

Minutes of the meeting held 8 March 2021 Via Zoom, Cleeve Prior

Present: Councillors: Mary J Smith, Ron Solomon (arrived 7:45), Peter Wilson (Chair), Iain MacDonald, Kevin Mellor, Doug Carr & Ian Robinson

In Attendance: Sean Arble (Clerk) & WWC Cllr A Adams & two members of the public

844 No Apologies received.

845 No interests declared.

846 No dispensations requested.

847 The **Council resolved** to approve the **MINUTES** of the meeting held 8 February 2021 via Zoom, Cleeve Prior. Cllr Robinson will discuss the Risk Assessment with the Clerk off-line.

848 WCC Cllr Adams Report emailed on 08.03.21.

A. Parish gates won't be funded by the WCC Divisional Grant Scheme.

B. Covid cases are rapidly dropping.

C. £4 million extra planned for footways & cycleways. £800,000 for rights of way.

D. The emailed report contains key Covid 19 dates.

E. Flood alleviation engineers have been working in general area. **ACTION: CPPC would like to reschedule the flood meeting with WCC officers & Severn Trent.**

Cllr Smith thanked WCC Cllr for helping to improve the Fish & Anchor Bank.

FINANCE

849 The January 2021 Reconciliation was noted. The new model balances.

Date 01-Feb-21 to Date 28-Feb-21

add	Current Account balance			5394.28
add	Deposit Account balance			46563.54
less	Payments uncleared:			
equ	Balance C/F			51957.82



Opening Balance Deposit Account	51563.13
Add receipts for period	0.41
Less payments for period	5000.00
Opening Balance Current Account	1099.44
Less Period payments:	1346.91
Add receipts for period	5641.75
cleared payments from previous periods	0.00
Closing Balance	51957.82

850 The February 2021 Income & Expense Report was noted.

851 The Council resolved to approve the payment schedule subject to cllr inspection.

Payment References; those in red previously paid

Ref	Payee	Details	Net	VAT	Total	Paid on 08.03.21 unless otherwise noted
96	1&1	website	£15.00	£3.00	£18.00	23.02.21
97	N Lane	Feb Lengthsman	£232.50	£0.00	£232.50	
98	N Lane	Repair Mill Lane Bench	£50.00	£0.00	£50.00	
99	SSE	Jan electric	£7.43	£0.37	£7.80	
100	SSE	Jan electric	£17.55	£0.87	£18.42	
101	SSE	Jan electric	£9.02	£0.45	£9.47	
102	KW Boulton	work to trees on The Green	£510.00	£102.00	£612.00	
103	S Arble	Feb wage	£484.36	£0.00	£484.36	
	S Arble	Feb Expenses	£22.91	£0.58	£23.49	£507.85
	TOTAL		£1,348.77	£107.27	£1,456.04	

PROGRESS REPORTS

- 852 Bus Shelter: The Western Power contractor cannot build the bus shelter. Cllr Solomon will seek additional quotes to include metal frame quote. Western Power want to restore the shelter base prior to reinstating the verge. Cllr Solomon would like the base to be deep enough to accommodate any type of possible bus shelter material.
- 853 WDC Zoom Planning Event Training on 02.03.21. Cllrs stated that they never received the Zoom link.
- 854 Offenham-Cleeve Prior-Littletons Circular Walk update emailed to cllrs on 24.02.21.
- 855 WDC meeting with WDC CEO V Allison took place on 08.03.21. Draft minutes were sent to Cllr Wilson on 08.03.21. The main issue delaying the completion of the S106 Agreement is due to the mix of market housing. There are also questions as to why the developer wants to detail the market housing numbers at this stage rather than at the usual reserved matters stage of planning. Cllr Smith believes WDC officers are doing their best to make sure decisions are correct.
- 856 Rooftop Housing agreed to pay £1000 for up to 11 cuts toward the cost of cutting grass in The Close and on Nightingale Lane. If more cuts are required Rooftop will be invoiced £90 per cut.

