk, the **Council resolved** not to object to 19.00027.LB & 19.00026.HP – Peacock House.

321 By delegated decision to the Clerk, the **Council resolved** to object to 19.00092 – Land off Back Lane and verge off Main St: dismantle overhead line and install freestanding pole mounted transformer. The large H structure transformer proposed to be erected in a Conservation Area would negatively impact the street scene. Cllr Lasota stated that after speaking with the planning officer, it may be possible to house works in a cabinet behind the bus shelter or possibly on properties in question. **ACTION: Clerk to contact Western Power to make the case for an alternative solution.**

322 The Clerk mistakenly did not include 10.00140.OUT: application for outline planning permission for up to 80 dwellings and open space on land at Evesham Rd. On 08.02.19 the Clerk requested an extension until 15.03.19, which is expected to be granted.

NEW MOTIONS FOR CONSIDERATION

323 The Pollitt land adjacent to the Kings Arms was discussed in detail. The land is sold subject to contract, however, the **Council resolved** to consult the parish to ascertain if there is support for the Council to make an offer on the land with the knowledge that a loan will likely need to be serviced by raising the precept. The Council would like to know who made the successful offer for the land. **ACTION: Chair Wilson to draft a consultation document to be included in the March Parish Magazine.**

324 The **Council resolved** to purchase a hand built noticeboard at a cost of £569.00 plus VAT to the specification detailed in the 30.01.19 email. **ACTION: Clerk to place the order.**

325 The **Council resolved** to approve the Limebridge two year contract at £225 per cut plus VAT for up to 16 cuts in a year depending on the weather. Highlights of the contract include:

1. Mow verges
2. Mow The Close greens and remove grass
3. Mow The Green and remove grass
4. Mow the wharf
5. Gutter and weed spraying on demand for £50 per call out which included 200 linear metres and £0.15 per metre thereafter

326 The **Council resolved** to donate £250 to the Parish Magazine.

CLLR REPORTS AND FUTURE AGENDA ITEMS

327 The Council may call an extraordinary meeting to consider planning application 19.00140.OUT.



- 328 The Council needs to ascertain the date S Hinsley intends to consult the parish concerning 19.00140.OUT. **ACTION: Clerk to contact S Hinsley.**
- 329 The meeting closed at 9:45pm.
- 330 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 11 March 2019 at War Memorial Hall, Cleeve Prior.

Signed _____ Date _____

Notes of Public Question Time

- A. A parishioner stated the Pollitt land is sold. Some individuals have volunteered to contribute funds for the purchase of the land. Would require a parking right attached to deeds of property.
- B. A parishioner stated that it would probably take a competitive bid to successfully purchase the land. There is hearsay of two bids under the asking price and one at the asking price subject to planning.
- C. A parishioner asked why the 80 house application isn't being considered. Chair Wilson explained the Clerk made an in omitting the application from the Agenda, but an extension was requested. Regardless, parishioners can respond individually. Cllr Lasota stated the Council and parishioners will have until at least 25 April to lodge comments. Believes the Council should withhold comments until S Hinsley consults the parish.
- D. A parishioner stated the number of houses for 19.00140.OUT is higher than proposed in the Neighbourhood Plan, the current entrance is not used and CPO land not on plan. Chair Wilson explained this is an outline application which means details would be decided with an additional application should this application be successful.
- E. Cllr Smith stated that footway near Sun Court and the footway along Evesham Rd need to be swept clean.
- F. A parishioner asked if the internal alterations for Peacock House need WDC planning permission. Chair Wilson responded this is the case.

Minutes prepared by S Arble, Clerk to the Council, 12.03.19.

S Wilson 8/4/19