Minutes of the meeting held 10 June 2019 at War Memorial Hall, Cleeve Prior

Present: Councillors: Mary J Smith, Ron Solomon, Peter Wilson (Chair) and Ian Robinson

In Attendance: Five members of the public, WDC Cllr R Lasota & S Arble (Clerk)

099 Cllr Beverly Rhodes' apology was accepted by the Council.

100 No interests declared.

101 No dispensations requested.

102 The **Council resolved** to approve the **MINUTES** of the extra-ordinary meeting held 30 May 2019 at War Memorial Hall, Cleeve Prior.

FINANCE

103

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
22	595	S Arble	May 19 salary	£472.20	£0.00	£472.20		10.06.19
23	595	S Arble	May 19 expenses	£55.60	£0.92	£56.52	£528.72	10.06.19
24	596	P Robinson	Build new noticeboard	£568.54	£80.72	£649.26		10.06.19
25	597	L Farnsworth	May 19 Lengthsman	£131.25	£0.00	£131.25		10.06.19
26	599	Limebridge	May 1 cut	£225.00	£45.00	£270.00		10.06.19
		TOTAL		**£1,452.59**	**£126.64**	**£1,579.23**		

104 Cllr Robinson raised the issue of the small triangle of grass on Hoden Lane getting its first cut of the year a few days ago. He also stated the verge adjacent to the pub wasn't cut, probably because it was already short. The Clerk stated the contractor was instructed not to cut spring flower areas such as the triangle of grass in question and the Village Green. There are general concerns the contractor is being paid to cut areas that aren't cut on a regular basis. **ACTION: Clerk to forward cutting area map to cllrs.**
ACTION: Clerk to ascertain if Limebridge cuts the verge adjacent to the pub.

105 **ACTION: Clerk to write a letter of thanks to P Robinson for the noticeboard.**

106 Using the Chairman's Allowance, Chair Wilson gave a gift to P Robinson as a thank you for the noticeboard.

107 The Council approved the May 2019 reconciliation.

Date		Date
01-May-19	to	31-May-19

add	Current Account balance			3979.23
add	Deposit Account balance			67326.46
less	Cheques paid uncleared:			
			#587	522.01
			594.00	540.00
equ	Balance C/F			**70243.68**

Opening Balance Deposit Account	72323.79
Add receipts for period	2.67
Less payments for period	5000.00
Opening Balance Current Account	1098.67
Less Period payments:	3114.45
Add receipts for period	5000.00
Payments Cleared from Previous Periods	67.00
Uncleared Payments from Previous Periods	0.00
Closing Balance	**70243.68**

108 The Council noted the May 2019 Income & Expense Report.

109 The **Council resolved** to complete Part 3, Section 1 of the 2019 Annual Governance and Accountability Return. Section 1 was completed in council.

110 The **Council resolved** to approve Part 3, Section 2 of the 2019 Annual Governance and Accountability Return.

111 The Clerk reported that he hasn't received the Internal Auditor Report, but that the Auditor stated there were no issues which require attention.

112 County Cllr Report: Cllr A Adams arrived at 8:55pm and reported the following:

A. **Reminder about weed-killing on pavements around the Parish**
This time of the year grass and weeds are growing fast so please use your lengthsman to apply weed-killer to kill any growth on your pavements/kerbs.

B. **Vale of Evesham Freight Quality Partnership Working Group**
WCC agreed to lead the resurrection of the VFQP Working Group (Vale of Evesham Freight Quality Partnership Working Group) with the support of WDC who agreed to provide secretarial support. The aim is to meet once or twice a year. There is widespread support from;

- the main users of HGV's, i.e. hauliers, and local businesses like Unipart
- the Freight Transport Association - FTA, and the Road Haulage Association - RHA
- the West Mercia Police, Safer Road Partnerships, Warwickshire Police, Gloucestershire Police
- the Highways dept from Worcestershire, Warwickshire & Gloucestershire CC

C. **Highways**
Worcestershire County Council's road maintenance programme has started, and there will be a few road closures around the area whilst the roads are upgraded and improved. To keep up to date on the roads affected see http://www.worcestershire.gov.uk/info/20602/roadworks_in_worcestershire
Or look at the national roadwork's website below, and type in Honeybourne in the top right box to search. www.roadworks.org

It is also that time of year when Highways cut grass verges – see attached leaflet.

1. Leylandii hedge on the left hand side as you travel towards Cleeve Prior centre along the B4085 just past the Gypsy site entrance need cutting – The land owner has had it cut, but the Highways inspector does not think it has been cut to the right height so has contacted the land owner again and asked for more trimming to be done.
2. VAS post to be installed at much reduced cost - £230+vat.
3. PC Jamie Lee agreed to carry out some more speed enforcement through Cleeve Prior using his laser gun.

D. **County Council Divisional Fund**
Divisional grants have re-opened in April, so any community organisation that needs a little support to buy equipment or some essential service can apply by contacting me. Grant requests received from Cleeve Prior Annual Cricket Match – grant requested for new equipment.

