

Minutes of the meeting held 11 May 2020 Via Zoom, Cleeve Prior

Present: Councillors: Mary J Smith, Ron Solomon, Peter Wilson (Chair), Kevin Mellor, Iain MacDonald, Douglas Carr & Cllr Robinson joined the meeting at 7:50pm.

In Attendance: Sean Arble (Clerk)

489 No apologies received.

490 No interests declared.

491 No dispensations requested.

492 The **Council resolved** to approve the **MINUTES** of the meeting held 15 April 2020 via Zoom, Cleeve Prior. **ACTION: Clerk to obtain Cllr Wilson's signature.**

FINANCE

493 April 2020 Reconciliation noted.


Date		Date
01-Apr-20	to	30-Apr-20

add	Current Account balance			5462.38
add	Deposit Account balance			44354.28
less	Payments uncleared:			0.00
		Ref 7 SSE		30.93
		Ref 8 SSE		6.27
equ	Balance C/F			49779.46

Opening Balance Deposit Account	33352.86
Add receipts for period	11001.42
Less payments for period	0.00
Opening Balance Current Account	6738.38
Less Period payments:	1246.00
Add receipts for period	0.00
Uncleared payments for period	37.20
Payments Cleared from Previous Periods	30.00
Uncleared Payments from Previous Periods	0.00
Closing Balance	49779.46

494 April 2020 Income & Expense Report noted.

495 April's Payment Schedule was paid online, including SSE invoices. Online payments will continue.

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496

The Council resolved to approve the payment schedule. Two signatures per invoice already obtained.

Ref		Payee	Details	Net	VAT	Total	Payment Date 11.05.20
9	DD	1&1	April website & domain fee	£15.00	£3.00	£18.00	
10		S Arble	April wage	£484.36	£0.00	£484.36	
11		S Arble	April expenses	£25.86	£0.58	£26.44	
12		Zurich	Insurance	£826.45	£0.00	£826.45	
13		WCC	CP Estate Rent	£30.00	£0.00	£30.00	
14		SSE	March 20 Electricity	£31.42	£1.57	£32.99	
15		SSE	March 20 Electricity	£6.24	£0.31	£6.55	
16		PI	2020 Playground Inspection	£100.00	£20.00	£120.00	
17		Leamoco/MacDonald	Protection Equipment for CP Support Group	£16.76	£3.35	£20.11	
18		SSE	April 20 Electricity	£31.42	£1.57	£32.99	
19		SSE	April 20 Electricity	£6.24	£0.31	£6.55	
		TOTAL		£1,573.75	£30.69	£1,604.44	

PROGRESS REPORTS

497

On 16.04.20 the Clerk issued a work order to KW Boulton to work on the Crack Willow Tree near the bus shelter on Main St and the Lime Tree at the corner of Main St & Mill Lane. **ACTION: Clerk to request update.**

498

On 06.04.20 the Clerk emailed A Barnes that a phone conversation with J Bidmead took place. It was suggested that the residents of Hoden Lane consult with M Rawlings to determine a plan and make a proposal to a cllr if the plan called for Council assistance. A multi-agency meeting with WCC, Environment Agency and Severn Trent is planned for a TBA date.

499

CP533/527 & CP527 were reported to F Argyll of WCC. Since access to the paths is not an issue, these are not high priority matters during the lock down. However, CP514 is a more pressing issue because a fence is down which is potentially dangerous. **ACTION: Clerk to speak with T Carr about access issues.**

500


Cllr Smith reported that the homes for the Traveller Site off Haywood Way won't be delivered for a month or two. There are shrubs/bunds being established for privacy. The owners re-stated that they are not associated with the Evesham Rd Travellers.

