

Minutes of the meeting held 14 December 2020 Via Zoom, Cleeve Prior

Present: Councillors: Mary J Smith, Ron Solomon, Peter Wilson (Chair), Doug Carr (joined meeting at 7:42), Iain MacDonald, Kevin Mellor & Ian Robinson.

In Attendance: Sean Arble (Clerk) & WDC Cllr R Lasota

730 No apologies received.

731 No interests declared.

732 No dispensations requested.

733 The **Council resolved** to approve the **MINUTES** of the meeting held 9 November 2020 via Zoom, Cleeve Prior. **ACTION: Clerk to obtain Cllr Wilson's signature.**

FINANCE

734 The October 2020 Reconciliation was noted.

Date	Date
01-Nov-20	31/11/2020

add	Current Account balance			1975.18
add	Deposit Account balance			51562.24
less	Payments uncleared:		#569	40.00
equ	Balance C/F			53497.42

Opening Balance Deposit Account	51561.80
Add receipts for period	0.44
Less payments for period	0.00
Opening Balance Current Account	2688.72
Less Period payments:	716.99
Add receipts for period	3.45
Uncleared Chq from Oct	40.00
Closing Balance	53497.42

735 The November 2020 Income & Expense Report was noted.

736 The **Council resolved** to approve the payment schedule subject to cllr inspection.

Payment References; those in red previously paid

Ref	Payee	Details	Net	VAT	Total		
60	S Arble	Nov Salary	£484.36	£0.00	£484.36		14.12.20
61	S Arble	Nov Expenses	£22.91	£0.58	£23.49		14.12.20
62	1&1	Oct Website	£25.99	£5.20	£31.19		23.11.20
63	WDC	CP Estate Rent	£30.00	£0.00	£30.00		14.12.20
64	Memorial Hall	Annual Support	£1,150.11	£0.00	£1,150.11		14.12.20
65	1&1	November Website	£15.00	£3.00	£18.00		19.12.20
	TOTAL		£1,728.37	£8.78	£1,737.15		

737 The **Council resolved** to reconsider the budget at the January 2021 meeting. Cllrs have until 28.12.20 to forward comments to the Clerk.

738 The Council noted the 2020 Risk Assessment. The Clerk was asked to include more specific language for completed actions.

739 The external auditor reported that the 2020 Annual Governance & Accountability Return (AGAR) is in accordance with proper practices and no other matters give cause for legal concerns. However, there is a matter which does not affect the opinion of the external auditor. Due to Corona Virus regulations for 2020 specific for the 2019-20 financial year, the Clerk used the incorrect date for the Exercise of Public Rights. Matter resolved.

PROGRESS REPORTS

740 Severn Trent found no evidence of pollution in the culvert on Quarry Lane near the bridge. On 08.12.20 P Saunders of WRS sent letters to nearby home owners requesting them to check drain connections.

741 The Lengthsman is now fully trained and working in the parish. The Clerk requested cllrs to forward work suggestions pertaining to Lengthsman duties to the Clerk.

742 R Benson will update CPPC about the parking space and driveway in front of Rose Cottage, Main St when there is news to report. Cllr Mellor reported that there are now plastic strips placed on the grass to help with vehicle traction.

743 NP Review: See notes of 20.11.20 A Ford (WDC) meeting emailed to cllrs on 07.12.20.

744 Cllr Solomon plans to meet with D Hedges (Western Power) on 16.12.20 to discuss damage to the bus shelter base caused by recent Western Power work.

745 The New Homes Bonus Grant application was submitted to WDC on 05.12.20.

746 S106 Agreement for CPO Land: S Hinsley claimed the CPPC requirements for the CPO Land were never received. The document was resent and a reply was received on 30.11.20. S Hinsley doesn't believe the CPO requirements are achievable. S Hinsley suggested that the best that can be done is to clear the site and seed it with grass. On 07.12.20 the Clerk forwarded the response to K Joynes (CPPC solicitor) and requested that he organize a meeting with S Hinsley's solicitor to discuss the CPO Land.