113 WDC Cllr R Lasota reported the following:

A. Requested the comments concerning W.19.00854.LB. The Council didn't comment formally because it had already commented with no objections to the related application. **ACTION: Clerk to submit formal "no objections" comment.**

B. D Andrews met with J Hegarty on 05.06.19 regarding Evesham Rd application 19.00140.OUT.

1. Current case officer, A Brindle, is leaving WDC
2. Highways is looking at the possibility of revising their comments
3. Agreed the site is brownfield
4. Exploring actual policing costs for the site; thought to be £56 million over several years
5. Application likely to be considered at 25 July Committee meeting

C. There is a new Planning Committee.

1. D Duggan gave a presentation to new members which didn't address the Gypsy Traveller definition. This new definition could mean that that WDC could make a policy decision of approval for the Evesham Rd site.

D. The Council should organize parishioner support at the 25 July Committee meeting and consider who will speak on behalf of the Council.

E. WDC and WCC have lost many senior officers including planning officers.

F. Suggested N Pearce, a planning consultant, may be of help and possibly free of charge for a brief meeting.

PROGRESS REPORTS

114 A VAS Pole has been sourced at a cost of £230 plus VAT. Once installed, the Clerk will order the VAS.

115 The land adjacent to the Kings Arms has been taken off the market. The land owner was not interested in conditional offers and will seek planning permission.

116 Cllrs met with J Hegarty on 17.05.19. See notes emailed 18.05.19. The meeting prompted the Council to call an extra-ordinary meeting to comment on the Froglands Lane appeal and provide additional comments for the Evesham Rd outline planning applications. The Froglands Lane comments were submitted on 09.06.19.

117 The Council met with J Teal on 10.06.19. The different funding/grant schemes (S106, NHB, CIL & Legacy Grant) were explained in reasonable detail. The Council found the meeting very helpful.

118 The new noticeboard was installed. The Council will control the left half and the Church the right half. The Clerk is happy to post notices at his leisure should there be available space on the board. R Carless and P Robinson also hold keys to the noticeboard.

119 Cllr Wilson hand delivered a letter to parishioners living adjacent to the large verge near the Kings Arms. Some feedback was received.

120 Cllrs Wilson & Smith discussed the heritage aspects of the village Green with several parishioners living adjacent to The Green. The discussions went very well and a follow-up letter will be delivered.

121 The meeting was adjourned from 8:10 until 8:25 for Public Question Time. Notes are at the end of the Minutes.

CLERK'S UPDATE

Correspondence For Consideration (not otherwise noted)

122 P Netchaef 20.05.19 letter. The **Council resolved** to reimburse the instructor £50 and write letters of apology to Mssrs Netchaef and Bourne.

123 A Adams 10.05.19 appeal for a £500 donation to West Mercia Police for the purpose of purchasing a speed gun. There were questions about the cost and use of the speed gun and the response of other parishes. **ACTION: Cllr Robinson to speak with PC Lee. Matter to be considered at July meeting.**

Tabled Correspondence (not otherwise noted)

124 18.05.19 T Bourne email RE cancelled yoga class. See minute 122.

125 09.05.19 J Campion email RE Town & Parish Survey. The Clerk didn't read the Survey, but doesn't believe it will be difficult to complete. **ACTION: Clerk to forward survey to Cllrs.**

126 No correspondence sent not otherwise noted.

127 The tenant of Cleeve Prior Garage would prefer that in the future, Council members speak directly with him about parking issues rather than write a letter to the landowner. **ACTION: Clerk to speak with the tenant.**

PLANNING

128 19.00808.HP: 2 The Close - approved by WDC. The Council had no objections.

129 No new motions for consideration.

CLLR REPORTS AND FUTURE AGENDA ITEMS

130 Cllr Smith has now received two quotes for the street lights (Western Rail Services and EON). A third quite is being sought. It is expected that this item will be considered at the July meeting.

131 Cllr Solomon reported that the tenants of the Kings Arms do not wish to post a sign regarding parking. It was generally thought best not to pursue the idea of posting a sign at the moment.

132 A post on The Green was broken. **ACTION: Cllr Wilson will organize a few parishioners to replace the broken post with a post near the post box.**

133 Cllr Smith item for July: To Consider Enhancing The Green.

134 The meeting closed at 9:00pm.

135 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 8 July 2019 at War Memorial Hall at 6:45pm.

Signed _____ Date 8th June 2019

Notes of Public Question Time

A. A parishioner asked if letter concerning the verge went to the properties adjacent to the Old Village Green.

No, there were two separate actions. Letters were sent to landowners adjacent to the verge and discussions were held with landowners adjacent to The Green.

B. A parishioner asked for an update on the proposed parking lot adjacent to the Kings Arms.

Land adjacent to Kings Arms was withdrawn from the market due to all offers having conditions placed on them. The estate agent believes the landowner will seek change of use planning permission.

C. A parishioner stated that the land in front of D Barber's property and the adjacent properties was cut by himself for many years.

D. A parishioner asked about the policy change concerning Gypsy sites. WDC Cllr Lasota stated he would explain the new Gypsy Traveller definition to the parishioner. The definition was created in 2015, but WDC has not adopted this definition.

E. A parishioner stated Gypsy Traveller culture is changing and many now want to live in homes.

Minutes prepared by S Arble, Clerk to the Council, 12.06.19.