

# CLEEVE PRIOR PARISH COUNCIL

## To Members of the Council

You are hereby summoned to attend a meeting of Cleeve Prior Parish Council to be held to be held in the War Memorial Village Hall, Cleeve Prior, Monday 13 June 2022 7:30pm, for the purpose of transacting the following business only.

S- Arble

Sean Arble  
Clerk to the Council

8 June 2022

## AGENDA

1. **APOLOGIES** and for absence: Cllrs Kevin Mellor & Ian Robinson.

### 2. DECLARATION OF INTERESTS:

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary and non-pecuniary interests (S33 of the Localism Act 2011) which are to be with the clerk as soon as possible prior to a meeting.
- c) **TO CONSIDER GRANTING REQUESTS FOR DISPENSATION**

Requests for dispensation must be written and made on an individual basis.

3. **MINUTES:** To consider the approval of the Minutes of the Meeting held 9 May 2022.

### 4. FINANCE

#### A. TO APPROVE PAYMENT SCHEDULE

References in **red** previously paid

Ref	Payee	Details	Net	VAT	Total	Paid on 13.06.22 unless otherwise noted
16	N Lane	May Lengthsman	£135.00	£0.00	£135.00	
17	S Arble	May Wage	£484.36	£0.00	£484.36	
18	S Arble	May Expenses	£68.56	£1.92	£70.48	
19	IONOS	June Website	£15.00	£3.00	£18.00	
20	Limebridge	Grass Cut May x2	£610.00	£122.00	£732.00	
21	Kompan	Supply & Install Play Equipment	£12,989.74	£2,597.94	£15,587.68	
22	SSE	Electricity April 22	£8.22	£0.41	£8.63	
23	SSE	"	£45.92	£2.29	£48.21	
24	SSE	"	£9.80	£0.49	£10.29	
<b>25</b>	Classic Marquees	Jubilee Marquee	£3,674.08	£871.5 (no vat claimed on deposit)	£4,545.58	
	<b>TOTAL</b>		<b>£18,040.68</b>	<b>£2,728.05</b>	<b>£21,640.23</b>	

**B. TO CONSIDER COMPLETING SECTION 1 OF THE 2022 ANNUAL GOVERNANCE STATEMENT – Cllr Wilson**  
To date, the Internal Audit is not complete.

## 5. PROGRESS REPORTS

- A. Evesham Rd Development: The Clerk requested an update from Mr Rahal on 06.06.22 and the Planning Officer on 31.05.22 & 06.06.22.
- B. Froglands Lane Verge & Pond: See 24.05.22 email for HCR response. Without title to the land, the Council will need to register the land based on adverse possession. This entails occupying demonstrating intent to possess the land. If the Council wishes to follow this course it will need to start maintaining the area and perhaps consider fencing it off.
- C. School Playground Grass: Limebridge will not provide a quote until after the Jubilee weekend. M Parkinson declined to quote due to it not being worthwhile unless he gets the entire school job. We are now mid-season and he is happy to quote for next year. Kingsmoor Farm was initially positive about providing a quote, but hasn't yet done so. The school's contractor quoted £120.45 plus VAT to cut and collect and £87.50 plus VAT to cut.
- D. The Legacy Grant was received by WDC. Should further information be required it is due by 13 June. The Panel meets on 11 July and will make recommendations to the Executive Board which will make its decisions on 27 July.
- E. The S106 application for Quarry Lane Clearance was approved by the Panel and was considered by the Executive Board on 2 June.
- F. Cllr Wilson thanked cllrs Mellor, Robinson & Smith for their work on the successful Jubilee celebrations. The Council should perhaps investigate ways it demonstrates its appreciation for all the volunteers.
- G. Cllr Wilson and WDC Cllr H Robson identified 12.06.22 as a good date for a litter pick. Cllr Robson will organize the litter pick.
- H. R Howes of WCC responded RE Allotments. The land should be used for allotments with land being cultivated, kept and managed as allotments. WCC does not consider that using one of the plots as a parish compost heap would be fulfilling the Council's obligations. In 1993 .5 acres of the allotments were surrendered from 25.03.1993 because the land wasn't cultivated and kept as allotments.

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### **The meeting will be adjourned for Public Question Time**

Parishioners are invited to offer their views and question the parish or local councillors on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The time allocated is at the discretion of the Council/Chairman. When the question time is closed, the Council request that members of the public make no further contribution to the meeting unless invited to do so by the Chairman. This period is not part of the formal meeting; however, brief notes will be appended to the minutes as an aide memoire.

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### **6. WCC Cllr A Adams Report:**

### **7. WDC Cllr H Robson Report:**

### **8. CLERK'S UPDATE**

- A. **Correspondence for Consideration** (not otherwise noted): None
- B. **Tabled Correspondence** (not otherwise noted):
  - 1. Perkins Trust Awards Notice – posted on website.
- C. **Correspondence Sent** (not otherwise noted): None
- D. **Reported Issues:**
  - 1. #1287151 – leaning street sign on Hoden/Main St.
- E. The Clerk raised an issue about disbanding the Support Group due to holding data. There hasn't been any support activity since late 2020.
- F. Officer M Beard arranged for the Inspector to attend the 16.06.22 drop-in session at 7:00pm.

- G. On 31.05.22 the Clerk confirmed with The Circuit that a defibrillator status check was conducted on 09.05.22.

## **9. PLANNING**

- A. **TO CONSIDER W/22/01121/FUL** – change of use of barn to two holiday cottages to include physical alterations to property and minor changes to car park

See 07.06.22 for D Barber comments.

## **10. NEW MOTIONS FOR COUNCIL CONSIDERATION**

- A. **TO CONSIDER ELECTRICITY CONTRACT-** Cllr Wilson  
See 06.06.22 email.

- B. **TO CONSIDER ACTION RE VACANT FIELDS IN THE PARISH** – Cllr Wilson

- C. **TO CONSIDER LENGTHSMAN CONTRACT & EXTRA WORK PROVIDED BY N LANE** – Cllr Wilson  
See 07.06.22 email.

## **11. COUNCILLORS' REPORTS and Future Agenda Items.**

## **12. DATE & VENUE OF NEXT MEETING 7:30pm on 11 July 2022.**