

Minutes of the meeting held 8 July 2019 at War Memorial Hall, Cleeve Prior

Present: Councillors: Mary J Smith, Ron Solomon, Peter Wilson (Chair) and Ian Robinson

In Attendance: Four members of the public, WDC Cllr R Lasota, WCC Cllr A Adams & S Arble (Clerk)

136 Cllr Beverly Rhodes' apology was accepted by the Council.

137 No interests declared.

138 No dispensations requested.

139 The **Council resolved** to approve the **MINUTES** of the meeting held 10 June 2019 at War Memorial Hall, Cleeve Prior.

FINANCE

140

Payment References; those in **red** previously paid

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
27	600	S Arble	June 19 salary	£472.20	£0.00	£472.20		
28	600	S Arble	June 19 expenses	£20.91	£0.58	£21.49	£493.69	08.07.19
29	DD	1&1	June Website	£9.99	£2.00	£11.99		25.06.19
30	601	L Farnsworth	June 19 Lengthsman	£131.25	£0.00	£131.25		08.07.19
31	602	Limebridge	June 19 1 cut	£225.00	£45.00	£270.00		08.07.19
32	603	CPMVH	Yoga Class June Invoices	£40.00	£0.00	£40.00		
33	603	CPMVH	April-June Meetings & Yoga charge	£59.00	£0.00	£59.00	£99.00	08.07.19
34	604	SSE	May 19 electric	£48.70	£2.43	£51.13		
35	604	SSE	May 19 electric	£8.33	£0.41	£8.74	£59.87	08.07.19
36	605	Peter Wilson	Chair Allowance	£35.00	£0.00	£35.00	£35.00	08.07.19
		TOTAL		£1,050.38	£50.42	£1,100.80		

141 The Council approved the June 2019 reconciliation.

Date		Date
	01-Jun-19	to 30-Jun-19

add	Current Account balance			1578.60
add	Deposit Account balance			67329.41
less	Cheques paid uncleared:			
equ	Balance C/F			68908.01

Opening Balance Deposit Account	67326.46
Add receipts for period	2.95
Less payments for period	0.00
Opening Balance Current Account	3979.23
Less Period payments:	1591.22
Add receipts for period	252.60
Payments Cleared from Previous Periods	1062.01
Uncleared Payments from Previous Periods	0.00
Closing Balance	68908.01

- 142 Cllr Robinson discovered an 11 pence error with the I&E Report. **ACTION: Clerk to investigate and report back to the Council.**
- 143 WCC Cllr A Adams Report (arrived at the meeting just after discussing the street lights; item placed here for convenience):
- A. Recommends N Pierce for planning consultancy work.
 - B. Many of the planning issues relevant to Cleeve Prior already well known at WDC.
 - C. A Brindle report minded to refuse 19.00140.OUT, subject to Highways report.
 - D. By the end of the year Worcestershire First will be the outsourced company to over-see children's services which includes special needs. Schools and homes.
 - E. Highways expect a £2 million deficit
 - F. WCC has invested heavily in public schemes
 - G. Traffic-calming at Memorial Hall was raised. Cllr Wilson stated this is not a topic for discussion at the moment.
 - H. The Clerk reported the faulty 20mph sign on the Village Green to WCC Cllr A Adams.
 - I. VAS pole scheduled to be placed by end of July.
- 144 WDC Cllr R Lasota Report:
- A. 19,00140.OUT to be considered on 25 July planning meeting. N Pierce is available to discuss planning meeting strategy on 15.07.19. The charge is normally £500 for his services.
 - B. Meetings have been held with police and MD of Kanes concerning 19.00140.OUT. Letters may be sent to WDC.
 - C. WCC Cllr Lasota is holding breakfast meetings with local business leaders to discuss 19.00140.OUT.
 - D. WCC plan to post signs suggesting the current route from Kanes etc is not suitable for HGVs, which will mean more traffic through Cleeve Prior. Another meeting is to be arranged to discuss alternatives. Hauliers may devise a solution prior to this meeting.

PROGRESS REPORTS

- 145 The large verges next to and across the street from the pub are not part of the Limebridge Grass Contract. Cllr Robinson enquired if the grass is being cut twice a month as stipulated in the contract. The Clerk stated confirmed the grass is not being cut twice a month. **ACTION: Clerk to request Limebridge to cut the cut the grass twice a month if needed.**
- 146 Cllr Robinson would like the grass contract reviewed to ascertain which areas are included in the contract and to add some small areas which are not part of the verges. **ACTION: Cllrs Robinson & Smith to walk the parish as an information gathering exercise. The Clerk requested that he be invited when a date is set.**

- 147 The Notice of Public Rights & Publication of the 2019 Unaudited AGAR was posted. The public have until 26 July 2019 to inspect the accounts.
- 148 The 2019 AGAR was emailed to the External Auditor and receipt was confirmed.
- 149 The Clerk reported that he hasn't received the Internal Auditor Report, but that the Auditor stated there were no issues which require attention. **ACTION: Clerk to request the report.**
- 150 On behalf of the Yoga Class attendees, P Netchaef accepted the apology (emailed to cllrs on 26.06.19) from the Council. The Yoga teacher also accepted an apology from the Council. Instead of a £50 payment to the Yoga teacher, it was agreed the Council will pay the June rent invoices for the class. Matter resolved.
- 151 The Clerk completed the Police & Crime Commissioner Survey. The Council believed many of the responses were inaccurate. **ACTION: Clerk to re-submit the survey.**
- 152 Cllr Robinson enquired if the Clerk had spoken with the tenant of the Cleeve Prior Garage concerning the long term parked cars adjacent to the grass triangle. The Clerk stated he attempted to on a few occasions, but the Garage was closed. **ACTION: Cllr Smith will speak to the tenant of the Garage.**
- 153 The meeting was adjourned from 7:55pm to 8:10 pm for Public Question Time. Notes are at the end of the minutes.