501

The Council received detailed reports from Cllrs Robinson and Carr. Cllr Carr reported that he is happy to establish the website, but will not be available if significant website maintenance is required. The idea is to build a Council controlled website which is mainly static and does not require much updating. There has been a lot of progress made, but there are still questions regarding future administration, cost and build. Astwood Graphics will provide one day worth of work to build the site which has already been paid. **ACTION: Cllr Carr to make a proposal with recommendations for the June meeting.**

502

As no members of the public were present, the meeting was not adjourned. **ACTION: Cllr Wilson will write a note for the Parish Magazine inviting the public to attend meetings.**

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CLERK'S UPDATE

Correspondence For Consideration (not otherwise noted)

503 A Clarkson 10.04.20 email RE Haywood Way Traveller Site and anti-social behaviour. The **Council resolved** to reply highlighting the following:

- A. Parish Council has no powers of enforcement. Any issues should be reported to the relevant authorities.
- B. The Council established communication with the site owners.
- C. Activity will be monitored and the Council will work with Local Authorities should issues arise.

Tabled Correspondence

504 P Turner 10.04.20 email RE Evesham Rd Traveller Site etc Email noted by Cllr Wilson on 18.04.20. P Turner requested this item be removed from the agenda because it was meant to be personal correspondence with Cllr Wilson. The agenda was already posted so it couldn't be removed. Additionally, the other parish cllrs were copied into the email, hence the Clerk thought the correspondence was Council business. A detailed discussion followed and Cllr Smith urged cllrs to read the email she sent on 11.05.20.

505 A 26.04.20 email received from a member of the public RE dumped cars on Avon Way. The Clerk responded on 28.04.20 that the Council is aware of the situation. The cars are considered to be on private land and the land owner, while generally helpful, cannot be compelled to remove the cars.

506 Correspondence Sent (not otherwise noted) – none.

507 On 03.05.20 the Clerk reported the theft of the Parish Wharf picnic table - #22/36486/20. On 11.05.20 an insurance claim was submitted by the Clerk.

508 The Clerk had a phone conversation with PC Lee and Support Officer Wilson Elliot (the 2nd Support Officer is Brad Sanson). Nobody on duty to attend tonight's meeting, but the following verbal update was given:

- A. Village Hall drop-in suspended until further notice due to lockdown. Cllr Robinson stated during the meeting that once the lockdown is lifted, he intends to attend these sessions.
- B. There hasn't been a marked increase in crime in Cleeve Prior per se. There is mostly the after-math of crimes which finish in Cleeve Prior. There have been several arrests made, but many of the arrestees are on bail awaiting proceedings which have been slowed down by the lockdown.
- C. There continues to be several daily patrols in the parish and Cleeve Prior continues to be the most expensive West Mercia area to police.


PLANNING

509 The **Council resolved** not to object to planning application 20/00698/HP - Rydal, Hoden Lane: Single storey front extension.

510 20/00479/LB & 00479/HP approved. The Council had no objections.

NEW MOTIONS FOR COUNCIL CONSIDERATION

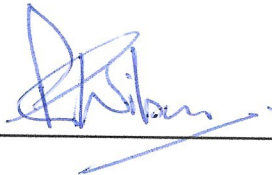
511 The Playground Inspection Report was discussed. Although there were no high-risk issues highlighted. The **Council resolved** to obtain quotes for much of the low risk issues which will need attention. **ACTION: Clerk to obtain a quote.**

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CLLR REPORTS AND FUTURE AGENDA ITEMS

- 512 Cllr Smith reported that a parishioner questioned when the Parish Wharf would be cut and that trees are down. Cllr Robinson reported that the trees are on Birmingham Angler land. The Clerk reported that Limebridge is due to cut Cleeve Prior on 12 or 13 May. **ACTION: Cllr Robinson will report tree issue to Birmingham Anglers.**
- 513 Cllr MacDonald reported that the Cleeve Prior Support Group is working well.
- 514 The meeting closed at 8:50pm.
- 515 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 8 June, 2020 via Zoom.

Signed



Date

14th June 2020**Notes of Public Question Time - none**

Minutes prepared by S Arble, Clerk to the Council, 16.05.20.