- 857 16.02.21 Severn Trent meeting minutes were emailed to cllrs on 27.02.21. Over the coming few months (depending on weather) Severn Trent plan to fill in pot holes, report on progress of the sewage spill investigation and over the next few years upgrade the pumping station. The Clerk spoke with P Gallagher of Severn Trent and it was agreed an email update would be sent.
- 858 SWDP February Newsletter emailed to cllrs on 26.02.21. SWDP Review Preferred Options consultation launched in March. The consultation on Travellers and Travelling Showpeople Site Allocation DPD Preferred Options is delayed until after the May 2021 local elections.
- 859 The Lengthsman placed woodchips as a path to the dog bin at the bottom of Mill Lane. Somebody drove their vehicle over the area and damaged the work. The path is still in place, but doesn't look as good as when the job was completed.
- 860 A parishioner reported rubbish dumped on the Millennium Green. The Clerk replied that the land is owned by Millennium Green Trust and the issue should be reported directly to the Committee. However, the Clerk did request a Traveller Site resident to look into the matter. Cllr Robinson reported that the rubbish was removed except for purple casing.
- 861 Cllr Smith reported that contractor did a tidy job trimming the trees on The Green.
- 862 The meeting was suspended briefly at 8:05pm for Public Question Time. No members of the public spoke.

CLERK'S UPDATE

Correspondence for Consideration (not otherwise noted)

- 863 SWDP Regulations Consultation forwarded to cllrs on 01.03.21. Comments due by 19.04.21. See briefing emailed to cllrs on 02.03.21. Cllr Robinson reported that he could find Cleeve Prior mentioned once. Consultation noted.
- 864 T Carr 03.03.21 email RE Parish Wharf steps repair and repairs to the steep section of Mill Lane. The Clerk reported Mill Lane to WCC. **ACTION: Cllr Robinson plans to conduct a risk assessment of the Wharf river area.**

Tabled Correspondence (not otherwise noted):

- 865 J Humphrys 20.02.21 Cc email to I Dipple WDC) RE rubbish in Evesham Rd ditches. The Clerk instructed the Lengthsman to clear out easier to reach litter in the ditches and work has been done. WDC officers plan to meet next week regarding a more substantial clearing of the ditches. The Clerk requested I Dipple to investigate the ditch in front of the CPO Land.
- 866 B4085 South Littleton Road Closure 06.04.21 to 07.05.21 – details posted on the Council website. **ACTION: Clerk to refer to website in the next parish magazine.**
- 867 Correspondence sent (not otherwise noted): None.

- 868 **REPORTED ISSUES – none**

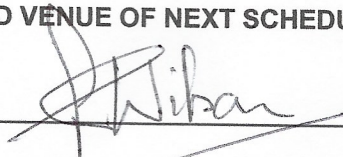
- 869 **PLANNING – ACTION: Clerk to request an update for application 20/01831/FUL.**

- 870 **NEW MOTIONS FOR COUNCIL CONSIDERATION - none**

CLLR REPORTS AND FUTURE AGENDA ITEMS

- 871 Cllr MacDonald reported that the Support Group hasn't any new requests.
- 872 Cllr MacDonald reported that he is waiting for additional playground equipment quotes.

- 873 **ACTION: Cllr Mellor will forward Parish Gate proposal to the Clerk for inclusion on the April agenda.**
- 874 Cllr Mellor reported that the Heritage Trust received approval to produce 300 additional bottles of cider.
- 875 Cllr Mellor reported that once Covid lockdown is lifted he will explore purchasing supplies for the school playground fence and recruit a working party to install the fence. The Council may have to apply for a Hartwells account to receive discounts. **ACTION: Cllr Robinson will obtain account forms.**
- 876 Cllr Smith reported that an application for a vegetable pack house on Evesham (land just outside of Cleeve Prior on the right when leaving Cleeve Prior). The Council may want to comment on this application. **ACTION: Clerk to obtain application details.**
- 877 Cllr Smith reported that there may be an application for greenhouses in North Littleton on the border of Cleeve Prior. Cllr Mellor stated that this land is near Lucky Boy's land.
- 878 **ACTION: Cllr Smith to forward a Cleeve Prior in Bloom proposal to the Clerk for the April meeting.**
- 879 Cllr Wilson noted there are several ponds in the parish other than the pond on Froglands Lane.
- 880 Cllr Carr is looking for text to add to the parish website. May seek help regarding text for map highlights. Cllr Robinson suggested using the Cleeve Prior Chroniclers site for information.
- 881 Cllr Robinson reported that the Millennium Green Trust now has six trustees. The Trust plan to develop a relationship with the Travellers on Haywood Lane.
- 882 Cllr Wilson reported that the new financial reporting system will commence in May.
- 883 The meeting closed at 8:35pm.
- 884 **DATE AND VENUE OF NEXT SCHEDULED MEETING: 7:30pm on 12 April 2021 via Zoom.**

Signed  Date 21st APRIL 2021

Notes of Public Question Time - None