

## Minutes of the meeting held 14 March 2022, War Memorial Hall, Cleeve Prior

Present: Councillors: Mary J Smith, Peter Wilson (Chairman), Kevin Mellor, Doug Carr, Ron Solomon, Donna Millimono and Ian Robinson

In Attendance: Seven members of the public & Sean Arble (Clerk).

368 Cllr Wilson introduced the new WDC Cllr, Hannah Robson.

369 No apologies received.

370 No interests declared.

371 No dispensations requested.

372 The Council resolved to approve the MINUTES of the 14 February 2022 meeting held at War Memorial Hall, Cleeve Prior.

### FINANCE

373 The Council resolved to approve the payment schedule. The invoices weren't available to initial.

**ACTION: The Clerk will scan and email the invoices to Cllrs Wilson & Robinson for their approval.**

References in red previously paid

Ref	Payee	Details	Net	VAT	Total	Paid on 14.03.22 unless otherwise noted
114	N Lane	February Lengthsman	£135.00	£0.00	£135.00	
115	S Arble	February wage	£484.36	£0.00	£484.36	
116	S Arble	February expenses	£47.00	£0.00	£47.00	
117	K Mellor	Funds for Queen's Jubilee Celebration	£500.00	£0.00	£500.00	01.03.22
118	WCC	CP Estate Rent	£30.00	£0.00	£30.00	05.03.22
119	SSE	Feb Electric	£9.02	£0.45	£9.47	
120	SSE	Feb Electric	£7.43	£0.37	£7.80	
121	SSE	Feb Electric	£28.17	£1.40	£29.57	
122	IONOS	March website	£15.00	£3.00	£18.00	19.03.22
	<b>TOTAL</b>		<b>£1,255.98</b>	<b>£5.22</b>	<b>£1,261.20</b>	

374 The February 2022 Finance Report confirms the accounts reconcile. The total amount in bank accounts is £52,694.98.

**ACTION: Clerk to update Variance cells on the spreadsheet.**

375 Cllr Robinson reported that underspend amount from the financial year will be placed in contingency until re-budgeted.

376 The overdue £116.16 I Robinson payment was made on 05.03.22.

### PROGRESS REPORTS

377 Evesham Rd Development: The Clerk received no update from D Rahal or H Peachey.

- 378 Queen's Platinum Jubilee Celebration: The Clerk forwarded £500 to Cllr Mellor for celebration costs. Cllr Mellor will provide a monthly update and forward invoices to the Clerk and send meeting minutes to cllrs.
- Cllr Smith reported that the Working Party will meet on 16.03.22. Catering & entertainment is booked. A bank account is set up. Will distribute a leaflet to all dwellings in the parish RE tickets etc.
- 379 Froglands Lane Verge & Pond: The matter was passed to the Real Estate Department. The Clerk requested contact details for the person responsible for the file, but has not received a response.  
**ACTION: Clerk to contact Avon Planning Services to recommend another firm.**
- 380 The Clerk requested £5000 insurance for the bus shelter. There will be a £13.50 addition to the premium starting in June 2022, however, the bus shelter is currently covered.
- 381 Playground fence is complete. The fence is valued at £4000 for insurance. It is not yet known how much the premium will rise; however, the fence is currently covered.
- 382 CPO Land Community Legacy Grant: The Clerk & Cllrs Robinson & Wilson attended a Zoom meeting about the application process which the Council was invited to submit. Cllr Robinson stated that one of the key elements for the application is consultation. A consultation document was prepared on 16.03.22.
- The **Council resolved** to approve the business case for the CPO Legacy Grant application.
- 383 Cllr Wilson emailed a letter to J Campion which outlined recent anti-social and criminal behaviour in the parish. There has been no response.  
**ACTION: Cllr Wilson to forward the letter to cllrs.**
- 384 CC F Argyll 14.02.22 email re bollards at PROW 503/B4510 junction – no evidence of unauthorised vehicular access.  
**ACTION: Clerk to request an update from WCC Cllr Adams.**
- 385 The meeting was adjourned for Public Question Time from 7:55-8:10pm. See notes at end of minutes.
- 386 WDC Report: Cllr H Robson sent her apologies. A report was emailed to cllrs and the Clerk posted it on the website. Cllr Wilson stated the main items of interest include
- A. £15,000 earmarked for Jubilee Celebrations. The Clerk stated that he believes the money will be distributed to Councils on a precept-based formula. The Council qualifies for £100.
- B. Bulk waste collection will re-commence shortly.
- 387 WCC Cllr A Adams was not present.
- CLERK'S UPDATE**
- Correspondence for Consideration (not otherwise noted):
- 388 J Dean 10.02.22 email re not cutting grass verge across the street from Aschel House & Prior Close on West End/Nightingale Lane.  
**ACTION: The Clerk will request J Dean to rope off the area and request the contractor not to cut these areas.**