CLERK'S UPDATE

Correspondence For Consideration (not otherwise noted)

- 154 Evesham Volunteer Services: The **Council resolved** to donate £100.
- 155 WRS Street Trading Consult noted.
- 156 Tabled Correspondence (not otherwise noted): none
- No correspondence sent not otherwise noted.
- 157 On 01.07.19 the Clerk reported the damaged Froglands sign – jLV6496258. The details of the vehicle were recorded by a parishioner. **ACTION: Cllr Wilson to forward details to the Clerk.**

PLANNING

- 158 19.00709.LB: Lilac Cottage, Froglands Lane - approved by WDC
- 159 19.00874.LB: Sharrow – approved by WDC
- 160 Using delegated powers, the Clerk submitted No Objection comments for application 19.01201.HP - The Haven, Nightingale Lane
- 161 19.00854.LB: Bramble Barn – approved by WDC

NEW MOTIONS FOR COUNCIL CONSIDERATION

- 162 Village Green Improvements motion to be considered at September meeting. **ACTION: Cllr Smith to propose specific improvements and rough costing.**



163 Street Lights Proposal was discussed in broad terms. The matter will be considered at the September meeting. Below are the highlights of the discussion.

- A. No additional lights
- B. Western Power to be consulted concerning their three columns
- C. Use existing columns
- D. Possibility of a test light
- E. There are different bulbs with varying intensity and timing capabilities
- F. Quote good until 31 March 2019
- G. EON is the preferred supplier

ACTION: Cllrs Wilson and Smith to obtain a sample light and bracket.

164 Speed gun donation motion was withdrawn.

165 **The Council resolved** to attend a meeting with Mr N Pierce on 15.07.19. If two cllrs present at the meeting (one to include Cllr Wilson) agree, Avon Planning Services will be engaged to advise and prepare the Council for a WDC planning committee meeting which will consider planning application 19.00140.OUT. The estimate for this service is £500 plus VAT.

166 The second comments sent by the Clerk to WDC concerning 19.00140.OUT are not formatted very well. The Clerk has already requested WDC to rectify the matter.

167 **The Council resolved** to appoint Mrs S Robinson to represent the Council at the 25 July WDC planning committee meeting which will consider planning application 19.00140.OUT.

168 Cllr Robinson is concerned there are vulnerable parcels of land in the parish which the Council should identify and perhaps take action to register. **ACTION: S Robinson will act on Council's behalf by researching professionals who may be able to assist the Council in this matter.**

169 **The Council resolved** to appoint Cllrs Solomon and Smith to complete an Expression of Interest form for the Wychavon Village of Culture 2020 Competition. The submission is to be reviewed at September meeting.

170 **The Council resolved** to make up to £3000 of the S106 Open Space funding available for future school playground improvement. The remaining £2411.52 Open Space funding to be made available for water supply to the allotments.

CLLR REPORTS AND FUTURE AGENDA ITEMS

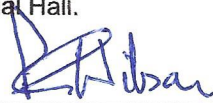
171 Cllr Robinson reported that he made arrangements for the installation of the HDMI projector in the Memorial Hall. Smith has now received two quotes for the street lights (Western Rail Services and EON). A third quote is being sought. It is expected that this item will be considered at the July meeting.

172 Cllr Smith requested the Clerk to add weeding to the Lengthsman's schedule.

173 The meeting closed at 9:35pm.

174 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 9 September 2019 at War Memorial Hall.

Signed



Date

9th September 2019

Notes of Public Question Time

- A. A parishioner stated there have been three major raids recently on the Traveller Site where stolen cars, tractors, drugs have been recovered.
- B. A parishioner noted the 20mph sign on the Green isn't working properly.
- C. A parishioner stated unregistered land also relates to land which has buildings.

Cllr Robinson stated the Council is concerned about land, not buildings.

- D. A parishioner stated that he is not sure of the responsibilities of CPPC regarding cutting the grass in front of his house. The grass in front of his property shouldn't be cut by CPPC as it is Highways verge.

A Cllr responded that the Council cuts the verges on behalf of WCC for an approximate £250 donation per year. The Council elects to cut the grass so it can better control the number of cuts per year.

- E. Cllr Robinson stated that Fortis has a contract with Rooftop to cut the grass around the new houses off of The Close.
- F. A parishioner asked what the £250 from WCC is exactly for.
- G. A parishioner asked about the progress of the VAS.

Cllr Wilson stated that after a few mistakes on behalf of WCC that the proper pole is due to be installed. After the installation of the pole, the Clerk will order the VAS.

- H. S Robinson stated the school is happy for playground quotes to be obtained. The school wants a Hoden Lane access during school hours when only preschool children are allowed access to the playground.