

# CLEEVE PRIOR PARISH COUNCIL

## To Members of the Council

You are hereby summoned to attend a meeting of Cleeve Prior Parish Council to be held to be held in the War Memorial Village Hall, Cleeve Prior, Monday 11 October at 7:30pm, for the purpose of transacting the following business only.

S. Arble

Sean Arble  
Clerk to the Council

6 October 2021

## AGENDA

1. **APOLOGIES** and for absence: Cllr P Wilson.

### 2. DECLARATION OF INTERESTS:

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary and non-pecuniary interests (S33 of the Localism Act 2011) which are to be with the clerk as soon as possible prior to a meeting.
- c) **TO CONSIDER GRANTING REQUESTS FOR DISPENSATION**

Requests for dispensation must be written and made on an individual basis.

3. **MINUTES:** To consider the approval of the Minutes of the Meeting held 13 September 2021.

4. **Cllr Smith comments about WDC Cllr Richard Lasota**

### 5. FINANCE

#### A. TO APPROVE PAYMENT SCHEDULE

Ref	Payee	Details	Net	VAT	Total	Paid on 11.10.21 unless otherwise noted
59	1&1	September website	£15.00	£3.00	£18.00	late October
60	N Lane	Sept Lengthsman	£135.00	£0.00	£135.00	
61	S Arble	Sept wage	£484.36	£0.00	£484.36	
62	S Arble	September expenses	£49.91	£0.58	£50.49	£534.85
63	Limebridge	Sept Cut x2	£315.00	£63.00	£378.00	
64	CPMH	July & Sept meetings	£26.00	£0.00	£26.00	
65	All Signs	Poetry Walk Signs	£430.00	£0.00	£430.00	
66	PKF Littlejohn	External Audit	£200.00	£40.00	£240.00	
67	CPMH	Annual Grant	£1,150.00	£0.00	£1,150.00	
68	OL Playgrounds	Swings	£249.20	£49.84	£299.04	
69	ICO	Data Protection	£40.00	£0.00	£40.00	
	<b>TOTAL</b>		<b>£3,094.47</b>	<b>£156.42</b>	<b>£3,250.89</b>	

B. To note September 2021 Finance Report emailed 06.10.21.

C. To note completed 2021 AGAR emailed to cllrs on 06.10.21.

## 6. PROGRESS REPORTS

A. On 05.10.21 the Clerk requested an update from T Perkins on the New Homes Bonus funding for the bus shelter. She stated that a payment would be made when the shelter is built.

P Robinson indicated that he would call the Clerk after he returns from holiday on 01.10.21.

B. The Clerk spoke with Kingsmoor Farm Ltd about the grip on Hoden Lane and clearing the associated ditch. The indication was that the work would be done before the New Year.

A few parishioners responded to the Clerk's letter explaining the work to be done along Hoden Lane. The main concern was for the state of the verge after the work is completed.

C. On 04.10.21 the Clerk requested an update from RE the Evesham Rd development.

D. A 17.09.21 B Barnes email indicated that work orders were placed to replace the derestriction speed limit signs and the "Cleeve Prior" sign. There is no date set yet for installation.

E. The Clerk researched grants for a new defibrillator. See report emailed on 04.10.21.

F. Quarry Lane pre-start meeting was held on 20.09.21. Cllr Robinson, the Clerk and B Taylor were in attendance with Peter Smith (project manager) and Andrew Naylor of Bagnall's (the contractor). Prep discussions were held and all seems to be on track with the exception of tipping spoil on the Millennium Green. Project is on hold until ecology etc studies are conducted.

H. Queens Platinum Jubilee Celebrations: Cllr Smith emailed the Resident's Association and requested a donation.

I. Millennium Green & Heritage Trusts:

J. S106 Drainage Works on Millennium Green: The Clerk forwarded the proposal to J Teal & H Peachey on 16.09.21. H Peachey was on holiday and the proposal was to be discussed after her return. The Clerk requested an update on 05.10.21.

K. In a 05.10.21 email H Peachey stated there is no definite progress. It seems it may be possible that plot owners are now split between two developers.

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### **The meeting will be adjourned for Public Question Time**

Parishioners are invited to offer their views and question the parish or local councillors on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The time allocated is at the discretion of the Council/Chairman. When the question time is closed, the Council request that members of the public make no further contribution to the meeting unless invited to do so by the Chairman. This period is not part of the formal meeting; however, brief notes will be appended to the minutes as an aide memoire.

## 7. WCC Cllr Adams Report:

## 8. CLERK'S UPDATE

A. **Correspondence for Consideration** (not otherwise noted): None

B. **Tabled Correspondence** (not otherwise noted):

1. SWDP September Newsletter: New Timetable

Final draft consultation July - August 2022  
Plan submission November 2022  
Examination & Report February 2023 – August 2023  
Adoption October 2023

2. Cc C Bomford 04.10.21 email RE CP Garage. The plan is to sympathetically rebuild the garage using modern materials and reinstate John as soon as possible. To help John quickly get up and running a Just Giving page has been set up. <https://www.justgiving.com/crowdfunding/cleeve-prior-garage>  
The pump has been taken away for safe keeping.

C. **Correspondence Sent** (not otherwise noted): None

**D. Reported Issues:** None

## **9. PLANNING**

- A. TO CONSIDER 21/01841/LB: Field Barn** – Installation of steel flitch plate to upper purlin to prevent lateral pressure from sagging beams collapsing gable end.
- B. TO CONSIDER 21/02185/OUT: Land at OS 0881 4898, Hoden Lane** – Outline application with all matters reserved for the demolition of existing outbuilding and shed and erection of one self-build dwelling and all associated works.
- C. TO CONSIDER 21/02270/HP: Russett House, 29 The Close** – Proposed single storey rear extension
- D.** 30.09.21 letter to H Jones RE 20/02662/FUL erection of additional day room. This issue was added to the current live enforcement case (ENF/21/0166).

## **10. NEW MOTIONS FOR COUNCIL CONSIDERATION**

- A. TO CONSIDER REGISTERING FROGLANDS LANE VERGE & POND WITH LAND REGISTRY** – Cllr Smith

## **11. COUNCILLORS' REPORTS and Future Agenda Items**

- A.** Cllr Robinson reported that disabled access to Manor Court & the Manor is now an issue due to parishioners using mobility scooters.

## **12. DATE & VENUE OF NEXT MEETING** 7:30pm on 8 November 2021.