

Minutes of the meeting held 9 November 2020 Via Zoom, Cleeve Prior

Present: Councillors: Mary J Smith (left the meeting at 9:15 due to Wi-Fi issues), Ron Solomon, Peter Wilson (Chair), Doug Carr, Iain MacDonald, Kevin Mellor & Ian Robinson.

In Attendance: Sean Arble (Clerk), WCC Cllr A Adams, WDC Cllr R Lasota & one member of the public

691 No apologies received.

692 No interests declared.

693 No dispensations requested.

694 The **Council resolved** to approve the **MINUTES** of the meeting held 14 October 2020 via Zoom, Cleeve Prior. **ACTION: Clerk to obtain Cllr Wilson's signature.**

FINANCE

695 The October 2020 Reconciliation was noted.

Date		Date
01-Oct-20	to	31-Oct-20

add	Current Account balance			2688.72
add	Deposit Account balance			51561.80
less	Payments uncleared:		#569	40.00
equ	Balance C/F			54210.52

Opening Balance Deposit Account	51561.43
Add receipts for period	0.37
Less payments for period	0.00
Opening Balance Current Account	3922.57
Less Period payments:	1273.85
Add receipts for period	0.00
Closing Balance	54210.52

696 The October 2020 Income & Expense Report was noted.

697 The Council resolved to approve the payment schedule subject to cllr inspection.

Ref	Payee	Details	Net	VAT	Total	Approval Date 09.11.20
57	S Arble	Oct Salary	£484.36	£0.00	£484.36	
58	S Arble	Oct Expenses	£22.91	£0.58	£23.49	£507.85
59	Go Daddy	cleeveprior.com 2yr domain fee	£41.95	£0.00	£41.95	
	TOTAL		£549.22	£0.58	£549.80	

698 Cllr Robinson reported that the new financial reporting system is £0.24 out from the current system. He doesn't think this is a serious issue. The Council is currently running well under budget. **ACTION: Clerk to organize Budget ZOOM Meeting.**

699 Co Cllr A Adams emailed a full report to cllrs on 09.11.20. There is information about:
 A. Latest lockdown
 B. Test centres
 C. Cases doubled in the past week
 D. 92% of children attending school
 E. Manufacturing & construction still open

700 WDC Cllr Lasota reported the following:
 A. He is a grandfather!
 B. Met with WDC CEO regarding the gypsy site requirements of the SWDP. There is currently a shortage of approximately 30 pitches. Three sites were put forward for consideration. Local authority land is also being considered.
 C. Mr Lee purchased a 4.2-acre field in N Littleton.
 D. The holiday homes site in N Littleton is under enforcement investigation.
 E. No update on the Hayward Way enforcement case. Contact M Cross for updates.
ACTION: Clerk to request an update.
 F. CP Traveller Site raided several times in the past week. Stolen quad bikes and other things recovered. The site may be a dumping ground for people not living on the site.

PROGRESS REPORTS

701 H Goodwin declined the Council offer to contribute a modest sum toward furnishing costs to reduce the streetlight glare through a window of her home. Cllr Wilson thanked Cllr Smith for efforts in this matter. Resolved.

702 On 13.10.20 & 02.11.20 the Clerk requested P Saunders of WRS to reinvestigate the culvert on Quarry Lane near the bridge. P Saunders will request the help of Severn Trent to trace the contamination. If that fails, he will request a private survey if WCC will pay for it. **ACTION: The Clerk will continue to request updates.**

703 The Clerk emailed a brief history description of the work done to the website to comply with Web Content Accessibility 2.1. Resolved.

704 N Lane passed the required training courses. Work can officially begin when WCC receives the course completion certificates which haven't been distributed by the training company.

705 On 02.11.20 the Clerk requested an update from R Benson of WCC regarding the creation of a parking space and driveway in front of Rose Cottage, Main St. To date, there is no update.

706 F Argyll requested that the kissing gate proposal on 545(C) between fields owned by H Stock and I Paxton on the hill behind The Garage be delayed. There are ongoing discussions with the landowners about the location of the kissing gate.

