

CLEEVE PRIOR PARISH COUNCIL

To Members of the Council

430

You are hereby summoned to attend a meeting of Cleeve Prior Parish Council to be held in the War Memorial Village Hall, Cleeve Prior, **Monday 11th March 7:30 pm**, for the purpose of transacting the following business only.

Stacey E. Smith
Clerk to the Council



CPPC Agenda
March 2024.docx

AGENDA

1. APOLOGIES RECEIVED

2. DECLARATION OF INTERESTS

- To receive declarations of interest from councillors on items on the agenda.
- To receive written requests for dispensations for disclosable pecuniary and other non-pecuniary interests (S33 of the Localism Act 2011) which are to be with the clerk as soon as possible prior to a meeting.

Members to disclose any disclosable pecuniary interests in items on the agenda and their nature. Requests for dispensation must be written and made on an individual basis.

4. MINUTES

To consider the approval of the Minutes of the CPPC Meeting held on Monday 12th February 2024.
(Draft circulated 21/02/24)

5. FINANCIAL MATTERS

- To consider the March payment schedule, bank statements, reconciliation and 23/24 income and expenditure to date against budget. (circulated 5/3/24)

Cleeve Prior Parish Council PAYMENTS LIST

5 March 2024 (2023-2024)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total	
123	Website	09/03/2024		Treasurers Account		Website & Email Hosting	IONOS - 1-1 Internet Ltd.	S	15.00	3.00	18.00	
124	Parish Lengthsman	12/03/2024		Treasurers Account		Lengthsman	Nick Lane	X	156.75		156.75	
125	Clerk's Wage	12/03/2024		Treasurers Account		Clerk's Wage	Stacey Smith	X	611.46		611.46	
126	Phone	12/03/2024		Treasurers Account		Phone	Tesco Mobile	X	15.99		15.99	
127	Laptop & Software	29/03/2024		Treasurers Account		Printing - Ink & Paper	HP Printing	X	8.98		8.98	
128	Utilities	04/03/2024		Treasurers Account		Electricity	Southern Electric	L	308.69	15.43	324.12	
									Total	1,116.87	18.43	1,135.30

6. PROGRESS REPORTS

- Evesham Road Development

CLEEVE PRIOR PARISH COUNCIL

- b) D Day Commemoration
- c) Road Safety and Community Speedwatch
- d) Haywood Way
- e) Community Legacy Grant
- f) Lengthsman - clearance of brambles & tidying of hedgerow, Hoden Lane

431

The meeting will be adjourned for Public Question Time

Parishioners are invited to offer their views and question the parish or local councillors on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The time allocated is at the discretion of the Council/Chairman. When the question time is closed, the Council request that members of the public make no further contribution to the meeting unless invited to do so by the Chairman. This period is not part of the formal meeting; however, brief notes will be appended to the minutes as an aide memoire.

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7. DISTRICT AND COUNTY COUNCILLORS' REPORTS

8. CLERK'S UPDATE AND CORRESPONDENCE

a) Updates

1. Internal Audit – Gill Lungley appointed and met with Clerk on 5/3/2024
2. Website – Two quotes have been received from Parish Council Websites and Netwise. Clerk prefers the initial quote due to cost, location, and personalised service offered. £569 + VAT set up and £21.85 + VAT per month.
3. Mobile Signal – Feedback from meeting with Stephen Ashton Robert Stepniewski on 5/3/24
4. Crime Figures Update

To approve the appointment of Parish Council Websites for our new website.

5. Allotments - plot 1 is now rented. Three people are on the waiting list. Invoices sent to existing ploholders the for new financial year.

b) Correspondence for Consideration

1. Mobile Phone Signal – Email from Douglas Carr circulated 22/22/2024
2. Enforcement - Information requested from Enforcement 22/22/24 regarding Haywood Way to clarify conditions in the Inspector's report are being met. Reply received same day asking for confirmation of site. Replied on 23/2/24 and 26/2/24 requesting clarification that planning conditions are being met. No update since. Reminder sent 5/3/2024.

9. PLANNING

Applications

None

Approvals

None

CLEEVE PRIOR PARISH COUNCIL

Refusals

None

10. NEW MOTIONS FOR COUNCIL CONSIDERATION

432

- 1) Biodiversity Policy (information circulated 23/02/2024)
- 2) Emergency planning process

11. COUNCILLORS' REPORTS AND FUTURE AGENDA ITEMS

- 1) Internal Audit
- 2) Policy Updates

12. DATE & VENUE OF NEXT MEETING

Monday 8th April 2024 at War Memorial Hall, Cleeve Prior, WR11 8LG at 7.30pm