

Minutes of the meeting held 13 September 2021, War Memorial Hall, Cleeve Prior

Present: Councillors: Mary J Smith (Chair), Ron Solomon, Kevin Mellor, George Latham & Ian Robinson

In Attendance: No members of the public & Sean Arble (Clerk)

148 Apologies received from Cllr Peter Wilson.

149 No interests declared.

150 No dispensations requested.

151 The **Council resolved** to approve the **MINUTES** of the meeting held 12 July 2021 at War Memorial Hall, Cleeve Prior.

152 Mr P Croke, Executive Head of Cleeve Prior 1st introduced himself and spoke briefly about the school.
 A. There are 26 pupils, two classroom teachers and four pre-schoolers.
 B. The immediate goal for the school is to safe guard the students with a fence around the perimeter of the school (excluding the playground), re-decorate the school and raise academic standards. If successful, this should lead to increasing the student population.
 C. Sarah Williams is the Head of the school.

The Council encouraged Mr Croke to ask for cllr help if the school needs labour, tools or machinery.

FINANCE

153 The Payment Schedule was approved.

Payment References; those in red previously paid

Ref	Payee	Details	Net	VAT	Total	Paid on 13.09.21 unless otherwise noted
47	1&1	August website	£15.00	£3.00	£18.00	23.08.21
48	N Lane	July Lengthsman	£135.00	£0.00	£135.00	
49	S Arble	July & August wage	£968.72	£0.00	£968.72	
50	S Arble	July & August expenses	£45.82	£1.16	£46.98	£1,015.70
51	Limebridge	July cut	£305.00	£61.00	£366.00	
52	JACS	Village Gateway Signs	£792.40	£158.48	£950.88	
53	SSE	July electric	£9.80	£0.49	£10.29	
54	SSE	July electric	£26.02	£1.30	£27.32	
55	SSE	July electric	£8.22	£0.41	£8.63	
56	N Lane	August Lengthsman	£135.00	£0.00	£135.00	
57	1&1	September website	£15.00	£3.00	£18.00	
58	Limebridge	August cutData Protection	£305.00	£61.00	£366.00	
	TOTAL		£2,760.98	£289.84	£3,050.82	

The August 2021 Finance Report was noted.

x 1

Current Account Balance	£4,352.27
Deposit Account Balance	£47,282.53
Unpresented cheques	£0.00
Status of Accounts	<u>£51,634.80</u>

Box 2

Opening Balance Current account	£4,370.27
Add receipts from the period	£0.00
Less payments for the period	-£18.00
Uncleared Payments for previous periods	£0.00
Status of the Current Account	<u>£4,352.27</u>

Box 3

Opening Balance Deposit account	£47,282.13
Add receipts from the period	£0.40
Less payments for the period	£0.00
Uncleared Payments for previous periods	£0.00
Status of the Deposit Account	<u>£47,282.53</u>

KFE -Current Account £4,352.27

KVE-Deposit Account £47,282.53

Status of Accounts £51,634.80

- 155 03.08.21 Littlejohn email RE review of 2021 AGAR. The internal auditor incorrectly ticked "yes" to Internal Control objective M (proper provision during the year 2020-21 for the exercise of public rights). Last year, incorrect dates were used for the public to inspect the accounts due to changes in regulations based on Covid measures. There are no repercussions.

PROGRESS REPORTS

- 156 The Clerk issued a work order to cut the grip on Hoden Lane. The Clerk has left several messages with the contractor. It isn't known when the work will be completed. Cllr Smith reported that she spoke with the contractor and he still intends to do the work.
- 157 A 04.09.21 H Peachey email stated that West Country Developments have indicated they will comply with the WDC housing mix policy. Regardless of how many developers there are, WDC would want to see the entire developed. Cllr Robinson reported that there may be a third developer in the picture.
- 158 The village gates were received and stored locally. On 19.08.21 the Clerk requested B Barnes to organize the installation crew for the gates and new "Cleeve Prior" sign. Once the gates are installed, the Clerk will instruct Limebridge to cut the verge up to and around the gates.
- 159 As part of routine maintenance, the Clerk ordered two new toddler swings for the school play area. The swings cost £270.24; a local working party will install the swings at no cost. Cllr Robinson ensured Cllr Solomon that the swings would be installed properly.
- 160 The defibrillator is now re-registered with The Circuit, the national register for defibrillators. There has been issue of access to the unit while roofing works to the school are ongoing. Cllr Smith requested the contractors to leave access to the unit and to date, that request has been met.
- 161 Cllr Robinson stated that the War Memorial Village Hall Committee will allow a new defibrillator to be installed on an outside wall of the hall. Cllr Smith stated that the kiosk might be a good location. The issue of a power supply was raised for this location. The Clerk stated that the cabinet may well need power if a light is involved. A few cllrs raised the idea of grants to purchase defibrillators. The Clerk reported that he recently received an email about a £200 offer. **ACTION: The Clerk will apply for a grant/quote.**
- 162 On 04.09.21 the Clerk and Cllr Robinson responded to an 01.09.21 email from P Smith RE Quarry Lane work. A contractor has been appointed and would like to finalise details prior to work commencing.
A. Permissions are in place from WCC and Natural England
B. Agree final specification and start date for works
C. Health & Safety provisions are in place
- 163 Queens Platinum Jubilee Celebration: **Action: Clerk to write to local groups to gage interest in a local celebration.**



4 The meeting was not adjourned to hold Public Question Time due to no members being present.

165 WDC Cllr R Lasota Report: Cllr Lasota sent his apologies.

166 WCC Cllr Adams Report: Cllr Adams sent his apologies. A report will be emailed at a later date.

CLERK'S UPDATE

Correspondence for Consideration (not otherwise noted)

167 06.09.21 WCC email RE Dark Sky and Zero Net Policy. The Clerk responded that the Council has no such policy. When the matter was queried, the response was this is a survey to determine if a WCC policy would be beneficial.

Tabled Correspondence (not otherwise noted):

168 WCALC Training Schedule emailed to cllrs. To date, no cllrs requested to be enrolled in training.

169 21.08.21 A Adams email RE stolen vehicles seized in Cleeve Prior.

170 Correspondence sent (not otherwise noted): none.

171 Reported Issues: none.

PLANNING

172 WDC approved 21/01389/LB; the Council had no objections.

NEW MOTIONS FOR COUNCIL CONSIDERATION

173 The **Council resolved** to approve the £2995.30 S106 Grant request for land drainage work to the Millennium Green. **ACTION: The Clerk to submit the proposal to WDC for S106 spending approval.**

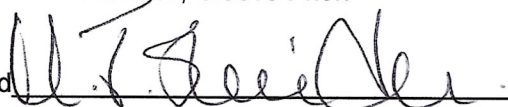
174 The Council resolved to engage Mr P Robinson to rebuild the wood bus shelter at Main St at a cost of £1500-£1800. The Council needs to decide if the sides are to be open, filled with wood or a type of see-through glass. **ACTION: Clerk to contact Mr Robinson to discuss the details of the project.**

CLLR REPORTS AND FUTURE AGENDA ITEMS

175 The meeting closed at 8:45pm.

176 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 11 October 2021 at War Memorial Hall, Cleeve Prior.

Signed



Date

11.10.21