Tabled Correspondence (not otherwise noted):

- 389 The Clerk paid the overdue WCC Allotments rent invoice. The invoice was not received by the Clerk. The current owner of 36 The Close reported the collection notice had been delivered to him.
- 390 CC J Humphrys email RE litter in Evesham Rd ditches.  
**ACTION: Clerk to request update from H Robson.**  
**ACTION: Clerk to request Lengthsman to pick up litter when working in the area.**
- 391 2022 Parish Games notification. The Clerk posted the notice on the website.  
**ACTION: Cllr Wilson to include a short piece for the Parish Magazine.**
- 392 B Taylor resigned as Chair of the CP Heritage Trust, but remains a Trustee. At present, there is no obvious replacement candidate. G Carr may take on the role on a temporary basis. It may be the case that the Trust seeks a professional to take on the role.
- 393 Correspondence sent (not otherwise noted): none
- 394 Reported Issues: none

### PLANNING

- 395 WDC approved W/22/00170/HP; the Council had no objections.
- 396 WDC approved 21/02815/OUT; the Council had no objections.
- 397 The Council noted the Landscaping Enforcement Order for the Haywood Traveller Site.

### NEW MOTIONS FOR COUNCIL CONSIDERATION

- 398 After a lengthy discussion about seeking grants and the reduction of reserves, the **Council resolved** to approve the Kompan quote (two additional quotes were obtained) of £15,587.68 (includes moving the Blazer and ground coverings) to purchase and install a new play system and larger slide for the Cleeve Prior 1<sup>st</sup> School playground. The resolution is subject to approval from the Vicar & Church Wardens.

The lead time is about eight weeks. If all goes well, the new equipment can be installed in time for the Queen's Platinum Jubilee Celebrations.

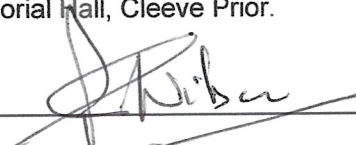
**ACTION: Clerk to seek permission to install equipment and draft a purchase order.**

### CLLR REPORTS AND FUTURE AGENDA ITEMS

- 399 Cllr Mellor reported that a footway from the corner outside Sharrow to the Kings Arms would make it easier for all people to access this section of the village.  
**ACTION: Clerk ascertain if WCC Cllr Adams is willing to support a project such as this.**
- 400 Cllr Robinson emailed a mobile phone report to cllrs. Cleeve Prior effectively has little or no mobile phone coverage. The Council resolved to form a Working Party to include Ms J Evans, Mr A Taylor and Cllrs Millimono and Carr. The Working Party will seek to recruit two additional members, preferably with mobile phone company experience.  
**ACTION: The Working Party will submit Terms of Reference to the Council for approval.**
- 401 The grass inside the playground area fence missed a cut because the ride on mower couldn't access the area.  
**ACTION: Clerk to ask if the school's grass contractor is willing to hand cut the Play area.**  
**ACTION: Clerk to request a quote from Limebridge.**

- 402 **ACTION: Clerk to request an update from B Barnes about installing the parish gates.**
- 403 Cllr Carr reported that the new website server is ready and all that is needed now is for cllrs to check and enhance the content before going live.
- 404 Cllr Solomon reported that the willow tree near the bus shelter was going to be trimmed on 15.03.22.
- 405 The meeting closed at 9:05pm.
- 406 **DATE AND VENUE OF NEXT SCHEDULED MEETING:** 7:30pm on 11 April 2022 at War Memorial Hall, Cleeve Prior.

Signed



Date

11<sup>th</sup> APRIL 2022**OPEN FORUM NOTES**

- A. A parishioner noted that the proposed new play system and larger slide is a fair reflection of what is need on the school playground. After consulting with parishioners, the Kompan was the best suited quote for the new equipment which is within budget. Hopefully the new equipment can be installed in time for the Jubilee celebrations.
- B. A parishioner provided an update on the Evesham Rd development.
1. Surveyor report is complete.
  2. A planner has been instructed.
  3. A public meeting will be planned to show new plans.
  4. Mr Rahal, the new developer, is willing to clean up the CPO land.
  5. It is unclear if an outline or detailed planning application will be submitted, but the target date is the end of April.
  6. Mr Rahal has deals in place for all the landowners needed for full planning.  
**ACTION: Clerk to confirm this report with Mr Rahal.**
- C. A parishioner reported that he met with police and it is thought some Travellers have moved onto the site from Eckington.
1. Access to fields behind Mill Lane is now easier since the boulders were removed. There are now three access points. **ACTION: The Council will speak with Heart of England about this situation.**
- D. A parishioner is considering installing a bee hive at the Allotments or Field Barn. In theory, the Council has no issues with a bee hive on the Allotments subject to the lease agreement and safety concerns.