Minutes of the meeting held 11 October 2021, War Memorial Hall, Cleeve Prior

Present: Councillors: Mary J Smith (Chair), Ron Solomon, Kevin Mellor, D Carr & Ian Robinson

In Attendance: Eight members of the public & Sean Arble (Clerk)

177 A minute of silence was held in honour of Mr Richard Lasota.

178 Apologies received from Cllrs Peter Wilson George Latham.

179 No interests declared.

180 No dispensations requested.

181 The **Council resolved** to approve the **MINUTES** of the meeting held 13 September 2021 at War Memorial Hall, Cleeve Prior.

182 The meeting was adjourned to hold Public Question Time from 7:35-8:00pm. Notes are at the end of the minutes.

183 The **Council resolved** to object to 21/02185/OUT on the grounds that the development is outside the development/village boundary. Furthermore, the stable was specifically identified as an important element for W/13/01894/PN, the same location as this current application which includes the stable. A quote from the report: "The scheme as now amended will retain an existing stable along the site frontage with a retained area of paddock land to the rear. This building is relatively inconspicuous within the street scene and represents the transition within the road to more rural, open countryside character. The retention of this stable and the exclusion of the eastern parcel of land from the development site will prevent the extension of the settlement further into open countryside to the east."

184 The Council was saddened at the loss of District Councillor, Richard Lasota. The Council acknowledged the hard work & dedication that Richard had given to Cleeve Prior & The Littleton's over the past 30 years. He will be sadly missed.

185 WCC Cllr gave a brief report; a full report will be emailed to the Clerk.

A. Expressed sadness at the news of Richard Lasota's death. Richard will be missed.
B. Pebworth and Honeybourne opened fabulous new halls.
C. Highway gritting schedule and gullies map will go live prior to Christmas.

8/11/21

FINANCE

186 The Payment Schedule was approved.

Ref		Payee	Details	Net	VAT	Total		Paid on 11.10.21 unless otherwise noted
59		1&1	September website	£15.00	£3.00	£18.00		late October
60		N Lane	Sept Lengthsman	£135.00	£0.00	£135.00		
61		S Arble	Sept wage	£484.36	£0.00	£484.36		
62		S Arble	September expenses	£49.91	£0.58	£50.49		£534.85
63		Limebridge	Sept Cut x2	£315.00	£63.00	£378.00		
64		CPMH	July & Sept meetings	£26.00	£0.00	£26.00		
65		All Signs	Poetry Walk Signs	£430.00	£0.00	£430.00		
66		PKF Littlejohn	External Audit	£200.00	£40.00	£240.00		
67		CPMH	Annual Grant	£1,150.00	£0.00	£1,150.00		
68		OL Playgrounds	Swings	£249.20	£49.84	£299.04		
69		ICO	Data Protection	£40.00	£0.00	£40.00		
		TOTAL		**£3,094.47**	**£156.42**	**£3,250.89**		

187 The September 2021 Finance Report was noted.

Box 1

Current Account Balance	£2,111.70
Deposit Account Balance	£58,282.93
Unpresented cheques	£0.00
Status of Accounts	£60,394.63

Box 2

Opening Balance Current account	£4,352.27
Add receipts from the period	£792.25
Less payments for the period	-£3,032.82
Uncleared Payments for previous periods	£0.00
Status of the Current Account	£2,111.70

8/11/21

Box 3

Opening Balance Deposit account	£47,282.53
Add receipts from the period	£11,000.40
Less payments for the period	£0.00
Uncleared Payments for previous periods	£0.00
Status of the Deposit Account	£58,282.93

KFE -Current Account	£2,111.70
KVE-Deposit Account	£58,282.93
Status of Accounts	£60,394.63

188 The 2021 completed AGAR was noted.

PROGRESS REPORTS

189 WDC will pay the New Homes Bonus Grant when the bus shelter is built.

190 The Hoden Lane grip and associated ditch work will be completed by the New Year.

A few parishioners responded the Clerk's letter explaining the work to be done along Hoden Lane. The main concern was for the state of the verge after the work is complete. There was also a request to widen the walking path on the verge. The Council was of the opinion that the current width of the cut grass serves its purpose as a path.

191 Village Gate & Signs near The Manor: A 17.09.21 B Barnes email indicated that the work orders for new signs were placed. There is no installation date set.

192 The toddler swings were replaced by volunteers organized by Cllr Wilson.

193 The Clerk emailed a Defibrillator Report to cllrs on 04.10.21. The Clerk recommends using A Deptford to supply a Heartsine 360P defibrillator and outside cabinet for the following reasons

-recommended by an expert in the industry and received excellent service in the past
-fully automatic; two step operation
-self checking
-8 year warranty
-cabinet LED lighting
-cabinet thermostat-controlled heating
-cabinet 4 screw fitting

The Council will explore additional options.

