

## Minutes of the meeting held 14 February 2022, War Memorial Hall, Cleeve Prior

Present: Councillors: Mary J Smith, Peter Wilson (Chairman), Kevin Mellor, Doug Carr, Ron Solomon, Donna Millimono and Ian Robinson

In Attendance: Ten members of the public, A Adams (WCC Cllr) & H Robson (WDC Cllr) & Sean Arble (Clerk)

325 Cllr Wilson introduced the new WDC Cllr, Hannah Robson.

326 Apologies received from Cllrs Donna Millimono & Doug Carr.

327 No interests declared.

328 No dispensations requested.

329 The Council resolved to approve the MINUTES of the meeting held 10 January 2022 held at War Memorial Hall, Cleeve Prior.

## FINANCE

330 The Council resolved to approve the payment schedule.

References in red previously paid

Ref	Payee	Details	Net	VAT	Total	Paid on 14.02.22 unless otherwise noted
98	N Lane	January Lengthsman	£135.00	£0.00	£135.00	
99	S Arble	January wage	£484.36	£0.00	£484.36	
100	S Arble	January expenses	£41.74	£0.75	£42.49	
101	PCC	Newsletter Printing	£204.25	£0.00	£204.25	
102	Classic Marquees	Deposit for Queen's celebration marquee etc	£683.42	£0.00	£683.42	31.01.22
103	RM Fletcher	2021 Internal audit	£190.00	£0.00	£190.00	
104	P Robinson	Bus Shelter	£1,663.05	£0.00	£1,663.05	collect VAT
105	SSE	Dec Electric	£8.69	£0.43	£9.12	
106	SSE	Dec Electric	£28.20	£1.41	£29.61	
107	SSE	Dec Electric	£10.28	£0.51	£10.79	
108	SSE	Jan Electric	£26.59	£1.32	£27.91	
109	SSE	Jan Electric	£9.02	£0.45	£9.47	
110	SSE	Jan Electric	£7.43	£0.37	£7.80	
111	IONOS	January website	£15.00	£3.00	£18.00	21.01.22
112	IONOS	February website	£15.00	£3.00	£18.00	19.02.22
113	It Takes Two	Deposit for Entertainment for Queens celebration	£50.00	£0.00	£50.00	
	<b>TOTAL</b>		<b>£3,572.03</b>	<b>£11.24</b>	<b>£3,583.27</b>	

331 The Clerk confirmed that the 1<sup>st</sup> 2022 VAT submission was received.

332 **ACTION: Clerk to request bus shelter New Homes Bonus funds from WDC.**



333 The January 2022 Finance Report confirms the accounts reconcile. The total amount in bank accounts is £53,114.43.

The Clerk will follow Cllr Mellor's advice RE not reporting payments that were approved for payment, but not yet paid. Previously, all approved payments were reported in the reconciliation.

334 The Clerk posted the change of bank address form to reflect the Clerk's new address.

### PROGRESS REPORTS

335 Evesham Rd Development: On 03.02.22 the entire Council met with Mr D Rahal, the new developer. Minutes of the meeting were emailed to cllrs on 09.02.22.

On 20.01.22 the Clerk requested R Flora-Seehra of Higgs to contact J Jones, Director of Planning Infrastructure at WDC RE Evesham Rd development progress. On 24.01.22 she responded that an email was sent and that she will keep the Clerk updated.

336 Queen's Platinum Jubilee Celebration: A £683.42 deposit was paid to Classic Marquees on 31.03.22.

337 Froglands Lane Verge & Pond: On 20.01.22 & 07.02.22 the Clerk requested an update from Ms Aantaa-Collier of Wilkes. She has been on extended holidays. **ACTION: Clerk to contact a senior partner.**

338 The bus shelter is complete. Cllrs are pleased with the structure and thanked Mr Robinson. The larch wood was selected because it is hard wearing, doesn't need treatment and will alter colour over time with weather.

The open spaces on the sides of the shelter are larger than expected. ACTION: Cllr Wilson & the Clerk to approach Mr Robinson to discuss the situation.

It was also reported that the shelter and new base have not cost the Council anything after receiving the insurance claim and grant.

339 Playground fence: S Williams, Head of Cleeve Prior 1<sup>st</sup> School authorized access for the Council to build the fence. A small crew of volunteers plan to start work on 19.02.22.

The Clerk requested written permission to enter school land to erect the fence.

340 On 26.01.22 the Clerk reported pollution in the Quarry Lane ditch to the Environment Agency - #2027279.

341 The January 2022 SWDP Review was emailed to cllrs on 31.01.22. There is no material change in the timeline.

342 Avon & Arrow Greenway Project 26.01.22 minutes were emailed to cllrs on 03.02.22. Cllr Robinson briefly outlined the scope of this project.

343 The Clerk was in communication with a parishioner RE loose Akita dogs in the parish. The parishioner was advised to report the matter to the police. The issue was reported to the police.

344 Cllr Robinson has been in an email dialogue with B Brooks, Heart of England, RE specification and budget advice for a possible Legacy Grant Application (LGA). To date, Cllr Robinson has not made contact with the Head Forester. If he can't obtain the advice within a week or so, the intent of interest for £150,000 LGA to clear the CPO land will be submitted. Cllrs received a copy of this form via email.



345 R Stepniewski responded to A Adams email enquiry about improved mobile phone reception in the parish. Several suggestions were offered; however, the main drive trial does not highlight Cleeve Prior as a location that experiences "network related" issues. Cllr Robinson reported that Ofcom indicated that Cleeve Prior has no service.

