

**Minutes of the meeting held 8 November 2021, War Memorial Hall, Cleeve Prior**

Present: Councillors: Mary J Smith, Peter Wilson (Chairman), Kevin Mellor and Ian Robinson

In Attendance: No members of the public, WCC Cllr Alistair Adams & Sean Arble (Clerk)

215 Apologies received from Cllrs George Latham and Ron Solomon.

216 No interests declared.

217 No dispensations requested.

218 The **Council resolved** to approve the **MINUTES** of the meeting held 11 October 2021 at War Memorial Hall, Cleeve Prior. Cllr Wilson suggested that for the minutes to be accurate in time for the meeting they should be circulated earlier by the Clerk and inspected by cllrs. The Clerk stated that the process worked. Cllr Robinson raised an issue and the minutes were accurate for the meeting.

**FINANCE**

219 The Council resolved to approve the payment schedule.

Ref	Payee	Details	Net	VAT	Total	Paid on 08.11.21 unless otherwise noted
70	N Lane	Oct Lengthsman	£135.00	£0.00	£135.00	
71	S Arble	Oct wage	£484.36	£0.00	£484.36	
72	S Arble	Oct expenses	£40.91	£0.58	£41.91	£525.85
	<b>TOTAL</b>		<b>£660.27</b>	<b>£0.58</b>	<b>£661.27</b>	

220 The October Finance Report was noted. The Clerk reported that there is an issue with the report. **ACTION: The report to be discussed at the 23.11.21 Finance meeting. ACTION: Clerk to have VAT calculation prepared for the Finance meeting.**

221 WDC precept demand is due 26.01.21.

**PROGRESS REPORTS**

222 On 01.11.21 H Peachey reported that she hasn't received an update from the Evesham Rd developer. Cllr Robinson reported that a third developer may now be involved

223 On 14.10.21 B Barnes indicated that the new gates and signs project for the Manor end of the parish is delayed. The work doesn't have permission due to an intermediate gas line in the area. He is trying to resolve the issue.

224 H Peachey confirmed that WDC approved the S106 drainage proposal for the Millennium Green. The funds will be paid when WDC receives the paid works invoice. The Millennium Green Trust plan to start the job.

225 A new Higgs & Sons solicitor has taken over the Evesham Rd S106 file. The Clerk updated R Flora-Seehra on 12.10.21.

226 Avon Planning recommended Wilkes Partnership partner, L Aantaa-Collier to conduct Land Registry research for the Froglands Lane pond and verge. **ACTION: Clerk to send proposal to L Aantaa-Collier.**

227 Cllr Wilson stated that Cllr Carr has done a lot of work on the parish website project and that it would be helpful if other cllrs became involved to finish the job. The Council appointed Cllr Robinson to liaison with parish groups to obtain information for the parish website. Cllrs Mellor & Wilson offered to help as well.

228 The meeting wasn't adjourned for Public Question Time due to no members of the public being present.

#### CLERK'S UPDATE

Correspondence for Consideration (not otherwise noted)

298 **ACTION: The Clerk will respond to parishioner complaint about streetlights on Main St not being on during early mornings.**

230 28.10.21 email from parishioner about poor mobile phone reception in the parish; he would like the Council to request providers to improve the signal. Cllrs discussed the issue briefly and came to the conclusion that to improve the signal would require a mast in the parish. There isn't an obvious place to erect a mast. **ACTION: Cllr Wilson will further investigate the issue and respond to the parishioner.**

231 02.10.21 email RE consider helping the church erect a mobile phone mast. Cllr Smith stated that it might not be possible for WDC to grant planning permission for a mast on the church tower as it is a listed building. **WCC Cllr Adams will investigate the issue.**

Tabled Correspondence (not otherwise noted):

232 Queens Green Canopy 18.10.21 email. The Council discussed the issue and came to the conclusion that it has no land to plant trees. **ACTION: Clerk to forward email to Millennium Green Trust.**

233 The laughing gas containers on the Parish Wharf were collected and the police notified. The police stated that laughing gas is not illegal. Cllr Wilson requested the police to be more watchful of the Wharf.

234 Correspondence sent (not otherwise noted): none.

Reported Issues:

235 Drain lid near Traveller site entrance was replaced.

236 Drain outside Squirrel Cottage blocked: 1147665.

237 Cllr Smith reported the drain outside Dingly Dell on Froglands is blocked. **ACTION: Clerk to report the issue.**

238 WCC Cllr Adams Report:

A. Requested more information about location of the steps to be turned into a ramp. This issue was clarified during the meeting.

B. Council head to lead scrutiny to determine why there are delays in completing Highways projects.

C. Requested cllrs to check and report blocked gullies.

D. WCC is seeking commercial partners to supply internet fibre directly to homes. Encourage parishioners to register with Fibre Heroes.

E. Bidford Bridge is scheduled to open 16.11.21.

F. 16.11.21 EnviroSort visit at 2pm. Cllr Mellor indicated he would like to be included.

**PLANNING**

- 239 21/01841/LB approved by WDC. The Council had no objections.
- 240 The Clerk withdrew the request for an enforcement inspection of the Traveller Site off Haywood Way.

**NEW MOTIONS FOR COUNCIL CONSIDERATION**

- 241 The **Council resolved** to approve the £1500 Heritage Trust Grant to help defray the cost of purchasing land off Quarry Lane.

**CLLR REPORTS AND FUTURE AGENDA ITEMS**

- 242 **ACTION: Clerk to seek definitive answer from WCC RE their position on verge parking near Rose Cottage.**
- 243 **ACTION: Clerk to place bus shelter order with P Robinson.** The side window of the shelter is to be open air. Roof to be covered with roofing rubber sheet.
- 244 Cllr Mellor reported that if the school playground fence timber is ordered soon there can be a £400-£500 savings. The Council has an account with the timber supplier.
- 245 On behalf of the Council, Cllr Smith received a thank you card from S Lasota.
- 246 Cllr Smith reported that there is 4-person Platinum Jubilee (June 2-5) Committee organized. Plans for the celebration have been discussed. There will be a 1950s theme event on the Friday and a medieval banquet on Saturday with a marquee. The Committee believes the Council should fund the event. **ACTION: Cllr Smith to provide an approximate cost of the event prior to the Council considering the matter. There will be a Finance meeting on 23.11.21 at which the issue will be discussed with the 2022-23 draft budget.**
- ACTION: Clerk to request use of the school playing fields, water and electricity from a school representative.**
- 247 Cllr Smith stated that it is time to request the Lengthsman to weed spray the village. The Clerk stated that the Lengthsman doesn't have a spray license. The parish was weed sprayed in the late summer by Limebridge.
- 248 Cllr Smith reported that a kerb stone was loose near the entrance of Haywood's Way. **ACTION: Clerk to report the issue.**
- 249 The meeting closed at 9:30pm.
- 250 **DATE AND VENUE OF NEXT SCHEDULED MEETING: 7:30pm on 8 November 2021 at War Memorial Hall, Cleeve Prior.**

Signed \_\_\_\_\_ Date \_\_\_\_\_

**OPEN FORUM NOTES - none**