The development seems to be stalled due to negotiations on the mix of market housing as indicated in the outline drawing.

746 WDC Cllr Lasota Report:

- A. Price offered to residents is reported to be lower than originally negotiated.
- B. The two fields adjacent to CPO Land (Mrs Friend's land) have been sold to a person who it is believed would like to preserve the land for agricultural purposes. The new owner may also be interested in the nearby Cleeve Hill Reserve lease (WCC Land). The Council may want to consider removing the bund blocking an entrance near Sun Court and replacing the T-bar at the entrance to the CPO Land.
- C. The market housing issue for the Evesham Rd Traveller Site development may be resolved by 18.12.20.
- D. New areas for Gypsy Sites in south Worcestershire are being considered.
- E. Rooftop is interested in the land beyond Hayward Close, but the price is very high.
- F. A Traveller purchased land in North Littleton, just outside of Cleeve Prior and has started clearing a large area.

747 As there wasn't a member of the public present, the meeting wasn't suspended for Public Question Time.

CLERK'S UPDATE

748 Correspondence for Consideration - none

Tabled Correspondence

749 WDC S106 Contributions: Public Open Space = £5411 & Public Art = £459.64. The Clerk liaised with G Carr about the Poetry Walk with the goal of collecting the Art funding. The Clerk believes the bus shelter doesn't qualify for Public Open Space.
ACTION: Clerk to ask H Peachy if Public Open Space funding can be used for the bus shelter.

750 Correspondence sent not otherwise noted - none.

751 **REPORTED ISSUES** – none

752 The **Clerk and Chairman took an Emergency Decision** to temporarily remove the streetlight at the corner of The Close and Haywood Way. This decision was taken because a caravan could not be transported to the new Traveller Site due to the narrow turning into Haywood Lane. The work is scheduled to be carried out on 16.12.20 at a total cost of £1158. The £1158 invoice to Mt J Boswell was paid in full on 05.12.20. When caravan transportation is complete the streetlight will be replaced. K Walters of EON suggested that a better location for the streetlight to increase the spread of light would be to relocate the streetlight between 15 & 17 The Close.

PLANNING

753 18/01727.CU: Traveller Site off Haywood Way. WDC served a planning notice for the constructed toilet block. WDC allows a 21-day response time which should expire by 18.12.20. **ACTION: Clerk to obtain notification.**

754 **NEW MOTIONS FOR COUNCIL CONSIDERATION** - none

CLLR REPORTS AND FUTURE AGENDA ITEMS

755 **ACTION: Clerk to contact Sean Hancher (transport company) regarding the transport of the Traveller Caravans.**

- 756 Cllr MacDonald registered interest for the new broadband voucher scheme for two groups of houses. He will place a piece in the Parish Magazine about the scheme.
- 757 Cllr MacDonald reported that he is not aware of COVID-19 19 vaccination transport issues for the CP Support Group.
- 758 Cllr MacDonald reported that the School Governors would like to see the picket fence encompass the kissing gate which would mean there needs to be two gates for the new fence. **ACTION: Cllr Mellor will obtain a new quote.**
- 759 Cllr Carr reported that the parish website homepage will likely need to be more basic than envisioned.
- 760 Cllr Mellor reported that he is waiting to sign the documents to officially become a Heritage Trust Trustee.
- 761 Cllr Smith reported that the new plan is to produce a Village of Culture booklet detailing area walks, history etc. A map on the Village Green is cost prohibitive.
- 762 Cllr Smith reported that the Village Green trees need to be trimmed. **ACTION: Clerk to find quote.**
- 763 Cllr Smith would like more focus on village aesthetics. **ACTION: Cllrs Wilson & Smith to inspect the parish to identify areas for improvement.**
- 764 **ACTION: Cllr Mellor to investigate entrance gates at Bidford end of the parish.**
- 765 Cllr Wilson offered his thanks and appreciation for the cllr efforts during a trying a year.
- 766 The meeting closed at 9:15pm.
- 767 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 11 January 2020 via Zoom.

Signed _____ Date _____

Notes of Public Question Time - none