

Minutes of the meeting held 13 January 2020 at War Memorial Hall, Cleeve Prior

Present: Councillors: Mary J Smith, Ron Solomon, I Robinson, Peter Wilson (Chair), Kevin Mellor & Douglas Carr)

In Attendance: Four members of the public, WCC Cllr A Adams, WDC Cllr Lasota and Sean Arble (Clerk)

343 No apologies.

344 No declarations of interest.

345 No dispensations requested.

346 The Council resolved to approve the MINUTES of the meeting held 9 December 2019 at War Memorial Hall, Cleeve Prior.

FINANCE

347 The Council resolved to approve the payment schedule.

Payment References; those in red previously paid

Ref	Chq	Payee	Details	Net	VAT	Total	Chq Total	Date
89	DD	1&1	January Website	£9.99	£2.00	£11.99		
90	642	S Arble	Dec Wage	£484.36	£0.00	£484.36		
91	642	S Arble	Expenses	£37.98	£0.58	£38.56	£522.92	13.01.20
92	643	Kingsmoor Farm	Remove vegetation from lights	£600.00	£120.00	£720.00		13.01.20
93	644	MA Hughes	Village Christmas Tree	£140.00	£0.00	£140.00		13.01.20
94	645	Newsquest	Lengthsman Ads	£599.00	£119.80	£718.80		13.01.20
95	646	SSE	Nov 19 electricity	£32.40	£1.62	£34.02		
96	646	SSE	Nov 19 electricity	£6.37	£0.31	£6.68		
97	646	SSE	Dec 19 electricity	£32.40	£1.62	£34.02		
98	646	SSE	Dec 19 electricity	£6.37	£0.31	£6.68	£81.40	13.01.20
99	647	CPMH	Oct-Dec 19 hall rent	£39.00	£0.00	£39.00		13.01.20
100	648	CP Newsletter	Parish Magazine	£207.00	£0.00	£207.00		13.01.20
		TOTAL		£2,194.87	£246.24	£2,441.11		

348 The Council approved the December 2019 reconciliation.

Date		Date
	01-Dec-19	to 31-Dec-19

add	Current Account balance			743.90
add	Deposit Account balance			63345.64
less	Cheques paid uncleared:			0.00
equ	Balance C/F			64089.54

Opening Balance Deposit Account	63343.21
Add receipts for period	2.43
Less payments for period	0.00
Opening Balance Current Account	2639.06
Less Period payments:	2890.96
Add receipts for period	995.80
Payments Cleared from Previous Periods	0.00
Uncleared Payments from Previous Periods	0.00
Closing Balance	64089.54

- 349 December 2019 Income & Expenditure Report noted. Three cllrs would like to meet with the Clerk to discuss I&E reporting.

PROGRESS REPORTS

Street Lights

- 350 A structural survey on the rear wall of Fir Tree Corner. The owners are willing to allow the installation of a new street light after the wall is re-pointed. **ACTION: Clerk to write a letter to the owners of Fir Tree Corner requesting a disclaimer for future structural issues with the wall.**
- 351 A meeting with K Waters of EON was held on 08.01.20 to survey the current situation and it was confirmed the start date will be 03.02.20. The wall light (#14) cannot be installed until pointing work is complete. The light opposite Meadow View on Hoden Lane (#18) may not be accessible due to a soft verge. Both lights can be rescheduled for installation.
- 352 Lengthsman: Two applications have been received. An interview with one application is confirmed for 21 January. The Clerk will invite the second applicant to interview on the same day. **ACTION: Clerk to forward applications to cllrs.**
- 353 The tree leaning over the wall at the intersection of Mill Lane and Main St has been removed. The parishioner was thanked for his efforts.
- 354 The Clerk emailed a map/explanation prepared by Cllr Robinson of the flooding issues from The Manor down through Hoden Lane to A Adams. The plan is for WCC Cllr Adams to organize a cross parish meeting with WCC officers, Severn Trent and the Environment Agency.
- 355 Mr R Pearce forwarded the SWDP Review letter to L Hodgson & D Harrison who represents the City Council and Malvern Hills DC on the Joint Advisory Committee overseeing the SWDP revision.
- 356 On 05.01.20 the Clerk emailed the Planting Trees response letter to P Turner. Matter resolved.
- 357 On 07.01.20 T Carr and Cllrs Wilson and Robinson met to discuss updating the Neighbourhood Plan. It is now clear that the procedure to revise the Plan is very similar to the original procedure. There is some money in the Council budget to update the Plan and the Local Authority may have access to funding streams. A second meeting is planned for 22.01.20.
- 358 The meeting was suspended from 8:00 until 8:15 for Public Question Time. Notes of this session are at the end of the Minutes.