A parishioner or cllr needs to lead a working party to investigate this matter. This issue and will be discussed at the next meeting. **ACTION: Cllr Robinson will speak with A Taylor.**

346 F Argyle visited the site for a potential ramp access which would connect The Manor/Manor Court to the centre of the village for persons who may need to use mobility scooters. The Conservation Officer, Molly Edwards, advised that the proposed structure

- A. would have to be permanent and preferably made of stone
- B. would need planning permission
- C. would need to consider if the space meets with disability requirements

She will consult with B Barnes (WCC Officer) & suggests a consultation with John Cuthbertson, Chair of the Disabled Ramblers.

347 The meeting was adjourned for Public Question from 8:00-8:25pm. See attached notes.

348 WDC Cllr H Robson Report:

- A. Executive Committee to call for trees action fund.
  - B. 2<sup>nd</sup> replacement on Planning Committee.
- A report will be emailed to the Clerk.

349 WCC Cllr A Adams Report:

- A. 3.9% tax increase for 2022-23.
- B. £65 million for highways in 2022-23 budget.
- C. Will send a link for the new Highways gullys map; expected to go live in two months.
- D. Giga factory approved.
- E. Check for local road closures.

Report sent to cllrs.

350 Cllr Wilson briefly outlined the recent crime and anti-social behaviour recently. Requested assistance with J Campion (Police Commissioner) to take action on behalf of the parish. WCC Cllr Adams advised to outline the issues in a letter to J Campion. **ACTION: Cllr Wilson will draft a letter.**

351 Cllr Smith requested help with identifying the owner(s) of the driveway off Evesham Road leading to the rear of the Evesham Rd homes.

#### CLERK'S UPDATE

Correspondence for Consideration (not otherwise noted):

352 As a result of the proposed boundary changes, it is unclear how the proposed two WDC cllrs duties will be shared. However, the Council doesn't believe the Boundary Commission recommendations will have a negative impact on Cleeve Prior. The **Council resolved** not to respond to the consultation.



Tabled Correspondence (not otherwise noted):

- 353 03.02.22 email M Beards email RE vandalism on Millennium Green; "Country Watch" signs will be erected by the police.
- 354 07.02.22 parishioner email RE break-ins.
- 355 09.02.22 cc email RE bollards on public right of way 503 junction by The Hills. This is outside Cleeve Prior, but would prevent access toward the Traveller Site from the North Middleton direction.
- 356 Correspondence sent (not otherwise noted): none.

Reported Issues:

- 357 1157136 – kerb stone off Haywood Way is the responsibility of Rooftop Housing.
- 358 1189246 – branch blocking part of the road near Sun Court was moved.

#### PLANNING

- 359 The **Council resolved** not to object to W/22/00166/HP – office/study and garden room at Sun Court.
- 360 The **Council resolved** not to object to W/22/00170/HP – erection of extension at 1 Nightingale Lane.

#### NEW MOTIONS FOR COUNCIL CONSIDERATION

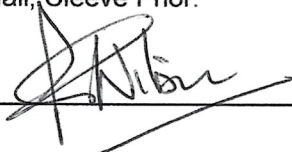
- 361 The **Council resolved** to approve the £500 grant for the Queen's Platinum Jubilee celebrations which will cover small activities expenditures. The grant will be deducted from the Queen's Platinum Jubilee budget and a monthly report will be provided by Cllr Mellor.
- 362 The **Council resolved** to approve the £2406.31 Heritage Trust grant to clear the newly purchased land off Quarry Lane. The grant will utilize the outstanding S106 funds.  
**ACTION: The Clerk to investigate how to apply for the funds and confirm deadline dates.**
- 363 **ACTION: Cllr Smith to prepare a proposal which outlines the case for engaging N Lane for various jobs in the parish.**

#### CLLR REPORTS AND FUTURE AGENDA ITEMS

- 364 Cllr Mellor reported that the Heritage Trust is not keen to allow the new land off Quarry Lane to be used as a compost area. He will prepare a proposal for next month.
- 365 Cllr Mellor reported that he intends to submit a proposal for two new pieces of play equipment to be placed on the school playground.
- 366 The meeting closed at 9:30pm.

- 367 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 14 March 2022 at War Memorial Hall, Cleeve Prior.

Signed \_\_\_\_\_



Date \_\_\_\_\_

14 March 2022

## OPEN FORUM NOTES

- A. Several parishioners raised the issue of crime and anti-social behaviour in the parish the previous few weeks. Parishioners would like an update on the Traveller Site and think it is a good idea to provide the update in the parish magazine.

Cllr Wilson responded with the following:

- 1.. The Council has been receiving regular updates, but there has been very little movement until the new developer became involved from November.
  2. According to the new developer, Mr Rahal, a new outline planning application will be submitted and the CPO land will be included.
  3. 1<sup>st</sup> developer's options have expired; hence the reason Mr Rahal is now involved.
  4. Most plot owners have apparently signed agreements, any holdouts will not necessarily stop the development.
  5. Plan to communicate issues to J Campion, Police Commissioner.
- B. WDC Cllr Robson reported that Mr Rahal is well known person.
- C. A parishioner reported that they met with police and it is thought some Travellers have moved onto the site from Eckington.
1. Police wouldn't go onto the site to recover stolen property.
  2. Access to fields behind Mill Lane is now easier since the boulders were removed. There are now three access points. **ACTION: The Council will speak with Heart of England about this situation.**
- D. A parishioner reported there has been anti-social behaviour on the Haywood Way site, but vehicles seem to be gone and some people left.
- E. A parishioner read out the unflattering remarks from a guest who stayed at his Air BnB. The parishioner believes the Council needs to continually pressure authorities about crime in the parish. Also believes leaving the Village Green area footway lights illuminated all-night would be beneficial. **ACTION: Clerk to ask EON about the viability of leaving lights on all night.**