

**Minutes of the meeting held 9 March 2020 at War Memorial Hall, Cleeve Prior**

Present: Councillors: Mary J Smith, Ron Solomon, I Robinson, Peter Wilson (Chair), Kevin Mellor, Iain MacDonald & Douglas Carr

In Attendance: Nine members of the public, WCC Cllr A Adams and Sean Arble (Clerk)

410 No apologies.

411 No dispensations requested.

412 The **Council resolved** to approve the **MINUTES** of the meeting held 10 February 2020 at War Memorial Hall, Cleeve Prior.

**FINANCE**

413 The Council resolved to approve the payment schedule.

Payment References; those in **red** previously paid

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
<b>106</b>	DD	1&1	Feb Website	£9.99	£2.00	£11.99		05.02.20
107	653	S Arble	Feb Wage	£484.36	£0.00	£484.36		
108	653	S Arble	Feb Expenses	£46.60	£0.58	£47.18	£531.54	09.03.20
109	654	Mafez	Microsoft Office 2019	£81.67	£16.33	£98.00		09.03.20
110	655	St Andrews Church	Church Tower Clock Donation	£1,250.00	£0.00	£1,250.00		09.03.20
111	656	E-ON	New Street Lights	£22,000.00	£4,400.00	£26,400.00		09.03.20
112	657	SSE	Jan 20 Electricity	£33.37	£1.66	£35.03		
113	657	SSE	Jan 20 Electricity	£6.50	£0.32	£6.82	£41.85	09.03.20
114	658	WCALC	Planning Training Clerk	£30.00	£0.00	£30.00		09.03.20
		<b>TOTAL</b>		<b>£23,942.49</b>	<b>£4,420.89</b>	<b>£28,363.38</b>		

414 The Council approved the February 2020 reconciliation.

Date  to Date

add	Current Account balance			5418.96
add	Deposit Account balance			58350.86
less	Cheques paid uncleared:			
equ	Balance C/F			<b>63769.82</b>

Opening Balance Deposit Account	58348.30
Add receipts for period	2.56
Less payments for period	0.00
Opening Balance Current Account	5240.30
Less Period payments:	782.34
Add receipts for period	1000.00
Payments Cleared from Previous Periods	39.00
Uncleared Payments from Previous Periods	0.00
Closing Balance	<b>63769.82</b>

415 February 2020 Income & Expenditure Report noted. **ACTION: Cllr Robinson to suggest a few meeting dates to the Clerk to discuss I&E Report.**

416 WDC Cllr not present.

**PROGRESS REPORTS**

Street Lights

417 K Walters reported that all street lights were working properly during his two inspections. Cllr Smith reported that she has received many compliments regarding the new lights and that warmer lighting was purposely chosen.

418 K Walters confirmed that EON can replace the TRT Aspect light at the corner of Hoden and Main with a Rothersay heritage light free of charge. The work can likely be done when the Meadowview Hoden Lane light is replaced. The **Council resolved** to replace the TRT Aspect light at corner of Hoden & Main for a Rothersay heritage light. There is one TRT Aspect light remaining.

419 H Goodwin 21.02.20 email re West End corner light is too bright. The heritage light cannot be adjusted.

420 24.02.20 Clerk email to parishioner RE street light on Nightingale Lane near holiday let is a TRT Aspect so it can be adjusted.

421 References for Lengthsman received and Mr John Smithers accepted the position. Training is scheduled for 8 & 9 April. This training does not include weed spraying. The Clerk reported that Limebridge offers a weed spraying service.

422 Cllr Wilson reported that a Neighbourhood Plan meeting will hopefully be arranged for next week.

423 The Clerk made several enquiries about obtaining maps pertaining to WCC land holdings and maintained highway verges. **ACTION: Clerk to request a progress report on the matter.**

424 The electricity cabinet near the bus shelter is due for installation in late April. Mr Williams stated he would invite Cllr Solomon to the pre-installation meeting. The Clerk stated to Cllr Solomon that may he may want to email Mr Williams as a reminder.

425 The CALC Training Schedule was forwarded to cllrs on 19.02.20. Cllrs stated they need to check diaries before committing to dates

426 Cllr Robinson reported that parking on the verge between the Kings Arms & Mill House has been increasing. The footpath has been enlarged to better accommodate a vehicle. Cllr MacDonald reported that one reason the car is parked on the verge is due to safety concerns. **ACTION: Cllr MacDonald to speak with the car owner in the hope of coming up with a compromise.**

427 The Clerk registered Cllr Solomon for the 31.03.20 SWDP Briefing. The session date has yet to be determined. **ACTION: Clerk to request a session invite.**

428 The Clerk forwarded the February minutes of the Cleeve Prior Projects WP to cllrs on 29.02.20. Cllr Robinson confirmed that the G Carr poetry scheme was not included in the Village of Culture of other existing projects. Cllr Wilson stated he would propose the G Carr's idea.