WDC Cllr Lasota Reported the following:

- A. WDC Chief Executive J Hegarty is resigning his post.
- B. To date, WDC is holding firm on the 40% social housing condition of planning approval for the Evesham Rd development site.
- C. Three Traveller Site applications received, the largest is in Wyre Piddle which calls for 16 caravans and related outbuildings etc. The Offenham site is small, but the plot of land could take many more pitches.
- D. Up to 40 holiday caravan site near Red House in N Littleton being considered.
- E. Mrs Friend's fields adjacent to CPO Land have an interested buyer who would use the land for agricultural purposes.
- F. There is a Brexit Party on 31 January at the Kings Arms. It is hoped this event will bring more business to the pub.

CLERK'S UPDATE

Correspondence For Consideration (not otherwise noted)

- 360 The Council discussed B Taylor's 05.12.19 email regarding the need for improved drainage on the Millennium Green. There is approximately £5400 of funds which the Council can access with WDC approval etc. Some cllrs thought this project was interesting and possibly viable. The Millennium Green Trust constitution was briefly explained by B Taylor. The Council requested Mr Taylor to complete more detailed plans of the proposals.

Tabled correspondence (not otherwise noted)

- 361 12.12.19 I Sturgess email thanking the Council for the completed work on Quarry Lane
- 360 29.01.20 WCC Budget Briefing invite. Cllr Wilson plans to attend.
- 361 20.01.20 S106 & CIL Training. Cllrs Solomon, Robinson, Smith and the Clerk plan to attend. Three spots can be booked free of charge due to the training cancellation in November.
- 363 No correspondence sent not otherwise noted.

PLANNING

- 364 19/02514/LB approved by WDC. The Council had no objections.
- 365 On 19.12.19 the Clerk reported 19/00808/HP to WDC enforcement. On 02.01.20 T Tudor responded that there is a discrepancy in that the dormer window is larger than the plans indicated, however, the principle of the development has not been altered. It is not expedient to pursue via a formal enforcement notice. On 06.01.20 the Clerk spoke with Mr Tudor and he remained adamant that it is not expedient to serve a notice. The Council discussed the matter with the home owner. The **Council resolved** not to pursue this matter further. Cllr Robinson has been invited by the owner to look at the work. The home owner suggested that the Council should come to him personally if they have questions about the work.
- 366 WCC Cllr Adams reported the following:
- A. RingGo is a quick, easy to use mobile phone service, which you can use to pay for your parking. When you park your car in an area featuring the RingGo service, contact RingGo by smartphone app, phone, SMS or online. Then simply book and pay for your parking session by phone. Download the RingGo app onto your phone, or go to <https://www.myringgo.co.uk/>
 - B. Leylandii hedge on the left hand side as you travel towards Cleeve Prior centre along the B4085 just past the Gypsy site entrance needs cutting –WCC will cut them and charge house owner.



- C. Flooding Review: Asked Matt Maginnis, manager of flood alleviation at WCC, to visit my division and to look at improvements to drainage to alleviate flooding. Awaiting date.
- D. Lengthsman: trying to get training organised to recruit new Lengthsman.
- The full report is posted at <https://www.cleevepriorparishcouncil.co.uk/> under News & Notices.

NEW MOTIONS FOR COUNCIL CONSIDERATION

- 367 The Council resolved to adopt the WDC recommended 2019 Code of Conduct.
ACTION: Clerk to include date and version control at the bottom of each page.

- 368 The non-functioning Church Clock was discussed. Cllrs were generally of the opinion that the church clock is a parish amenity. Cllr Wilson stated that it is his understanding the clock was over-wound and there is a delay in getting the repairs completed. There has been no request for money to repair the clock. Cllr Wilson read the letter from C Wayman of Worcestershire CALC stating the position of NALC is that Section 8 of Local Government Act 1894 as it enables a local council to execute or contribute to the cost of works in relation to any parish property, not being property relating to affairs of the church or held for an ecclesiastical charity.

CLLR REPORTS AND FUTURE AGENDA ITEMS

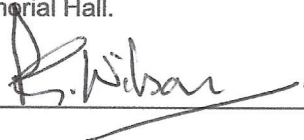
- 369 Cllr Robinson reported that with the assistance of Avon Planning, an effort will be made to ascertain if the various previously identified properties are registered.

- 370 Cllr Smith reported that bins should not be on public land, including The Green. She will email cllrs the latest proposals for Green improvements.

- 371 The meeting closed at 9:05pm.

- 372 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 11 February 2020 at War Memorial Hall.

Signed



Date

10th FEBRUARY 2020**Notes of Public Question Time**

- A. A parishioner reported that a van drove around the Sun Court bend on the wrong side of the road.
ACTION: Clerk to request an update RE cutting the hedge near Sun Court.
- B. Cllr Smith had a road incident with a few children who live on the Traveller Site.
- C. A parishioner discussed his dormer window project and disagreed with the Council about the reasons for an enforcement check. Requested the Council to speak with him personally rather than report the matter to WDC. See Minute 363.
- D. Parishioner asked if Cllr Smith had spoken to Mr Morris about verge damage and mud on Hoden Lane. about the hedge. Cllr Smith replied that she couldn't find his number, but will continue to make contact with Mr Morris to discuss the matter.