

Minutes of the meeting held 10 January 2022, War Memorial Hall, Cleeve Prior

Present: Councillors: Mary J Smith, Peter Wilson (Chairman), Kevin Mellor, Doug Carr, Ron Solomon, Donna Millimono and Ian Robinson

In Attendance: One member of the public & D Millimono), T Rowley (WDC Cllr) & Sean Arble (Clerk)

293 No apologies received.

294 No interests declared.

295 No dispensations requested.

296 The **Council resolved** to approve the **MINUTES** of the meeting held 13 December 2021 at War Memorial Hall, Cleeve Prior.

297 The Council resolved to co-opt Ms D Millimono as a member of the Council.

FINANCE

298 The Council resolved to approve the payment schedule.

Payment References; those in red previously paid

Ref	Payee	Details	Net	VAT	Total	Paid on 10.01.22 unless otherwise noted
92	N Lane	December Lengthsman	£225.00	£0.00	£225.00	
93	S Arble	December wage	£484.36	£0.00	£484.36	
94	S Arble	December expenses	£41.74	£0.75	£42.79	
95	P Wilson	Chair Allowance	£113.94	£0.00	£113.94	
96	Worcester Timber	Materials for Playground Fence	£1,388.19	£279.63	£1,677.82	03.01.22
97	MA Hughes	Christmas Trees	£184.00	£0.00	£184.00	
	TOTAL		£2,437.23	£280.38	£2,727.91	

It was confirmed that bank statements reconcile with the December 2021 Finance Report. Cllr Mellor stated that there should be no uncleared payments. The Clerk shouldn't report a payment if there was no payment. The Clerk stated that the payments reported are those for which the Council agreed to pay in council. **ACTION: Cllr Mellor and the Clerk to discuss the matter.**

Date		Date
	01-Dec-21	to
		31-Dec-21

add	Current Account balance			2738.71
add	Deposit Account balance			51980.54
less	Payments uncleared:			
equ	Balance C/F			54719.25

Opening Balance Deposit Account		51980.11
Add receipts for period		0.43
Less payments for period		0.00
Opening Balance Current Account		4851.66
Less Period payments:		3769.41
Add receipts for period		1540.00
Uncleared Payments this Period	#89	116.16
Underpayment	#75	0.30
Closing Balance		54719.25

300 The Clerk needs two signatories to sign the Council change of address of form. The Clerk will try to drop the form with Cllr Wilson at a later date.

PROGRESS REPORTS

301 Evesham Rd Development: On 04.01.22 H Peachey confirmed there has been no further update. Cllr Smith reported that a new developer has signed most of the landowners to new contracts.

WDC Rowley confirmed that H Peachey is a central officer in negotiating the S106 agreement and is a good contact for receiving updates. It was also confirmed that a new planning application wouldn't be necessary because only outline planning was approved with reserved matters pending.

ACTION: Clerk to inform Council solicitor of this update and request she contact H Jones about details. The Council wishes to be involved in the S106 process and negotiate with the new developer about how the CPO land will be used.

302 Queen's Platinum Jubilee Celebration: The Clerk reported:

- A. A deposit has not been paid.
- B. Zurich does not provide pandemic insurance. If the government orders a lockdown, the Classic Marquees will offer a refund or reschedule the event.
- C. Cllr Smith reported that A Plan may want to sponsor the event.
- D. The Council resolved to rent a 200 person marquee.

ACTION: Clerk to pay 15% deposit on a 200 person marquee cost of £5607 (includes VAT).

Froglands Lane Verge & Pond: On 12.12.21 the Clerk requested an update from Ms Aantaa-Collier of Wilkes. She was on holiday.

304 The Clerk emailed a thank you letter to A Saunders (Parish Paths Warden) for his great effort on the parish footpaths. The Clerk also rang Mr Saunders to thank him. Mr Saunders praised the work of Tom Carr.

305 On 13.12.21 B Barnes reported that he inspected the bus shelter area on Main St as a possible place for parking. He doesn't believe this is a viable solution to the problem, but is willing to discuss further. **ACTION: Cllr Robinson to update the parishioner who made the request.**

306 Playground fence: The Clerk paid the invoice for fence materials and issued an order for supplies. The Clerk requested the materials to be delivered after 11.01.22. Work is planned for half term.

The Clerk requested written permission to enter school land to erect the fence.
ACTION: Clerk to request an update.

WCC Divisional Grant for the fence was received in February 2021.

307 On 31.12.21 B Barnes confirmed that he requested a work team to erect the parish gates etc, but a date hasn't been scheduled.

Cllr Mellor plans to move the gates from his property to Cllr Carr's house. The Clerk responded to the parishioner concerned about footpath lights on Main St.

308 The meeting wasn't adjourned for Public Question Time due to no members of the public being present.

309 WDC Cllr T Rowley Report:

- a. Will keep tabs on the Evesham Rd development
- b. A Powell will replace T Rowley on the Executive Board for Planning & Infrastructure.
- c. There will be more emphasis on customer services at WDC this year
- d. Application for five Traveller families in Middleton Littleton on Evesham Rd: 21/02915/CU
Comments due end of January. **ACTION: Cllrs to email comments to the Clerk.**
- e. Community Legacy Fund expressions of interest are now being accepted.

CLERK'S UPDATE

Correspondence for Consideration (not otherwise noted):

310 28.12.21 email from Cllr Solomon RE Legacy Grant Scheme and 04.01.22 email from WDC RE same subject. Cllr Robinson spoke to T Perkins about a plan to improve the CPO land which was viewed as a reasonable project. Cllr Robinson will contact Heart of England to help with costing the plan.

Tabled Correspondence (not otherwise noted): none

311 Correspondence sent (not otherwise noted): none

312 Reported Issues: none

PLANNING

313 21/02529/HP – Orchard Lodge, Main St: approved by WDC, the Council had no objections.



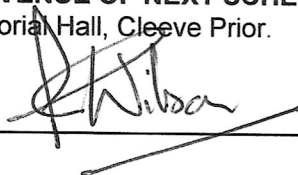
NEW MOTIONS FOR COUNCIL CONSIDERATION

- 314 The Council resolved to request WCC Cllr A Adams to request WCC Highways to conduct a Traffic Management survey of the area around the school. It is well known this is a dangerous area due to parked cars.

CLLR REPORTS AND FUTURE AGENDA ITEMS

- 315 Cllr Robinson reported that the Heritage Trust purchased the available land on Quarry Lane. A S106 fund plan will be presented at the February meeting.
- 316 Cllr Carr reported that the parish website is about to be moved to a partitioned part of his company server.
- 317 Cllr Mellor stated that details of the Legacy Grants were forwarded to the Heritage Trust.
- 318 Cllr Mellor reported that an old bed is laying on the footway in front of the old Shop.
ACTION: Cllr Millimono will speak with the home owner.
- 319 **ACTION: Cllr Solomon will speak with Mr P Robinson about a start date for the new bus shelter.**
- 320 Cllr Mellor reported that there is a large branch on Evesham Rd near Sun Court.
ACTION: Clerk to report to WCC.
- 321 Cllr Smith reported that plastic etc has been dumped on CPO land
- 322 **ACTION: Clerk to add Kings Arms link to the Council website.**
- 322 Cllr Smith reported that the Jubilee Celebration Working Party will meet later in the week.
- 323 The meeting closed at 8:50pm.
- 324 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 14 February 2022 at War Memorial Hall, Cleeve Prior.

Signed



Date

14th February 2022**OPEN FORUM NOTES - none**