8/11/21

194 Quarry Lane works were given permission by Natural England. The project manager is waiting for completed ecology etc studies before making a final decision as to the scope of the work. Kingsmoor Farm volunteered to take some of the road spoil which could then be possibly transferred to Millennium Green Trust land.

195 The Resident's Association were approached to donate money for the Queen's Platinum Jubilee Celebrations. A committee will be formed to decide how to disperse RA funds.

196 The Heritage Trust agreed to alter their deeds, at the Council's expense, to offer the Council first right of refusal should the Trust fold. The **Council resolved** to pay up to £500 for legal fees to amend the Heritage Trust deed.

197 Cllr Mellor reported that the Heritage Trust would like to apply for a £1500 Council grant due to the extraordinary costs incurred this financial year. **ACTION: Cllr Mellor to complete grant application.**

198 The Clerk forwarded the Millennium Green Drainage Works S106 proposal to J Teal on 16.09.21. H Peachey was on holiday and the proposal was to be discussed upon her return. The Clerk requested an update on 05.10.21.

199 In a 05.10.21 update H Peachey stated that there has been no progress with the Evesham Rd development. It seems that the plot owners may now be split between two separate developers.

200 WCC Cllr Adams Report: Cllr Adams gave a brief report. A full report will be emailed at a later date.

CLERK'S UPDATE

201 Correspondence for Consideration (not otherwise noted) - none

Tabled Correspondence (not otherwise noted):

202 SWDP September Newsletter: new timetable

Final draft consultation July-August 2022
Plan submission November 2022
Examination & Report February-August 2023
Adoption October

203 Cc C Bomford 04.10.21 email RE CP Garage: The plan is to sympathetically rebuild the garage using modern materials and reinstate John as soon as possible. To help John quickly get up and running a Just Giving page has been set up.
https://www.justgiving.com/crowdfunding/cleeve-prior-garage
The pump has been taken away for safe keeping.

204 Correspondence sent (not otherwise noted): none.

205 Reported Issues: none.

PLANNING

206 The **Council resolved** to not object to 21/01841/LB: Field Barn

207 The **Council resolved** not to object to 21/02270/HP: Russett House, 29 The Close – erection of day room.

208 Cllr Smith stated that the recent delivery on the caravan site off Haywood Way is a caravan, not a structure for a day room. The Council should be should have more information prior to reporting issues to WDC Enforcement. **ACTION: Clerk to withdraw the request to inspect the addition of a day room (ENF/21/0166).**

8/11/21

NEW MOTIONS FOR COUNCIL CONSIDERATION

209 The **Council resolved** to attempt to register the right-side verge of Froglands in conjunction with the pond. **ACTION: The Clerk will request a quote from Avon Planning.**
ACTION: Cllr Robinson will forward a map of the land in question to the Clerk.

CLLR REPORTS AND FUTURE AGENDA ITEMS

210 Cllr Robinson reported that disabled access to Manor Court & The Manor will be an issue due to parishioners using mobility scooters. There is no off-road footway to access the centre of the village due to the steps leading to the church. WCC Cllr Adams stated that WCC permission to create a ramp will be required. Even if approved, WCC may only provide materials and rely on Countryside Access Volunteers Group to provide labour. **ACTION: Clerk to email WCC Cllr Adams.**

211 Cllr Robinson thought it may be a good idea that on the 1st Sunday in December all the outside Christmas lights are turned on at the same time as the village tree lights.

212 Cllr Carr reported that parish website is ready for cllrs to inspect. **ACTION: Cllr Carr will forward site link to cllrs.**

213 The meeting closed at 9:15pm.

214 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 8 November 2021 at War Memorial Hall, Cleeve Prior.

Signed _____ Date 8th November 21

OPEN FORUM NOTES

A. Several parishioners expressed concern about planning application 21/022185/OUT.

- Site has four dwellings
- New build will be directly affecting the privacy of the closest neighbour
- Outside development boundary
- Out of character with neighbourhood
- Footprint of house is 4x the size of the stables
- Not notified by WDC of the application
- The branch sewer was installed in 2002. In 2013 Severn Trent stated the sewer would be sufficient for four dwellings. This development would be the 5th dwelling
- Evesham Rd development would provide plenty of housing stock for the parish
- Work times must be established and parking organized if approved

- Cllr Solomon stated there is right to light. This development may qualify for compensation.

Minutes prepared by S Arble, Clerk to the Council, 04.11.21.