**ACTION: Cllr Wilson to forward proposal for the April meeting.**

**ACTION: Clerk to post Parish Calendar on the Council website.**

429 Cllr Smith briefly outlined the tree cutting quote emailed on 09.03.20. The total for all 9 trees and stump grinding is £2610.00 plus VAT. **ACTION: Cllr Smith to draft a proposal.**

430 The meeting adjourned from 8:00pm until 8:30pm for Public Question Time. The notes are at end the of the Minutes.

431 WCC County Cllr A Adams Report (full report posted on the website):

A. Worcestershire Parkway Train Station is open.

B. WCC an additional £17 million investment for infrastructure in 2020-21.

C. Updates for highways: [http://www.worcestershire.gov.uk/info/20602/roadworks\\_in\\_worcestershire](http://www.worcestershire.gov.uk/info/20602/roadworks_in_worcestershire)

D. Leylandii hedge on Evesham Rd cut; although the hedge will quickly grow back

E. Flood Review meeting hopefully to be rescheduled for April

#### **CLERK'S UPDATE**

Correspondence For Consideration (not otherwise noted)

432 G Carr 20.02.20 email RE funding poetry/prose walk in the woodlands proposal. See Minute 428.

433 Forwarded 28.02.20 email RE Memorial Hall financial information and minutes.

434 Forwarded 27.02.20 email RE Cycle Project Minutes. The Council would like to continue receiving the minutes.

435 WDC Housing Needs Survey 28.02.20 email. The survey is on the website. Every household should receive a survey in the post.

#### **PLANNING**

436 APP/H1840/W/19/3237790 appeal hearing was held 18.02.20 at WDC Civic Centre, Pershore. Cllrs Wilson, Solomon & Robinson, the Clerk and several parishioners were present. The Inspector indicated that the decision report would be delivered in 3-4 weeks.

437 Due to new information received regarding the situation of the appellant, the Clerk forwarded a 26.02.20 letter to the WDC case officer, K Smith, who then forwarded the letter to the Inspector. The Inspector returned the letter. he hearing is scheduled for two days, but the days may not be concurrent if the hearing lasts more than one day. Notice emailed 31.01.20.

**NEW MOTIONS FOR COUNCIL CONSIDERATION**

- 438 The **Council resolved** to accept the Limebridge quote for the grass contract for a maximum of 16 cuts per year to include the 14 areas outlined in the specification. All the areas except the Parish Wharf are to be cut every visit; the Wharf is to be cut every other visit. The cost per cut is £295 plus VAT.
- 439 Because 13 April falls on a Bank Holiday, the **Council resolved** to change the next meeting date to 15 April.
- 440 The **Council resolved** to appoint Cllr MacDonald as the lead person for the playground refurbishment project.

**CLLR REPORTS AND FUTURE AGENDA ITEMS**

- 441 Cllr Smith reported that she spoke with Mr A Morris regarding the verges on Hoden Lane. Mr Morris stated there has been a lot of rain this winter. Hoden Lane is a single-track farming lane on which he is sometimes forced to enter the verge because of traffic. The situation should improve in the summer.
- 442 Cllr Smith suggested that the parish gates should be washed. Perhaps some flower tubs could be placed on the gates to make them more attractive. **ACTION: Cllr Smith to draft a proposal.**
- 443 Cllr Mellor will investigate the possibility of installing gates at the Manor end of the parish. **ACTION: The Clerk to speak with WCC Cllr Adams about the process of installing gates on the verge.**
- 444 The meeting closed at 9:00pm.
- 445 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 15 April 2020 at War Memorial Hall.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Notes of Public Question Time**

- A. A parishioner is concerned about the situation down Hoden Lane.
1. There is exposed piping. The Clerk stated this issue was reported to WCC.
  2. Lack of maintenance of the verge and hedge.
  3. Culvert behind brambles needs to be cleared.
- Cllr Robinson stated:
1. The Parish Council doesn't own the verge or the hedge.
  2. Council is currently trying to ascertain ownership of unregistered land and verges.
  3. Flooding meeting with WC, Environment Agency and Severn Trent was cancelled by WCC due to emergency flooding issues in the county.
  4. Cutting a 1-meter strip of land off Hoden Lane is proposed.
- B. A parishioner stated M Rawlins is willing to reinstate the verge. Cllr Wilson stated while the Council isn't responsible for the verge, it has no objection to it being reinstated.
- C. A parishioner stated:
1. The willow tree on Hoden Lane is threatening a telephone line. The tree should be cut back.
  2. The land around the kissing gate is muddy and unsafe.

**ACTION: Council to write letter to WCC outlining the Hoden Lane issues.**

**ACTION: Council to write a letter to land owner and request the verge be reinstated, willow tree trimmed and check ditch to make sure it is running well.**

- D. A parishioner passed the G Carr proposal to the Council.

- E. A parishioner urged the Council to be aware of nesting birds etc between March and September if they decide to trim trees.
- F. A parishioner complained about the containers blown across the field near the Allotment. **ACTION: Clerk to speak with land owner.**
- G. A parishioner stated that to date there is no S106 Agreement for the Traveller Site on Evesham Rd and it is looking less likely that there will be an agreement.

Minutes prepared by S Arble, Clerk to the Council, 18.03.20.

DRAFT