- 707 The BT Objections Team have yet to respond to the Council letter regarding the pole on The Green. The Clerk reported that a parishioner who also wrote a letter to the Objections Team was offered the opportunity to pay for another survey at her own expense. The Council is not keen to continue pursuing this matter.
- 708 Cllr Wilson emailed a bus shelter update on 09.11.20. **ACTION: Clerk to pursue Western Power for a clean-up schedule of the Main St verge and to repair the damage to the bus shelter pad.**
ACTION: Clerk to request a signing off meeting when the restoration works are completed.
ACTION: Cllr Solomon to pursue funding and additional quotes.
- 709 The Heritage Trust is redrafting the Trust Deed to include a CPPC representative who will act as a liaison between the Trust and the Council. Cllr Mellor attended the last Heritage Trust meeting and agreed to become a Trustee. **The Council resolved** to appoint Cllr Mellor as the CPPC representative to liaise between the Council and the Heritage Trust.
- 710 Cllrs Robinson & Wilson and T Carr reviewed the Neighbourhood Plan. It was decided that expert advice from WDC re input on the plan and funding sources was necessary. The group would eventually like to include parishioner volunteers. WDC Cllr Lasota recommended seeking professional planning advice to review the plan.
- 711 The meeting was suspended from 8:35pm until 8:40pm for Public Question Time. The notes are at the end of the Minutes.

CLERK'S UPDATE

Correspondence for Consideration

- 712 The Council has no additional comments for the SWDP Preferred Options Consultation.
- 713 J Winter email RE leaves on The Green. The Lengthsman will help clear leaves on The Green.

Tabled Correspondence

- 714 SWDP Update of Review Timetable
- March-April 2021: Focused consultation
 Nov-Dec 2021: Publication consultation
 March 2022: Submission
 May 2022-Jan 2023: Independent Examination
 March 2023: Receipt of Inspector's Report
 April 2023: Adoption

The Local Development Scheme 2020-23 can be accessed using the following link:
<https://www.wychavon.gov.uk/south-worcestershire-development-plan/publications/local-development-scheme>

- 715 Stratford upon Avon DC adopted a revised version of the Statement of Community Involvement – noted
- 716 Electoral Review via Zoom on 12.11.20 at 6pm – noted
- 717 No correspondence sent not otherwise noted.

REPORTED ISSUES

- 718 #926697: WCC doesn't believe there is an issue with the hedge either side of Traveller Site entrance. The Clerk requested a contractor to cut the hedge for £50.

719 WCC raised a 4-week work order for the hedge #92663; the hedge between the CPO land and Sun Court. The hedge was cut.

720 Sun Court hedge was cut.

721 No Planning updates.

NEW MOTIONS FOR COUNCIL CONSIDERATION

722 The **Council resolved** to use the £1607 New Homes Bonus money to replace the bus shelter. There was one favourable response to the November Parish Magazine consultation. **ACTION: Clerk to complete the application.**

CLLR REPORTS AND FUTURE AGENDA ITEMS

723 Cllr Smith reported that the bus stop flag near Kemises House was replaced.

724 Cllr Carr reported that a trial parish website with 7 pages is running. The map doesn't work. He plans to learn a new language to accommodate the map, but it may not work on mobile phones. **ACTION: Cllr Carr to discuss issue with Cllr MacDonald.**

725 Cllr Wilson reported that the dog bin at Earl's Lane Wood was installed.

726 Cllr Wilson reported that the school playground is now open.

727 Cllr MacDonald stated that he will provide an update on houses receiving fibre for broadband. He may include the update in the parish magazine.

728 The meeting closed at 9:05pm.

729 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 14 December 2020 via Zoom.

Signed _____ Date _____

Notes of Public Question Time

1. The Council thanked Mr Rawlings for cutting hedges. Cllr Smith requested that if possible, cutting hedges like the one near Red Barn would be greatly appreciated.
2. A parishioner intends to cut the hedge along Hoden Lane which borders the school.